



20 June 2019

Dear Stakeholders,

Invitation to comment on MSPO Initial Assesment of FELDA Kemajuan Tanah Persekutuan (FELDA) Gugusan Sahabat.

Lembaga Kemajuan Tanah Persekutuan (FELDA) Gugusan Sahabat has appointed Trans Certification International Sdn Bhd to conduct MSPO Initial Assessment of its Felda Gugusan Sahabat Scheme Smallholders. The assessment will be conducted at 5 Scheme has been managed by Felda Gugusan Sahabat.

Trans Certification International Sdn Bhd plans to conduct initial assessment of Felda Gugusan Sahabat from 17 until 19 July 2019. The assessment will be conducted based on the Malaysian Sustainable Palm Oil (MSPO) MS 2530-3:2013 General Principles for Oil Palm Plantation and Organized Smallholders. Copy of Standard MS 2530-3:2013 can be occupied from Department Standards Malaysia through email at: central@jsm.gov.my. The assessment will cover legal, environment, economical, workers' health and safety, and social aspects as required by MSPO.



The following are the information on the certification unit:

Plantations	Address	Total Area (Ha)	Total Smallholders	GPS Reference
Felda Sahabat 01	Felda Sahabat 1, Peti Surat 139, 91150 Cenderawasih, Lahad Datu, Sabah	112.59 Ha	191	5°06'22.07"N 118°91'45.07"E
Felda Sahabat 02	Felda Sahabat 2, Peti Surat 139, 91150 Cenderawasih, Lahad Datu, Sabah	1008.50 Ha	178	5°06'22.07"N 118°91'45.07"E
Felda Sahabat 03	Felda Sahabat 3, Peti Surat 139, 91150 Cenderawasih, Lahad Datu, Sabah	957.82 Ha	188	5°07'98.08"N 119°07'06.93"E
Felda Sahabat 04/05	Felda Sahabat 4/5, Peti Surat 139, 91150 Cenderawasih, Lahad Datu, Sabah	1788.25 Ha	314	5°07'88.56"N 119°07'09.54"E

Trans Certification International Sdn Bhd Company was establishing since 2017 mainly provider sustainable, quality management, product certification. Since 2015, TCI was actively doing audited on behalf of a few of Certification Body. TCI has established a Standard Operating Procedure for Appeal and Complaint that can be occupied TCI website: <https://transcert.com.my/complaint-procedure/>. The TCI Audit Team assigned for the initial assessment of is as follows:

- i) **Mr. Mohd Rizal Bin Md Kassim** as Lead Auditor (Legal, Social and Internal and External Stakeholder Consultation)
- ii) **Mr. Roni Bin Paulus** as Team Member (Environmental and HCV)
- iii) **Ms. Aini Nazurah Binti Mohd Zi** as Trainee Team Member (Legal, Social and Internal and External Stakeholder Consultation)



In preparation for the assessment, related stakeholders are invited to provide written input to the assessment by commenting on related aspects in FELDA Gugusan Sahabat operation particularly on environment or social aspect. Date and time for consultation of interested parties are as follow:

Date : 17 July 2019
Time : 10.00 a.m. – 12.00 p.m.
Location : Felda Sahabat 1, Peti Surat 139, 91150 Cenderawasih, Lahad Datu, Sabah.

If you do not have the opportunity to attend this assessment meeting, you are invited to meet with the Auditors during the course of the Malaysian Sustainable Palm Oil assessment.

Topic that you may wish to comment are as follows:

- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Suggestion for improvement

Comment received within 30 days from the date of this letter will be considers in the Assessment. Please include the following details in case we may need to contact you for clarification or follow-up on any issue raised by you.



Name:	
Address:	
E-mail:	
Phone Number:	
Fax Number:	

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE"

Please direct your comments to:

Scheme Coordinator

Norsyahidah Manaf
Trans Certification International Sdn Bhd.
No. B52, Tingkat 1,
Jalan IM3/10, Bandar Indera Mahkota,
25200 Kuantan Pahang.
Tel: +609-5751333
Email: info@transcert.com.my

Thank you very much for your input.

Your sincerely,

Norsyahidah Manaf

Scheme Coordinator

Trans Certification International Sdn Bhd