

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: FELDA GUGUSAN LEPAR HILIR

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 18 APRIL 2018

INITIAL AUDIT DATE STAGE 2: 23 MAY 2018

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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		Federal Land Development Authority (FELDA)
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA), Menara Felda, Platinum Park, No. 11, Persiaran KLCC 50888 Kuala Lumpur
Management and contact person's details	Name:	Mr. Ahmad Shahrir Ismail
	Phone Number :	+603 21912590
	Fax Number:	+603 28591311
	Email Address:	shahrir.i@feldaglobal.com
MPOB License	MPOB License's No.:	-
	Expiry date:	-
Estimated Tonnages of Annual FFB Production		-
Date of certificate issued and validity		30 July 2018 valid until 29 July 2023
Scope of activity		Production of Sustainable Fresh Fruit Bunches (FFB)
Other sustainability certifications		N/A

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Felda Gugusan Lepar Hilir 1	1908.98	1908.98
Felda Gugusan Lepar Hilir 2	1553.67	1553.67
Felda Gugusan Lepar Hilir 3	1523.47	1523.47
Felda Gugusan Lepar Hilir 4	673.98	673.98

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Mohd Rizal Bin Md Kassim	Lead Auditor	Post graduate qualification in Forestry with 5 years working experience in manufacturing and forestry. Involved in RSPO auditing since July 2012. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of GGC audit team. Involved in audits conducted in Malaysia, Indonesia and Ghana. Completed ISO 9001:2008 as Lead Auditor/Auditor in several certification programmes such as RSPO, ISCC MSPO and etc. Able to speak and understand Bahasa Malaysia and English.
2	Mr. Rahmat Karto	Auditor	Post graduate qualification in Forestry with 30 years working experience in Forestry, Sawmill and Palm Oil Estate. Certified Arborist by International Society of Arboriculture 2012. Lead Auditor for MPOB Codes Of Practice Palm Oil Mills, Refineries, Estates, Nurseries, Bulking and Kernel Crushers since 2017. Completed and certified MSPO Auditor course in 2017 held by SGS (M) SDN BHD. Member of TCI MSPO Audit Team. Able to speak Bahasa Malaysia and English.
3	Mr. Mohd Johari Bin Md Kassim	Auditor	Post graduate qualification in Biology with 3 years working experience in sales and Industry. Involved in MSPO auditing since Oct 2017. Fully trained in similar agri-culture certification programmes such as RSPO SCCS, ISCC, INS. Member of TCI audit team since 2017. Involved in audits conducted in Malaysia, Completed ISO 9001:2015 lead auditor course in January 2016



4	Mr. Wan Mohd Azlan Bin Wan Ngah	Auditor	Post graduate qualification in Business Administration with 33 years working on palm oil industries. Experience in establish and maintained palm oil nursery, estate administrative, Occupational Safety and Health (OSH), and RSPO. Completed and certified MSPO Auditor course in 2017 held by SIRIM STS and Member of TCI MSPO Audit Team. Able to speak and understand in Bahasa Malaysia and English.
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Audit Plan

DATE	TIME	SUBJECT	AUDITOR
22 Mei 2018	TBC	➤ Travelling from Kuantan-Segamat	MR/RK/MJK/W MA
23 Mei 2018	09:00 – 10:00	<ul style="list-style-type: none"> ➤ Centralize Opening Meeting at Felda Lepar Hilir 1&4 <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. ➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	MR/RK/MJK/W MA
23 Mei 2018	10:00 – 17:00	<p>Felda Lepar Hilir 1&4</p> <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Public documents, SOPs, Policies, Internal audit, Production & Supply chain records, FFB pricing, Review on SEIA documents and records, payment records, complaint records, workers records, training records, permits, CIP, etc. ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	MR/RK/MJK/W MA

DATE	TIME	SUBJECT	AUDITOR
24 Mei 2018	10:00 – 17:00	<p>Felda Lepar Hilir 02</p> <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Public documents, SOPs, Policies, Internal audit, Production & Supply chain records, FFB pricing, Review on SEIA documents and records, payment records, complaint records, workers records, training records, permits, CIP, etc. ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	MR/RK
24 Mei 2018	09:00 – 17:00	<p>Felda Lepar Hilir 03</p> <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Public documents, SOPs, Policies, Internal audit, Production & Supply chain records, FFB pricing, Review on SEIA documents and records, payment records, complaint records, workers records, training records, permits, CIP, etc. ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	MJK/WMA

DATE	TIME	SUBJECT	AUDITOR
25 Mei 2018	09:00-11:00	Felda Lepar Hilir 1&4 ➤ Centralize Stakeholder Consultation	MR/RK/MJK/WMA
	11:00-12:00	Felda Lepar Hilir 1&4 ➤ Verify any outstanding issues, auditor discussion and end of audit for day 3.	MR/RK/MJK/WMA
	12:00-13:00	➤ Centralize Closing Meeting at Felda Lepar Hilir 1&4 Estate: ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor ➤ End of assessment	MR/RK/MJK/WMA

Audit 5 Year cycles for Felda Lepar Hilir

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Lepar Hilir 01	✓	✓	✓	✓	✓
Lepar Hilir 02	✓	✓	✓	✓	✓
Lepar Hilir 03	✓	✓	✓	✓	✓
Lepar Hilir 04	✓	✓	✓	✓	✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	9
Minor NC	2
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	N/A
Observation (OBS)	N/A

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 23rd May 2018 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
1.Relation with management are in good condition. 2.Understand well in MSPO Standards. 3.Aware on the sexual harassment issues. 4.Confirmation that feeling and chipping has been applied.	Management take note of all feedbacks from stakeholders

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:


Name:	AHMAD SHAHRIR ISMAIL
Position:	SUSTAINABILITY MANAGER
Date:	29.07.2018



Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



(Lead Auditor)

Date
29/07/2018

**Accepted by
client:**



(Sustainability Manager)

Date
29/07/2018

-End of Report-