

# PUBLIC SUMMARY REPORT



**MALAYSIAN SUSTAINABLE PALM OIL  
SUPPLY CHAIN CERTIFICATION SYSTEM  
(MSPO SCCS)**

**NAME OF CLIENT: FGV REFINERIES SDN BHD –**

**TAWAU OIL PRODUCT**

**STANDARD: MSPO-SCCS**

**INITIAL AUDIT DATE: 29 APRIL 2019**

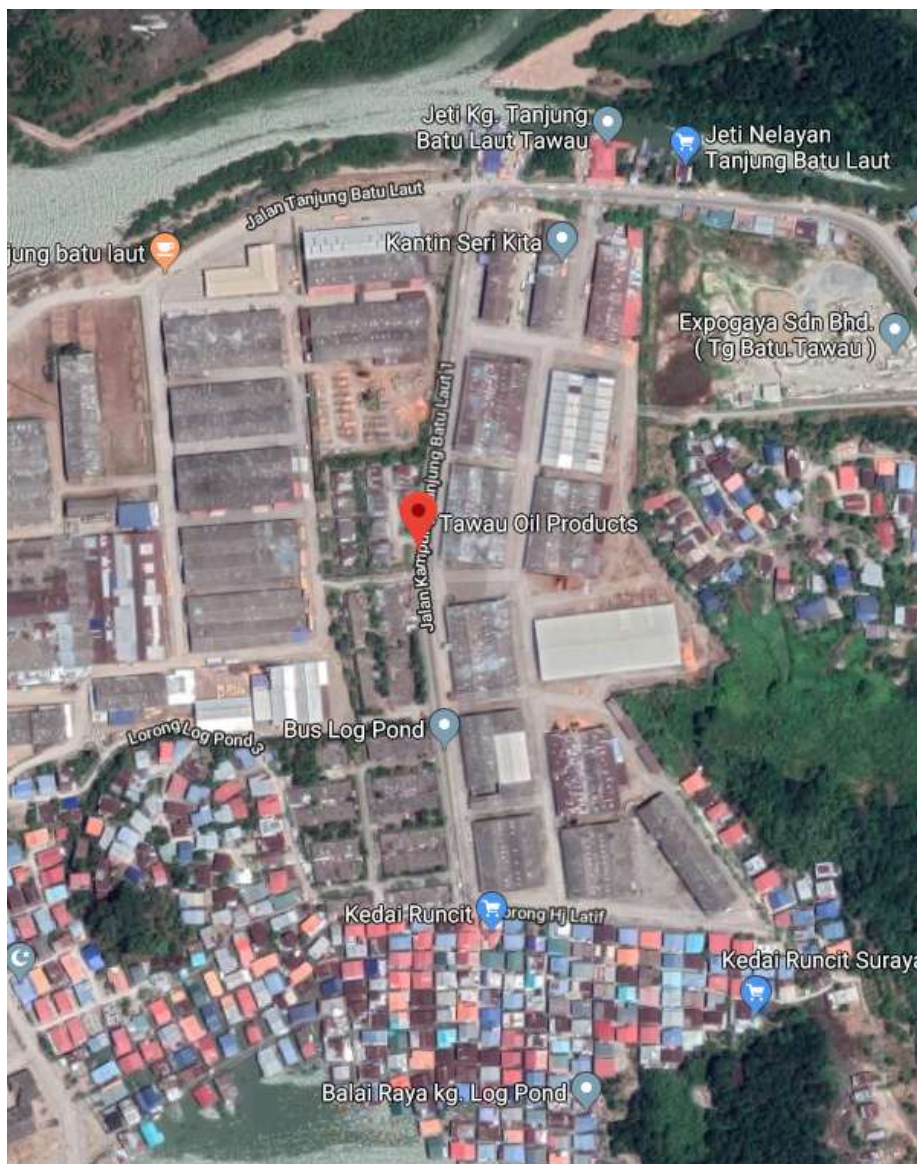
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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO-SCCS Certification	Production of MSPO Certified Palm Oil Products
MSPO Standards used for the Assessment	Malaysian Sustainable Palm Oil Supply Chain Certification Standard (MSPO SCCS)

### Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>FGV REFINERIES SDN BHD – TAWAU OIL PRODUCTS</b>
<b>Main Address</b>		Jalan Tanjung Batu Laut, 91000 Tawau, Sabah
<b>Management and contact person's details</b>	Name:	Mr. Raja Nadzmi Raja Azlan
	Phone Number :	03-326930697
	Fax Number:	03-326930697
	Email Address:	nadzmiazlan@gmail.com
<b>MPOB License</b>	MPOB License's No.:	-
	Expiry date:	-
<b>Date of certificate issued and validity</b>		17 May 2019 valid until 16 May 2024
<b>Scope of activity</b>		Production of MSPO Certified Palm Oil Products
<b>Other sustainability certifications</b>		N/A

<b>Certified Area</b>	
<b>Name of Mill</b>	<b>Mill Capacity MT/HR</b>
Tawau Oil Products (WOP)	500 MT/Day

### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Mohd Johari Bin Md Kassim	Lead Auditor	Post graduate qualification in Biology with 3 years working experience in sales and industry. Involved in MSPO auditing since Oct 2017. Fully trained in similar agriculture certification programmed such as RSPO SCCS, ISCC and INS. Member of TCI audit team since 2017. Involved in audits conducted in Malaysia. Completed ISO 9001:2008 Lead Auditor course in January 2018
2	Ms. Aini Nazurah Binti Mohd Zi	Trainee Auditor	Post graduate qualification in Bachelor of Agricultural Science (2017). Completed the MSPO SCCS Auditor Training by SGS Training Academic (Dec 2018) and ISCC Auditor Training in Cologne, Germany (Feb 2019).

## Audit Plan

Proposed Assessment Agenda for this Audit		
<b>Prepared by</b>	AINI NAZURAH MOHD ZI	
<b>Approved by</b>	NORSYAHIDAH MANAF	
<b>Time</b>	<b>Activity</b>	<b>Auditor</b>
<b>09:00-09:30</b>	<b>Opening Meeting</b>	Aini Nazurah Mohd Zi
<b>09.30-10.30</b>	<b>Site Visit</b>	Aini Nazurah Mohd Zi
<b>10.30-11.30</b>	<b>Document Review – MSPO SCCS</b> <b>1. Requirements for Supply Chain Management</b> 1.1 Sustainability Policy 1.2 Management Representative 1.3 Record Keeping 1.4 Procedures 1.5 Internal Audit 1.6 Management Review	Aini Nazurah Mohd Zi
<b>11.30-12.00</b>	<b>2. Resource Management</b> 2.1 Competency and Training	Aini Nazurah Mohd Zi
<b>12.00-12.30</b>	<b>3. Traceability</b>	Aini Nazurah Mohd Zi
<b>12.30-14.00</b>	Lunch Break	Aini Nazurah Mohd Zi
<b>14.00-1530</b>	<b>4. Supply Chain Models</b> 4.1 Segregation 4.1.1 General 4.1.2 Requirements 4.2 Mass balance 4.2.1 General 4.2.2 Requirements 4.2.3 Continuous accounting system 4.2.4 Fixed inventory periods <b>5. Outsourced Activities</b> <b>6. Claim</b> <b>7. Complaints and Grievances</b> <b>8. IT Platform</b>	Aini Nazurah Mohd Zi
<b>1530-1600</b>	Verify outstanding issue if applicable	Aini Nazurah Mohd Zi
<b>1600-1700</b>	Closing Meeting	Aini Nazurah Mohd Zi

**Audit 5 Year cycles for Tawau Oil Products**

<b>Estates</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
<b>Tawau Oil Products (WOP)</b>	✓	✓	✓	✓	✓


**4. SUMMARY OF AUDIT RESULTS**

**Lead Auditor’s Summary and Recommendation for Certification**

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<b>Certification status of client:</b>
<input type="checkbox"/> Main Evaluation: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS.  With effect from the certification date given below, this company and all facilities mentioned in the scope of this report are considered to be certified in accordance with the MSPO SCCS.  <input checked="" type="checkbox"/> Main Evaluation: Full compliance of all facilities in the scope of this audit with the MSPO SCCS is not yet demonstrated. Identified Non-conformities need to be closed prior to certification.  <input type="checkbox"/> Surveillance audit: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS. The certified status is maintained.  <input type="checkbox"/> Surveillance audit: Not all facilities included in the scope of this audit demonstrated continued compliance with the MSPO SCCS. Outstanding NC's need to be closed within 1 month from the audit date.
Status (Close if applicable): Will be verifying in next annual surveillance

<b>7.1 Signing by the Client</b>	
I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in document (MSPO SCCS Report and Checklist).  I also confirm: <ul style="list-style-type: none"> <li>• Acceptance of liability in execution of the instructions given in the document and at the closing meeting.</li> <li>• That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International's Certifications.</li> <li>• That this company was informed that until they receive written confirmation of their MSPO Supply Chain certification registration and its expiry date that they are not certified and cannot make any claims concerning certification.</li> <li>• That the formal record of the closing meeting is accurate and that all agenda items were covered by the lead auditor.</li> <li>• I understand the implications of non-compliance as laid out above.</li> </ul>	
<b>Acknowledged by:</b>	
Name:	Zakaria Bin Salam
Position:	CEO of FGVR
Date:	15/5/2019
 Signature	
<b>ZAKARIA SALAM</b> Vice President / CEO FGV REFINERIES SDN BHD	



## 5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS



**Prepared by:**

(Lead Auditor)

Date

16/05/2019



**Accepted by  
client:**

(Ceo of FGVR)

Date

15/05/2019

**-End of Report-**