

# PUBLIC SUMMARY REPORT



**MS 2530-4:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 4: General Principal for Palm Oil Mill**

**NAME OF CLIENT: KPF PLANTATION KOTA SAMARAHAN**

**STANDARD: MS 2530:2013-4**

**INITIAL AUDIT DATE STAGE 1: 18 March 2019**

**INITIAL AUDIT DATE STAGE 2: 22 April 2019**

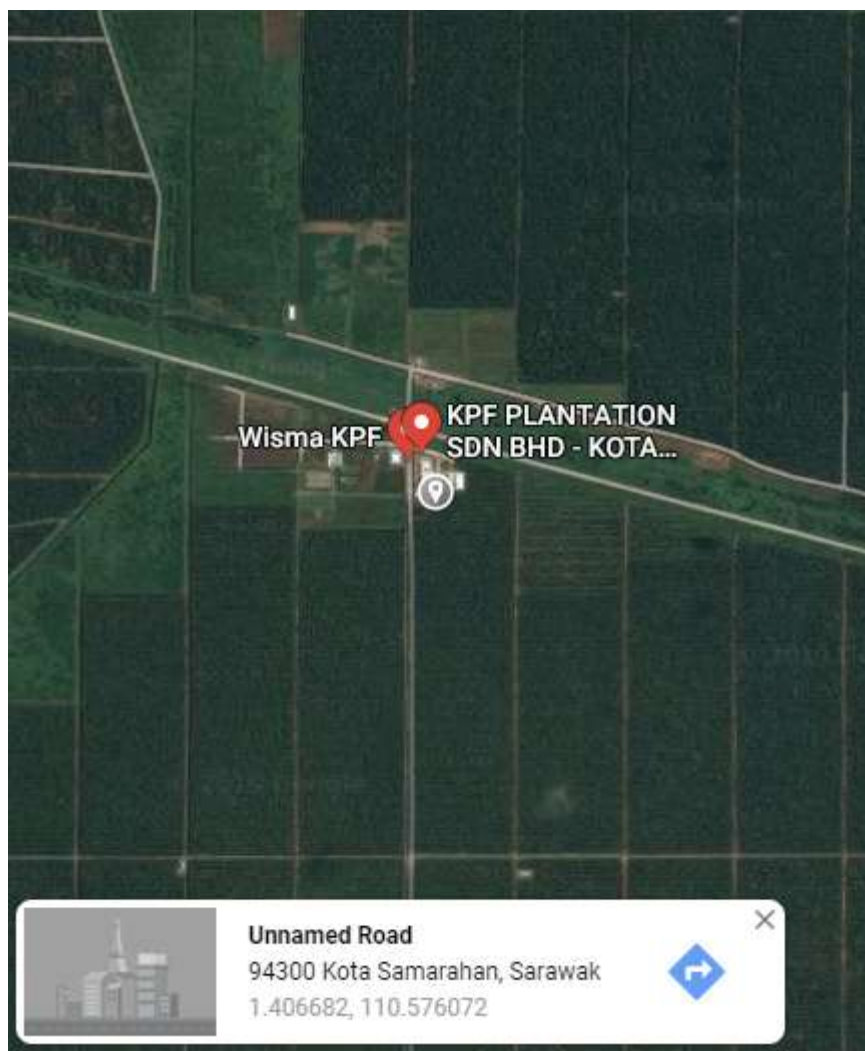
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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Palm oil mill
MSPO Standards used for the Assessment	<b>MS 2530-4:2013</b> – General principles for palm oil mills

Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>KPF PLANTATION SDN. BHD KOTA SAMARAHAN</b>
<b>Main Address</b>		Pejabat KPF Ladang Aring, KPF Plantation Sdn Bhd, 18300, Gua Musang, Kelantan
<b>Management and contact person's details</b>	Name:	Mr. Rizal Alimin
	Phone Number :	+6016 2768899
	Fax Number:	-
	Email Address:	<a href="mailto:mrizal.a@felda.net.my">mrizal.a@felda.net.my</a>
<b>MPOB License</b>	MPOB License's No.:	617736004000
	Expiry date:	31.10.2019
<b>Estimated Tonnages of Annual FFB Production</b>		
<b>Scope of Activity</b>		Production of Sustainable Crude Palm Oil(CPO)
<b>Date of certificate issued and validity</b>		18 July 2019 valid until 17 July 2024
<b>Other sustainability certifications</b>		N/A

<b>Certified Area</b>		
<b>Mills</b>	<b>Coordinates</b>	<b>Total Capacity</b>
KPF Kota Samarahan KS Ensengei	N 1°30'90.11", E 110°62'41.04"	60Mt/hour

### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Ermadasila bin Mohamad	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	Mr. Rahmat Karto	Auditor	Graduate qualification in Forestry with 30 years working experience in Forestry, Sawmill and Palm Oil Estate. Certified Arborist by International Society of Arboriculture 2012. Lead Auditor for MPOB Codes Of Practice Palm Oil Mills, Refineries, Estate, Nurseries, Bulking and Kernel crushers since 2017. Completed and certified MSPO Auditor course in 2017 held by SGS (M) Sdn. Bhd. Member of TCI MSPO Audit team. Able to speak and understand Bahasa Malaysia and English
3	Mr. Wan Muhamamad Shafri bin Wan Ramli	Trainee Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Completed ISO 9001:2015 lead auditor course in January 2017.

## Audit Plan

DATE	TIME	SUBJECT	AUDITOR
23 April 2019	09:00 – 13:00	<b>Ladang Samarahan 5</b> <ul style="list-style-type: none"> <li>• <b>Document Audit:</b></li> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> </ul>	EBM/RK/WMS/NBR
		<ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b></li> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul>	EBM/RK/WMS/NBR
	13:00-14:00	<b>Lunch</b>	
	14:00-18:00	<ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b></li> <li>• Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices</li> </ul>	RK/WMS
		<ul style="list-style-type: none"> <li>➤ <b>Stakeholders Consultation</b></li> <li>• The stakeholder consultation for Kilang Sawit Esengei and Ladang KPF Kota Samarahan will be held at Wilayah KPF Kota Samarahan.</li> </ul> <p><b>End of Day 2</b></p>	EBM/NBR

DATE	TIME	SUBJECT	AUDITOR
24 April 2019	09:00 – 13:00	<b>Ladang Samarahan 2</b> <ul style="list-style-type: none"> <li>• <b>Document Audit:</b></li> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> </ul>	EBM/RK/WMS/NBR
		<ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b></li> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul>	EBM/RK/WMS/NBR
	13:00-14:00	<b>Lunch</b>	
	14:00-18:00	<ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b></li> <li>• Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices</li> </ul> <b>End of Day 3</b>	EBM/RK/WMS/NBR

DATE	TIME	SUBJECT	AUDITOR
25 April 2019	09:00 – 13:00	<b>Ladang Samarahan 1</b> <ul style="list-style-type: none"> <li>• <b>Document Audit:</b></li> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> </ul>	EBM/RK/WMS/NBR
		<ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b></li> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul>	EBM/RK/WMS/NBR
	13:00-14:00	<b>Lunch</b>	
	14:00-18:00	<ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b></li> <li>• Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices</li> </ul>	EBM/RK/WMS/NBR
		<b>Centralize Closing Meeting at Wilayah KPF Kota Samarahan:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the Lead Auditor</li> <li>• Welcome and introduction by the Lead Auditor</li> <li>• Presentation of findings by the audit team</li> <li>• Questions &amp; answers and Final summary by Lead Auditor</li> </ul> <b>End of assessment</b>	EBM/RK/WMS/NBR

### **Audit 5 Year cycles for KPF Plantation-Kota Samarahan**

<b>Estates</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
<b>KS Ensengei Kota Samarahan</b>	✓	✓	✓	✓	✓

## **4. SUMMARY OF AUDIT RESULTS**

### **Lead Auditor's Summary and Recommendation for Certification**

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	5
Minor NC	4
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

**Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on 30<sup>th</sup> January 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
No issues were raised .	

#### Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

#### **Acknowledged by:**

Name: MOHD RIZAL ALIMIN

Position: PEMBANTU EKSEKUTIF UNIT OPERASI

Date: 19/07/2019

  
**MOHD RIZAL ALIMIN**  
 Pembantu Eksekutif  
 Unit Operasi  
 KPF Plantation Sdn. Bhd.

Signature

## 5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

**Prepared by:**



(Lead Auditor)

Date  
19/07/2019

**Accepted by  
client:**



MOHD RIZAL ALMIN  
Pembantu Eksekutif  
Unit Operasi  
KPF Plantation Sdn. Bhd.

Date  
19/07/2019

(Pembantu Eksekutif Unit Operasi)

**-End of Report-**