

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: FELDA GUGUSAN AIR TAWAR

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 17 April 2019

INITIAL AUDIT DATE STAGE 2: 22 May 2019

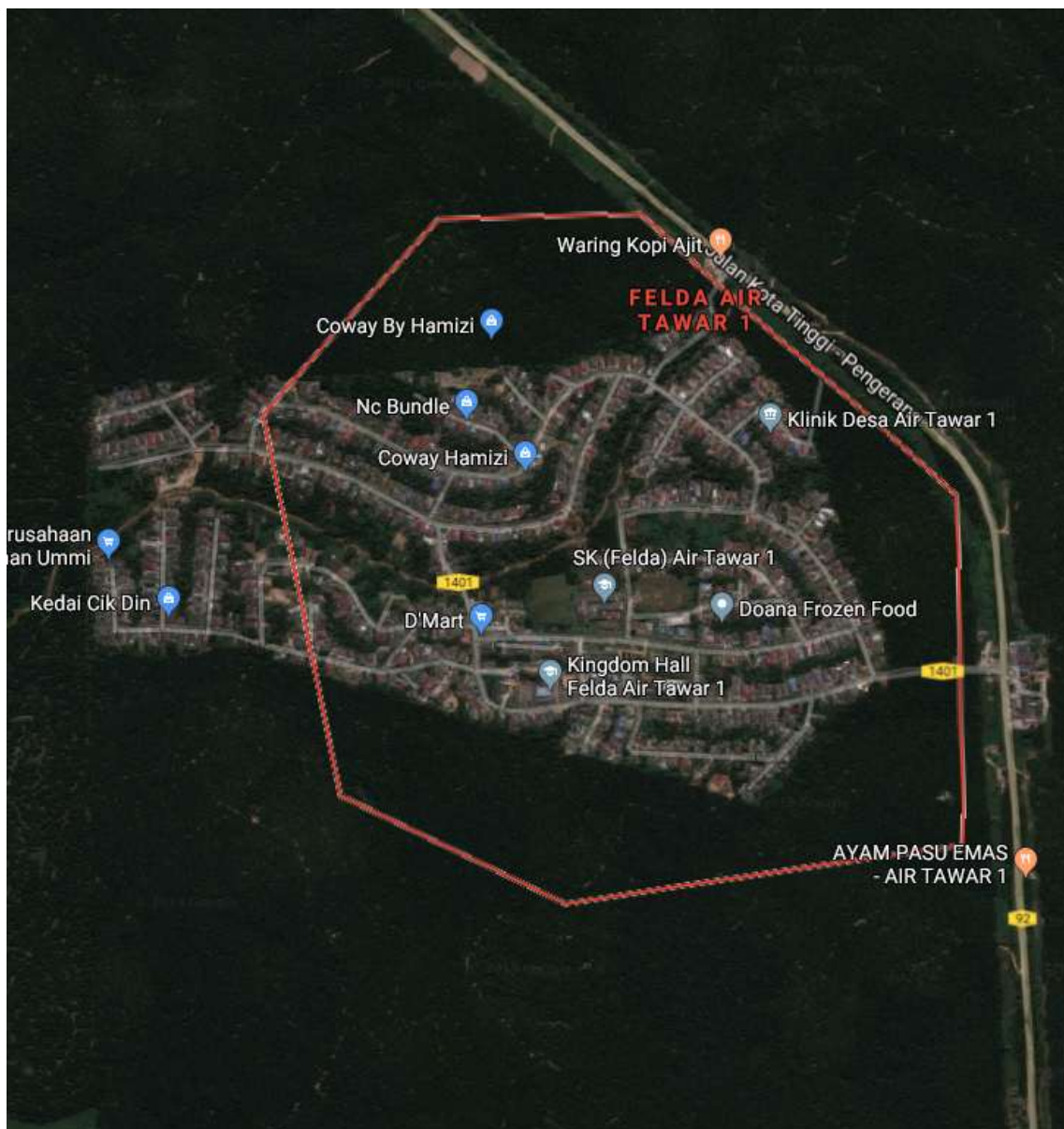
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		Federal Land Development Authority (FELDA)	
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA), Menara Felda, Platinum Park, No. 11, Persiaran KLCC 50888 Kuala Lumpur	
Management and contact person's details	Name:	Mr. Nazri bin Ulin	
	Phone Number :	+603 21912310	
	Fax Number:	+603 21912588	
	Email Address:	nazri.u@felda.net.my	
MPOB License	MPOB License's No.:	Felda Air Tawar 01 (GM)	500838002000
		Felda Air Tawar 02	500839802000
		Felda Air Tawar 03	500840102000
		Felda Pasak	500901702000
	Expiry date:	N/A	
Estimated Tonnages of Annual FFB Production		N/A	
Scope of Activity		Production of Sustainable Fresh Fruit Bunches (FFB)	
Date of certificate issued and validity		04 September 2019 valid until 03 September 2024	
Other sustainability certifications		N/A	

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Felda Air Tawar 01 (GM)	2535.49	2535.49
Felda Air Tawar 02	2477.36	2477.36
Felda Air Tawar 03	1869.37	1869.37
Felda Pasak	1130.04	1130.04

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	RIZAL AHMAD NAZIM [RAN]	Lead Auditor	Graduate qualification in Forestry Science with 15 years working experience in palm oil Plantation Industry. Involved directly in various Palm Oil Sustainability Certification since 2008. Well trained in similar agriculture certification programme such as RSPO and MSPO. Attended various leadership, environmental, quality and safety training courses, seminar and programmes. Involved as a Representative for organized smallholders in RSPO working group. Completed Integrated QESH (ISO 9001:2015, ISO 14001:2015, ISO 45001:2018) Lead Auditor in several certifications such as RSPO and MSPO etc. Able to speak and understand Bahasa Malaysia and English.
2	ABDUL HAKIM BIN MOHAMAD [AHM]	Auditor	Post graduate qualification in Forestry with 3 years working experience in manufacturing and consultation. Involved in ISCC auditing since July 2017. Fully trained in similar agriculture certification programmes such as ISCC, INS, MSPO, ISO 9001:2015 lead auditor course. Member of various audit team, involved audits conducted in Malaysia, Indonesia, Singapore, China, Hong Kong, and Taiwan.
3	WAN MUHAMMAD SHAFRI WAN RAMLI [WMS]	Trainee Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Completed ISO 9001:2015 lead auditor course in January 2017.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
22 May 2019	09:00 – 10:00	<ul style="list-style-type: none"> ➤ Centralize Opening Meeting at Felda Air Tawar 01 <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. ➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	RAN/ AHM/WMS/ NR
	10:00 – 13:00	<p>Felda Air Tawar 01</p> <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	RAN/ AHM/WMS/ NR
	13:00-14:00	Lunch	
	14:00 – 18:00	<p>Felda Air Tawar 01</p> <ul style="list-style-type: none"> ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. <p>End of Day 1</p>	RAN/ AHM/WMS/ NR

DATE	TIME	SUBJECT	AUDITOR
23 May 2019	09:00 – 13:00	Felda Air Tawar 02 ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	RAN/WMS
	13:00-14:00	Lunch	
	16:00-17:00	Felda Air Tawar 02 ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion.	RAN/WMS
	17:00 – 18:00	Centralize Closing Meeting at Felda Air Tawar 03 Estate: ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor End of assessment	ALL

DATE	TIME	SUBJECT	AUDITOR
23 May 2019	09:00 – 13:00	Felda Air Tawar 03 ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	AHM/NR
	13:00-14:00	Lunch	
	16:00-17:00	Felda Air Tawar 03 ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion.	AHM/NR
	17:00 – 18:00	Centralize Closing Meeting at Felda Air Tawar 03 Estate: ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor End of assessment	ALL

Audit 5 Year cycles for Felda Gugusan Air Tawar

Estates	1st Year	2nd Year	3rd Year	4th Year	5th Year
Felda Air Tawar 01 (GM)	✓	✓	✓	✓	✓
Felda Air Tawar 02	✓	✓		✓	✓
Felda Air Tawar 03	✓		✓		✓
Felda Pasak		✓	✓	✓	

4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	1
Minor NC	3
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	N/A
Observation (OBS)	N/A

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 22nd May 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
<ol style="list-style-type: none"> 1. Settler representative is requested information regarding to FFB price. 2. Settler representative is requested information regarding smallholder's incentive. 3. GPW representative is requested for training regarding on MSPO awareness. 4. Contractor representative requested information regarding payment duration stated in the contract agreement. 	<p>Management have been reviewed and take notes all feedbacks from stakeholders.</p>

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name: Mohammad Nazri Ulin

Position: Plantation Officer

Date: 30.08.2019



Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



(Lead Auditor)

Date
30/08/2019

**Accepted by
client:**



(Sustainability Manager)

Date
30/08/2019

-End of Report-