

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: FELDA GUGUSAN AIR TAWAR

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 20 June 2019

INITIAL AUDIT DATE STAGE 2: 23 July 2019

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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		Federal Land Development Authority (FELDA)	
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA), Menara Felda, Platinum Park, No. 11, Persiaran KLCC 50888 Kuala Lumpur	
Management and contact person's details	Name:	Mr. Nazri bin Ulin	
	Phone Number :	+603 21912310	
	Fax Number:	+603 21912588	
	Email Address:	nazri.u@felda.net.my	
MPOB License	MPOB License's No.:	Felda Ulu Belitong (GM)	500920302000
		Felda Ayer Hitam	501152602000
		Felda Bukit Permai	500905002000
		Felda Layang-Layang	500948302000
		Felda Bukit Tongkat	500922002000
	Felda Ulu Penggeli	500883502000	
	Expiry date:	N/A	
Estimated Tonnages of Annual FFB Production		N/A	
Scope of Activity		Production of Sustainable Fresh Fruit Bunches (FFB)	
Date of certificate issued and validity		30 September 2019 valid until 29 September 2024	
Other sustainability certifications		N/A	

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Felda Ulu Belitong (GM)	1917.78	2612.72
Felda Ayer Hitam	368.43	1540.68
Felda Bukit Permai	1060.83	1187.88
Felda Layang-Layang	735.75	748.04
Felda Bukit Tongkat	1132.7607	1212.9807
Felda Ulu Penggeli	1572.71	1748.4

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	RIZAL AHMAD NAZIM [RAN]	Lead Auditor	Graduate qualification in Forestry Science with 15 years working experience in palm oil Plantation Industry. Involved directly in various Palm Oil Sustainability Certification since 2008. Well trained in similar agriculture certification programme such as RSPO and MSPO. Attended various leadership, environmental, quality and safety training courses, seminar and programmes. Involved as a Representative for organized smallholders in RSPO working group. Completed Integrated QESH (ISO 9001:2015, ISO 14001:2015, ISO 45001:2018) Lead Auditor in several certifications such as RSPO and MSPO etc. Able to speak and understand Bahasa Malaysia and English.
2	ABDUL HAKIM BIN MOHAMAD [AHM]	Auditor	Post graduate qualification in Forestry with 3 years working experience in manufacturing and consultation. Involved in ISCC auditing since July 2017. Fully trained in similar agriculture certification programmes such as ISCC, INS, MSPO, ISO 9001:2015 lead auditor course. Member of various audit team, involved audits conducted in Malaysia, Indonesia, Singapore, China, Hong Kong, and Taiwan.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
23 July 2019 (Tuesday)	09:00 – 10:00	<ul style="list-style-type: none"> ➤ Centralize Opening Meeting at Felda Ulu Belitong <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. ➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	RAN/AHM/NR
	10:00 – 13:00	<p>Felda Ulu Belitong</p> <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	RAN/AHM/NR
	13:00-14:00	Lunch	
	14:00 – 18:00	<p>Felda Ulu Belitong</p> <ul style="list-style-type: none"> ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. <p>End of Day 1</p>	RAN/AHM/NR

DATE	TIME	SUBJECT	AUDITOR
24 July 2019 (Wednesday)	09:00 – 13:00	Felda Ayer Hitam ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	RAN/AHM/NR
	13:00-14:00	Lunch	
	16:00-17:00	Felda Ayer Hitam ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. End of Day 2	RAN/AHM/NR

DATE	TIME	SUBJECT	AUDITOR
25 July 2019 (Thursday)	09:00 – 11:00	Felda Bukit Permai <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	RAN/AHM/NR
25 July 2019 (Thursday)	11:00 – 13:00	Felda Bukit Permai <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. 	RAN/AHM/NR
	13:00-14:00	Lunch	
	14:00 – 15:00	Felda Layang-layang <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, 	RAN/AHM/NR

		<p>harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</p>	
	15:00 – 17:00	<p>Felda Layang-layang</p> <ul style="list-style-type: none"> ➤ Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. 	RAN/AHM/NR
	17:00 – 18:00	<p>Centralize Closing Meeting at Felda Layang-layang Estate:</p> <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor <p>End of assessment</p>	RAN/AHM/NR

Audit 5 Year cycles for Felda Gugusan Belitong

Estates	1st Year	2nd Year	3rd Year	4th Year	5th Year
Felda Ulu Belitong (GM)	✓	✓	✓	✓	✓
Felda Bukit Tongkat		✓	✓		✓
Felda Bukit Permai	✓		✓	✓	
Felda Ulu Penggeli		✓			✓
Felda Ayer Hitam	✓		✓	✓	
Felda Layang-Layang	✓	✓		✓	✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	1
Minor NC	9
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	N/A
Observation (OBS)	N/A

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 23th July 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
<p>1. Payment to settlers late and less from normal (Settler's Leader)</p> <ul style="list-style-type: none"> • Answers: <ul style="list-style-type: none"> - Based on the FFBs price. - Less of production of FFB. - Management sent application to HQ for the less of amount cut from settlers loan when production of FFBs not too good condition. <p>2. Domestic waste problem (Settler's Leader)</p> <ul style="list-style-type: none"> • Answers: <ul style="list-style-type: none"> - Quantities of waste higher for every year. - Appoint new contractor for more good services to handle this problem. 	<p>Management have been reviewed and take notes all feedbacks from stakeholders.</p>

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 Signature
Name:	Mohammad Nazri Ulin	
Position:	Plantation Officer	
Date:	24.09.2019	

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



(Lead Auditor)

Date
24/09/2019

Accepted by
client:



(Sustainability Manager)

Date
24/09/2019

-End of Report-