

# PUBLIC SUMMARY REPORT



**MS 2530-3:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 3: General Principal for Oil Palm Plantations and  
Organised Smallholders**

**NAME OF CLIENT: FELDA GUGUSAN KEMAHANG**

**STANDARD: MS 2530:2013-3**

**INITIAL AUDIT DATE STAGE 1: 08 April 2019**

**INITIAL AUDIT DATE STAGE 2: 27 May 2019**

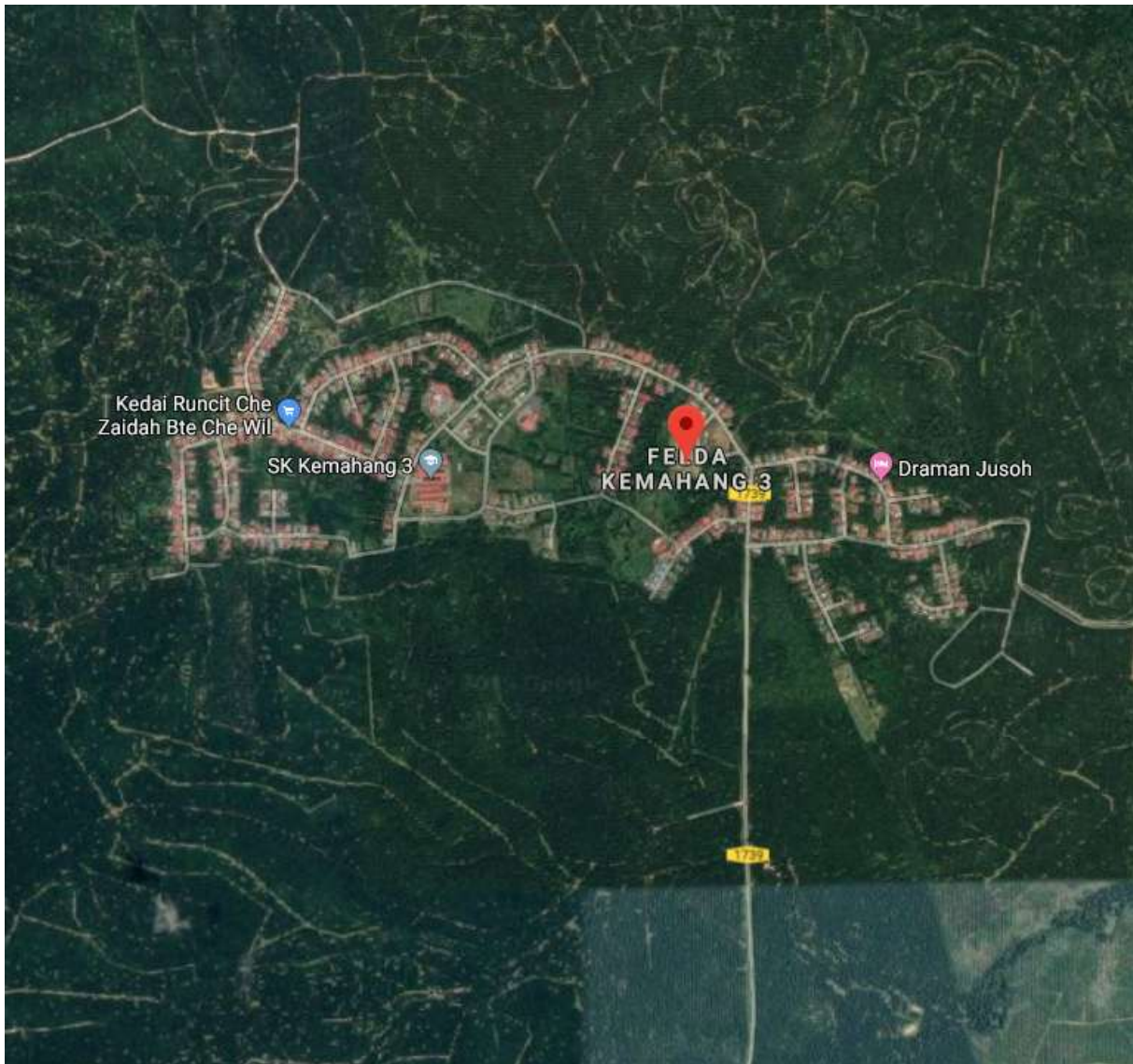
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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	<b>MS 2530-3:2013</b> – General principles for oil palm plantations and organised smallholders

### Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>Federal Land Development Authority (FELDA)</b>	
<b>Main Address</b>		Lembaga Kemajuan Tanah Persekutuan (FELDA), Menara Felda, Platinum Park, No. 11, Persiaran KLCC 50888 Kuala Lumpur	
<b>Management and contact person's details</b>	Name:	Mr. Nazri bin Ulin	
	Phone Number :	+603 21912310	
	Fax Number:	+603 21912588	
	Email Address:	<a href="mailto:nazri.u@felda.net.my">nazri.u@felda.net.my</a>	
<b>MPOB License</b>	MPOB License's No.:	Felda Kemahang 01	500825802000
		Felda Kemahang 02	500826602000
		Felda Kemahang 03 (GM)	500955602000
		Felda Kemahang 04	530869002000
	Expiry date:	N/A	
<b>Estimated Tonnages of Annual FFB Production</b>		N/A	
<b>Scope of Activity</b>		Production of Sustainable Fresh Fruit Bunches (FFB)	
<b>Date of certificate issued and validity</b>		26 March 2019 valid until 25 March 2024	
<b>Other sustainability certifications</b>		N/A	

<b>Certified Area</b>		
<b>Estates</b>	<b>Total Planted Area</b>	<b>Total Area (Ha)</b>
Felda Kemahang 01	2591.86	3345.09
Felda Kemahang 02	1729.94	2029.80
Felda Kemahang 03 (GM)	1930.68	2160.24
Felda Kemahang 04	1243.60	1502.04



### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	RIZAL AHMAD NAZIM [RAN]	<b>Lead Auditor</b>	Graduate qualification in Forestry Science with 15 years working experience in palm oil Plantation Industry. Involved directly in various Palm Oil Sustainability Certification since 2008. Well trained in similar agriculture certification programme such as RSPO and MSPO. Attended various leadership, environmental, quality and safety training courses, seminar and programmes. Involved as a Representative for organized smallholders in RSPO working group. Completed Integrated QESH (ISO 9001:2015, ISO 14001:2015, ISO 45001:2018) Lead Auditor in several certifications such as RSPO and MSPO etc. Able to speak and understand Bahasa Malaysia and English.
2	ABDUL HAKIM BIN MOHAMAD [AHM]	<b>Auditor</b>	Post graduate qualification in Forestry with 3 years working experience in manufacturing and consultation. Involved in ISCC auditing since July 2017. Fully trained in similar agriculture certification programmes such as ISCC, INS, MSPO, ISO 9001:2015 lead auditor course. Member of various audit team, involved audits conducted in Malaysia, Indonesia, Singapore, China, Hong Kong, and Taiwan.
3	AINI NAZURAH BT MOHD ZI [AMZ]	<b>Trainee Auditor</b>	Post graduate qualification in Bachelor of Agricultural Science (2017). Completed the MSPO SCCS Auditor Training by SGS Training Academic (Dec 2018) and ISCC Auditor Training in Cologne, Germany (Feb 2019).

### Audit Plan

DATE	TIME	SUBJECT	AUDITOR
27 May 2019	09:00 – 10:00	<b>Centralize Opening Meeting at Felda Kemahang 03</b> <ul style="list-style-type: none"> <li>• Presentation by the manager/coordinator</li> <li>• Presentation by Lead Auditor.</li> </ul> <ul style="list-style-type: none"> <li>➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable)</li> </ul>	RAN/AHM/ AMZ
	10:00 – 13:00	<b>Felda Kemahang 03</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement,</li> </ul> </li> <li>➤ <b>Field inspection:</b> <ul style="list-style-type: none"> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul> </li> </ul>	RAN/AHM/ AMZ
	13:00-14:00	<b>Break</b>	
	14:00-18:00	<b>Felda Kemahang 03</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3),</li> <li>P4: Social Responsibility, health, safety and Employment Conditions</li> <li>P5: Environment, natural resources, biodiversity and ecosystem service.</li> <li>P6: Best Practices</li> </ul> </li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul> <p><b>End of Day 1</b></p>	RAN/AHM/ AMZ

DATE	TIME	SUBJECT	AUDITOR
28 May 2019	09:00 – 13:00	<b>Felda Kemahang 02</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement,</li> </ul> </li> <li>➤ <b>Field inspection:</b> <ul style="list-style-type: none"> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul> </li> </ul>	RAN/AHM/ AMZ
	13:00-14:00	<b>Break</b>	
	14:00-17:00	<b>Felda Kemahang 02</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3),</li> <li>P4: Social Responsibility, health, safety and Employment Conditions</li> <li>P5: Environment, natural resources, biodiversity and ecosystem service.</li> <li>P6: Best Practices</li> </ul> </li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul> <p><b>End of Day 2</b></p>	RAN/AHM/ AMZ

DATE	TIME	SUBJECT	AUDITOR
29 May 2019	09:00 – 13:00	<b>Felda Kemahang 01</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement,</li> </ul> </li> <li>➤ <b>Field inspection:</b> <ul style="list-style-type: none"> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> </ul> </li> </ul>	RAN/AHM/ AMZ
	13:00-14:00	<b>Break</b>	
	14:00-17:00	<b>Felda Kemahang 01</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <p>Document review P4-P6 (part 3),</p> <p>P4: Social Responsibility, health, safety and Employment Conditions</p> <p>P5: Environment, natural resources, biodiversity and ecosystem service.</p> <p>P6: Best Practices</p> </li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul>	RAN/AHM/ AMZ
	17:00 – 18:00	<b>Centralize Closing Meeting at Felda Kemahang 01:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the Lead Auditor <ul style="list-style-type: none"> <li>• Welcome and introduction by the Lead Auditor</li> <li>• Presentation of findings by the audit team</li> <li>• Questions &amp; answers and Final summary by Lead Auditor</li> </ul> </li> </ul> <p><b>End of Assessment</b></p>	RAN/AHM/ AMZ



**Audit 5 Year cycles for Felda Gugusan Kemahang.**

<b>Estates</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Felda Kemahang 01	✓		✓	✓	
Felda Kemahang 02	✓	✓		✓	✓
Felda Kemahang 03 (GM)	✓	✓	✓	✓	✓
Felda Kemahang 04		✓	✓		✓

**4. SUMMARY OF AUDIT RESULTS**

**Lead Auditor’s Summary and Recommendation for Certification**

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	0
Minor NC	3
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	N/A
Observation (OBS)	N/A

**Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on 27<sup>th</sup> May 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
No issues raised.	No issues raised.


**Responses by Certified Entities:**

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

**Acknowledged by:**

Name:	Mohammad Nazri Ulin	 <b>Signature</b>
Position:	Plantation Officer	
Date:	24.09.2019	

## 5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



(Lead Auditor)

Date  
24/09/2019

Accepted by  
client:



(Sustainability Manager)

Date  
24/09/2019

**-End of Report-**