



25 October 2019

Dear Stakeholders,

Invitation to comment on MSPO Initial Assessment of Tong Ah Company Sdn Bhd.

Tong Ah Company Sdn Bhd has appointed Trans Certification International Sdn Bhd to conduct MSPO Initial Assessment of its Tong Ah Company Sdn Bhd Scheme Smallholders. The assessment will be conducted at 1 estate has been managed by Tong Ah Company Sdn Bhd.

Trans Certification International Sdn Bhd plans to conduct initial assessment of Tong Ah Company Sdn Bhd on **25 November 2019**. The assessment will be conducted based on the Malaysian Sustainable Palm Oil (MSPO) MS 2530-3:2013 General Principles for Oil Palm Plantation and Organized Smallholders. Copy of Standard MS 2530-3:2013 can be occupied from Department Standards Malaysia through email at: central@jsm.gov.my. The assessment will cover legal, environment, economical, workers' health and safety, and social aspects as required by MSPO.



The following are the information on the certification unit:

| Plantations | Address | Total Area (Ha) | Total Smallholders | GPS Reference |
|----------------|--|-----------------|--------------------|--------------------------------|
| Tong Ah Estate | Batu 12 ½, Jalan Sg. Lembing, 26090 Panching, Kuantan, Pahang. | 214.3 | n/a | 3°88'21.10"N 103°16'62.04"E |

Trans Certification International Sdn Bhd Company was establishing since 2017 mainly provider sustainable, quality management, product certification. Since 2015, TCI was actively doing audited on behalf of a few of Certification Body. TCI has established a Standard Operating Procedure for Appeal and Complaint that can be occupied TCI website: <https://transcert.com.my/complaint-procedure/>. The TCI Audit Team assigned for the initial assessment of is as follows:

- i) **Mr. Rizal Ahmad Nazim bin Abd Raof** as Lead Auditor (Legal, Social and Internal and External Stakeholder Consultation).
- ii) **Mr. Abdul Hakim bin Mohamad** as Team Member (Environmental and HCV).

In preparation for the assessment, related stakeholders are invited to provide written input to the assessment by commenting on related aspects in Tong Ah Company Sdn Bhd operation particularly on environment or social aspect. Date and time for consultation of interested parties are as follow:

Date : 25 November 2019
Time : 10.00 a.m. – 12.00 p.m.
Location : Batu 12 ½, Jalan Sg. Lembing, 26090 Panching, Kuantan, Pahang.



If you do not have the opportunity to attend this assessment meeting, you are invited to meet with the Auditors during the course of the Malaysian Sustainable Palm Oil assessment.

Topic that you may wish to comment are as follows:

- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Suggestion for improvement

Comment received within 30 days from the date of this letter will be considered in the Assessment. Please include the following details in case we may need to contact you for clarification or follow-up on any issue raised by you.

| | |
|---------------|--|
| Name: | |
| Address: | |
| E-mail: | |
| Phone Number: | |
| Fax Number: | |

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE"



TRANS CERTIFICATION INTERNATIONAL SDN. BHD.
No. B52, TINGKAT 1, JALAN IM3/10, BANDAR INDERA MAHKOTA, 25200 KUANTAN, PAHANG
+609 5751333

info@transcert.com.my

Please direct your comments to:

Scheme Coordinator

Norsyahidah Manaf
Trans Certification International Sdn Bhd.
No. B52, Tingkat 1,
Jalan IM3/10, Bandar Indera Mahkota,
25200 Kuantan Pahang.
Tel: +609-5751333
Email: info@transcert.com.my

Thank you very much for your input.

Your sincerely,

Norsyahidah Manaf

Scheme Coordinator

Trans Certification International Sdn Bhd