

PUBLIC SUMMARY REPORT



**MALAYSIAN SUSTAINABLE PALM OIL
SUPPLY CHAIN CERTIFICATION SYSTEM
(MSPO SCCS)**

CLIENT NAME: FELCRA PROCESSING & ENGINEERING

SDN BHD

STANDARD: MSPO SCCC-2018

AUDIT DATE: 5 DECEMBER 2019

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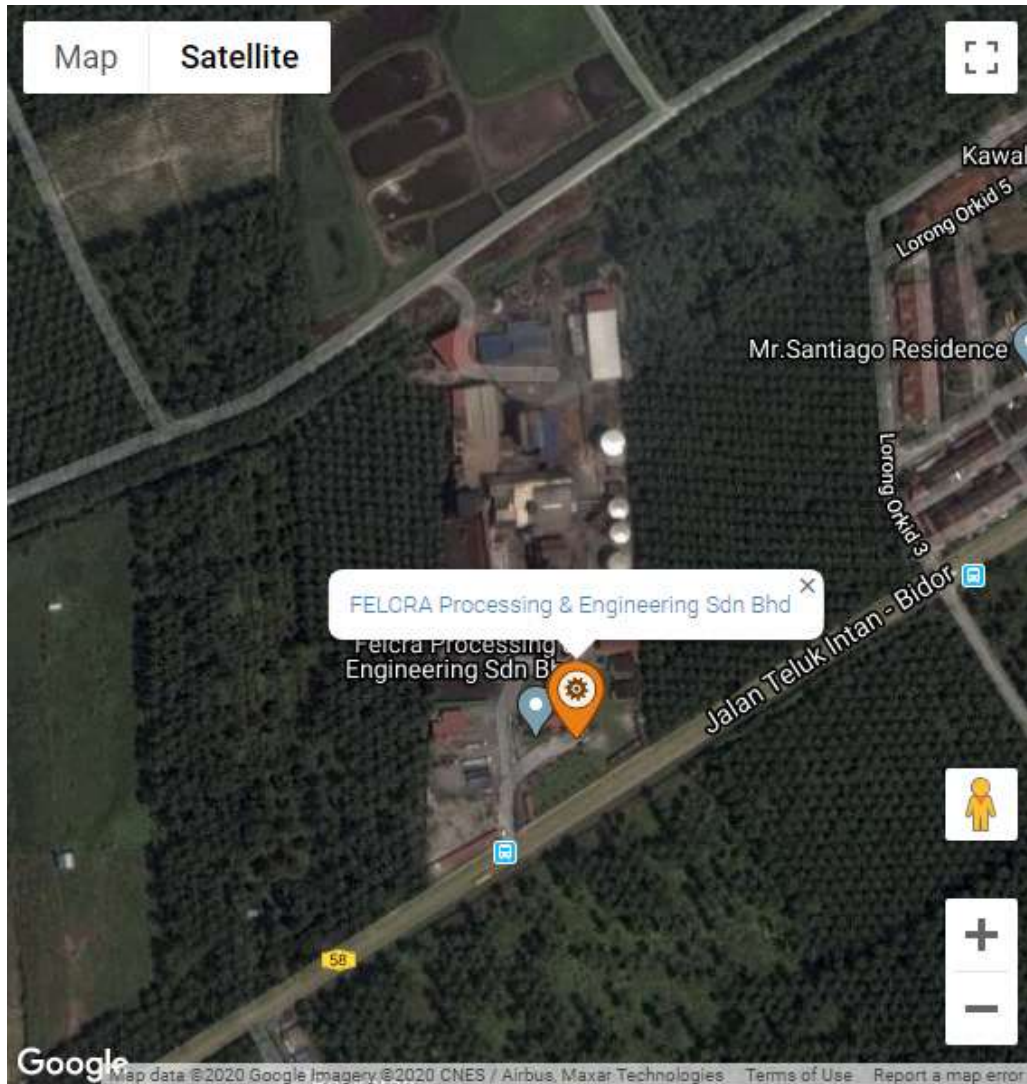
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO-SCCS Certification	Production of MSPO Certified Palm Oil Products
MSPO Standards used for the Assessment	Malaysian Sustainable Palm Oil Supply Chain Certification Standard (MSPO SCCS) (November 2018)
Module	Mass Balance

Map with Geographical Coordinate.

GPS Coordinate: 3°59'54.8"N, 101°10'02.8"



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FELCRA Processing & Engineering Sdn Bhd
Main Address		No. 22A, Jalan Rampai Niaga 4, Rampai Business Park, 53300 Setapak, Kuala Lumpur.
Management and contact person's details	Name:	Azahar Bin Ali
	Phone Number :	03- 4145 5000
	Fax Number:	03- 4149 1092
	Email Address:	azahar.ali@felcra.com.my
MPOB License	MPOB License's No.:	500004404000
	Expiry date:	01 April 2019 valid until 31 December 2019
Date of certificate issued and validity		27 December 2019 valid until 26 December 2024
Scope of activity		Production of sustainable Crude Palm Oil and Palm Kernel
Other sustainability certifications		None

Certified Area	
Name of Mill and Address	Mill Capacity MT/HR
FELCRA Processing & Engineering Sdn Bhd (Kompleks Industri Bidor) Batu 12, Jalan Bidor, peti Surat 120, 36008 Teluk Intan, Perak.	40 MT/HR

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Mohd Johari Bin Md Kassim	Lead Auditor	Post graduate qualification in Biology with 3 years working experience in sales and industry. Involved in MSPO auditing since Oct 2017. Fully trained in similar agriculture certification programmed such as RSPO SCCS, ISCC and INS. Member of TCI audit team since 2017. Involved in audits conducted in Malaysia. Completed ISO 9001:2008 Lead Auditor course in January 2018
2	Ms. Aini Nazurah Binti Mohd Zi	Trainee Auditor	Post graduate qualification in Bachelor of Agricultural Science (2017). Completed the MSPO SCCS Auditor Training by SGS Training Academic (Dec 2018) and ISCC Auditor Training in Cologne, Germany (Feb 2019).
3	Ms. Nadiah Binti Ramli	Trainee Auditor	Post graduate qualification in Environment Technology University Malaysia Terengganu. Involve in sustainability fields since 2018. Involve and completed in training PEFC Chain of Custody, MSPO SCCS Auditor Course, Environmental Impact Assessment, MSPO Auditor Course & etc.

Audit Plan

Proposed Assessment Agenda for this Audit		
Prepared by	Ms. Aini Nazurah Binti Mohd Zi	
Approved by	Ms. Norsyahidah Binti Manaf	
Time	Activity	Auditor
09:00-09:30	Opening Meeting	Mohd Johari Md Kassim
09.30-10.30	Site Visit	Aini Nazurah Mohd Zi/ Nadiah Ramli
10.30-11.30	Document Review – MSPO SCCS 1 Requirements for Supply Chain Management 1.1 Sustainability Policy 1.2 Management Representative 1.3 Record Keeping 1.4 Procedures 1.5 Internal Audit 1.6 Management Review	Mohd Johari Md Kassim/Aini Nazurah Mohd Zi/ Nadiah Ramli
11.30-12.00	2. Resource Management 2.1 Competency and Training	Mohd Johari Md Kassim/Aini Nazurah Mohd Zi/ Nadiah Ramli
12.00-12.30	3. Traceability	Mohd Johari Md Kassim/Aini Nazurah Mohd Zi/ Nadiah Ramli
12.30-14.00	Lunch Break	Mohd Johari Md Kassim/Aini Nazurah Mohd Zi/ Nadiah Ramli
14.00-15.30	4. Supply Chain Models 4.1 Segregation 4.1.1 General 4.1.2 Requirements 4.2 Mass balance 4.2.1 General 4.2.2 Requirements 4.2.3 Continuous accounting system 4.2.4 Fixed inventory periods 5. Outsourced Activities 6. Claim 7. Complaints and Grievances 8. IT Platform	Mohd Johari Md Kassim/Aini Nazurah Mohd Zi/ Nadiah Ramli
15.30-16.00	Verify outstanding issue if applicable	Mohd Johari Md Kassim
16.00-17.00	Closing Meeting	Mohd Johari Md Kassim

Audit 5 Year Cycles for ‘FELCRA Processing & Engineering Sdn Bhd’

Project Name	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
FELCRA PROCESSING & ENGINEERING SDN BHD	✓	✓	✓	✓	✓


4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

Certification status of client:
<input type="checkbox"/> Main Evaluation: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS. With effect from the certification date given below, this company and all facilities mentioned in the scope of this report are considered to be certified in accordance with the MSPO SCCS.
<input checked="" type="checkbox"/> Main Evaluation: Full compliance of all facilities in the scope of this audit with the MSPO SCCS is not yet demonstrated. Identified Non-conformities need to be closed prior to certification.
<input type="checkbox"/> Surveillance audit: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS. The certified status is maintained.
<input type="checkbox"/> Surveillance audit: Not all facilities included in the scope of this audit demonstrated continued compliance with the MSPO SCCS. Outstanding NC's need to be closed within 1 month from the audit date.
Status (Close if applicable): Will be verifying in next annual surveillance

7.1 Signing by the Client	
I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in document (MSPO SCCS Report and Checklist). I also confirm: <ul style="list-style-type: none"> • Acceptance of liability in execution of the instructions given in the document and at the closing meeting. • That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International's Certifications. • That this company was informed that until they receive written confirmation of their MSPO Supply Chain certification registration and its expiry date that they are not certified and cannot make any claims concerning certification. • That the formal record of the closing meeting is accurate and that all agenda items were covered by the lead auditor. • I understand the implications of non-compliance as laid out above. 	
Acknowledged by:	
Name:	Ir. ZAIDI BIN SHAHOR
Position:	MILL MANAGER
Date:	23/12/2019
 Signature	

SUMMARY OF NON CONFIRMITY:

NO	CLAUSE	NON-CONFIRMITY	ACTION	STATUS
1.	<p>9. Outsourced Activities</p> <p>9.1 The organization which outsources its activities to independent third party or parties shall ensure that it:</p> <p>b) has an agreement/contract covering the outsourced activities with each contractor. This agreement/contract shall include a clause reserving the right of the certification body to audit the outsourced contractor;</p>	<p>The FPE has sub-contracted the transportation services to the outsourced contractor. Three transport contractors are sighted as following:</p> <p>1. M S Ramu Enterprise 2. Uji Sakti Sdn Bhd 3. Sri Naresh Agency</p> <p>The contract agreement was available for the transportation services. However, there is no clause in the agreement stated that the contractor will allow to being audited by the appointed certification body. The letter of compliance from the transportation service's owner also not available to being audited by the auditor if necessary.</p>	<p>Meeting and discussion was held by FELCRA Processing & Engineering Sdn. Bhd. haulage unit with the transporters. The requirements for MSPO SCCS which will involve transporters including the agreement stated that contractor will allow to be audited by appointed certification body had been explained. Borang "Setuju Terima" had been filled and signed by the transporters after the briefing.</p>	<p>Non-compliance is closed and will be observed in next annual surveillance.</p>

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



(Lead Auditor)

Mohd Johari Bin Md Kassim

Date

27/12/2019

Accepted by
Client:



(Mill Manager)

Ir. Zaidi Bin Sahor

Date

28/12/2019

-End of Report-