

# PUBLIC SUMMARY REPORT



**MS 2530-3:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 3: General Principal for Oil Palm Plantations and  
Organised Smallholders**

**NAME OF CLIENT: FGV PLANTATION (MALAYSIA) SDN  
BHD (Embara Budi)**

**STANDARD: MS 2530:2013-3**

**INITIAL AUDIT DATE STAGE 1: 14-18 October 2019**

**INITIAL AUDIT DATE STAGE 2: 18-26 November 2019**

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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	<b>MS 2530-3:2013</b> – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>FGV Plantation (Malaysia) Sdn Bhd</b>	
<b>Main Address</b>		Wisma FGV, Jalan Raja Laut, 50350 Kuala Lumpur	
<b>Management and contact person's details</b>	Name:	Mr. Mohd Azlin bin Robert	
	Phone Number :	+6013 5503342	
	Fax Number:	-	
	Email Address:	mohdazlin.r@fgvholdings.com	
<b>MPOB License</b>	MPOB License's No.:	Ladang Sahabat 11	563071002000
	Expiry date:		31/07/2020
	MPOB License's No.:	Ladang Sahabat 12	560337002000
	Expiry date:		30/04/2020
	MPOB License's No.:	Ladang Sahabat 17	501038402000
	Expiry date:		31/03/2020
	MPOB License's No.:	Ladang Sahabat 56	560793002000
	Expiry date:		30/04/2020
	MPOB License's No.:	Ladang Sahabat 20	560791002000
	Expiry date:		30/04/2020
	MPOB License's No.:	Ladang Sahabat 21	566205002000
	Expiry date:		31/10/2020
<b>Estimated Tonnages of Annual FFB Production</b>	MPOB License's No.:	Stesen Penyelidikan Sahabat 17	502673602000
	Expiry date:		31/03/2020
<b>Scope of Activity</b>		Production of Sustainable Fresh Fruit Bunches (FFB)	
<b>Date of certificate issued and validity</b>		31 December 2019 valid until 30 December 2024	
<b>Other sustainability certifications</b>		N/A	

<b>Certified Area</b>		
<b>Estates</b>	<b>Total Planted Area</b>	<b>Total Area (Ha)</b>
Ladang Sahabat 11	2157.85	2504.45
Ladang Sahabat 12	1666.73	2042.57
Ladang Sahabat 17	2933.55	3221.62
Ladang Sahabat 56	1758.87	1955.42
Ladang Sahabat 20	1595.57	1815.30
Ladang Sahabat 21	1760.72	2135.33
Stesen Penyelidikan Sahabat 17	1735.75	1870.60

### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mohamad Razin bin Bakal [MRB]	Lead Auditor	Post graduate qualification in Bachelor at University Putra Malaysia with 12 years of working experiences in plantation sector. Fully trained in similar Agriculture Certification Programmes such as RSPO, Lead Auditor Course MS2530:2013 and etc. Able to speak and understand Bahasa and English.
2	Mr. Aris bin Aini [ABA]	Auditor	Post graduate qualification in Bachelor Business Administration (Hons.) with 4 years working experience as an Assistant Estate Manager. Fully trained in similar agriculture certification programmes such as ISO, MSPO, OSH, and etc. Able to speak and understand Bahasa Malaysia and English.
3	Mr. Roni bin Paulus [RP]	Auditor	Post graduate qualification in Bachelor at University Malaysia Sabah with 8 years working experience as an assistant Estate Manager. Fully trained in similar agriculture certification programmes such as RSPO, MSPO, ISCC and etc. Able to speak and understand Bahasa Malaysia and English.
4	Mr. Wan Muhamamad Shafri bin Wan Ramli [WMS]	Trainee Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Completed ISO 9001:2015 lead auditor course in January 2017.
5	Mohamad Nor Ishtisam bin Abdullah [MNI]	Auditor	Post graduate qualification in Bachelor at University Malaysia Sabah with 8 years working experience as a assistant Estate Manager. Fully trained in similar agriculture certification programmes such as RSPO, MSPO, ISCC and etc. Able to speak and understand Bahasa Malaysia and English.



6	Mohd Razib bin Mohd Noor [MRM]	Auditor	Graduate qualification in Diploma at Ungku Omar Polytech with 34 years of working experiences in agriculture sector. Fully trained in Lead Auditor Course MSPO MS2530:2013, SCCS, ISO 9001:2015, etc. Able to speak and understand Bahasa Malaysia and English.
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### Audit Plan

DATE	TIME	SUBJECT	AUDITOR
20 November 2019 (Wednesday)	09:00 – 11:00	<b>Ladang Sahabat 11</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> <li>The stakeholder consultation will be held along the audit process.</li> </ul> </li> </ul>	MRB/MRM
	11:00 – 13:00	<ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions</li> <li>P5: Environment, natural resources, biodiversity and ecosystem service.</li> <li>P6: Best Practices</li> </ul> </li> </ul>	MRB/MRM
	13:00 – 14:00	<b>Lunch</b>	

	14:00 – 17:30	<b>Ladang Sahabat 11</b> <ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b> <ul style="list-style-type: none"> <li>• Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>• Verify any outstanding issues, auditor discussion.</li> </ul> </li> </ul>	MRB/MRM
	17:30 – 18:00	<b>Centralize Closing Meeting at FGV Sahabat Estates:</b> <ul style="list-style-type: none"> <li>➤ <b>Chaired by the audit Lead Auditor</b> <ul style="list-style-type: none"> <li>• <b>Welcome and introduction by the Lead Auditor</b></li> <li>• <b>Presentation of findings by the audit team</b></li> <li>• <b>Questions &amp; answers and Final summary by Lead Auditor</b></li> </ul> </li> </ul> <p><b>End of Assessment.</b></p>	MRB/MRM

DATE	TIME	SUBJECT	AUDITOR
20 November 2019 (Wednesday)	09:00 – 11:00	<b>Ladang Sahabat 12</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> <li>• The stakeholder consultation will be held along the audit process.</li> </ul> </li> </ul>	MNI/WMS

	11:00 – 13:00	<p>➤ <b>Document Audit:</b></p> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices</li> </ul>	MNI/WMS
	13:00 – 14:00	<b>Lunch</b>	
	14:00 – 17:30	<p><b>Ladang Sahabat 12</b></p> <p>➤ <b>Field inspection:</b></p> <ul style="list-style-type: none"> <li>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>Verify any outstanding issues, auditor discussion.</li> </ul>	MNI/WMS
	17:30 – 18:00	<p><b>Centralize Closing Meeting at FGV Sahabat Estates:</b></p> <p>➤ Chaired by the audit Lead Auditor</p> <ul style="list-style-type: none"> <li>Welcome and introduction by the Lead Auditor</li> <li>Presentation of findings by the audit team</li> <li>Questions &amp; answers and Final summary by Lead Auditor</li> </ul> <p><b>End of Assessment.</b></p>	MNI/WMS



DATE	TIME	SUBJECT	AUDITOR
21 November 2019 (Thursday)	09:00 – 11:00	<b>Ladang Sahabat 20</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> <li>The stakeholder consultation will be held along the audit process.</li> </ul> </li> </ul>	RP/ABA
	11:00 – 13:00	<ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions</li> <li>P5: Environment, natural resources, biodiversity and ecosystem service.</li> <li>P6: Best Practices</li> </ul> </li> </ul>	RP/ABA
	13:00 – 14:00	<b>Lunch</b>	
	14:00 – 17:30	<b>Ladang Sahabat 20</b> <ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b> <ul style="list-style-type: none"> <li>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>Verify any outstanding issues, auditor discussion.</li> </ul> </li> </ul>	RP/ABA

	17:30 – 18:00	<b>Centralize Closing Meeting at FGV Sahabat Estates:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> <li>• Welcome and introduction by the Lead Auditor</li> <li>• Presentation of findings by the audit team</li> <li>• Questions &amp; answers and Final summary by Lead Auditor</li> </ul> </li> </ul> <p><b>End of Assessment.</b></p>	RP/ABA
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### **Audit 5 Year cycles for FGV Embara Budi**

<b>Estates</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>5<sup>th</sup> Year</b>
Ladang Sahabat 11	✓		✓		✓
Ladang Sahabat 12	✓		✓		
Ladang Sahabat 17		✓		✓	
Ladang Sahabat 56		✓			✓
Ladang Sahabat 20	✓			✓	
Ladang Sahabat 21		✓		✓	
Stesen Penyelidikan Sahabat 17			✓		✓

## 4. SUMMARY OF AUDIT RESULTS

### Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	0
Minor NC	2
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	3

### **Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on 18<sup>th</sup> November 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
WWF requested to meet with FGV management due to the discussion on the pygmy elephant.	WWF will follow up with FGV management about the issue.

### Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document.

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

### **Acknowledged by:**

Name: AHMAD SHAHRIR ISMAIL

Position: Senior Manager SCCD

Date: 30.12.2019



**Signature**

## **5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS**

**Prepared by:**



MOHD RAZIN BAKAL  
(Lead Auditor)

Date  
30.12.2019

**Accepted by  
client:**



AHMAD SHAHRIR ISMAIL  
(Senior Manager SCCD)

Date  
30.12.2019

**-End of Report-**