

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

**NAME OF CLIENT: LEMBAGA KEMAJUAN TANAH
PERSEKUTUAN (FELDA) GUGUSAN SAHABAT**

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 18 June 2019

INITIAL AUDIT DATE STAGE 2: 17-19 July 2019

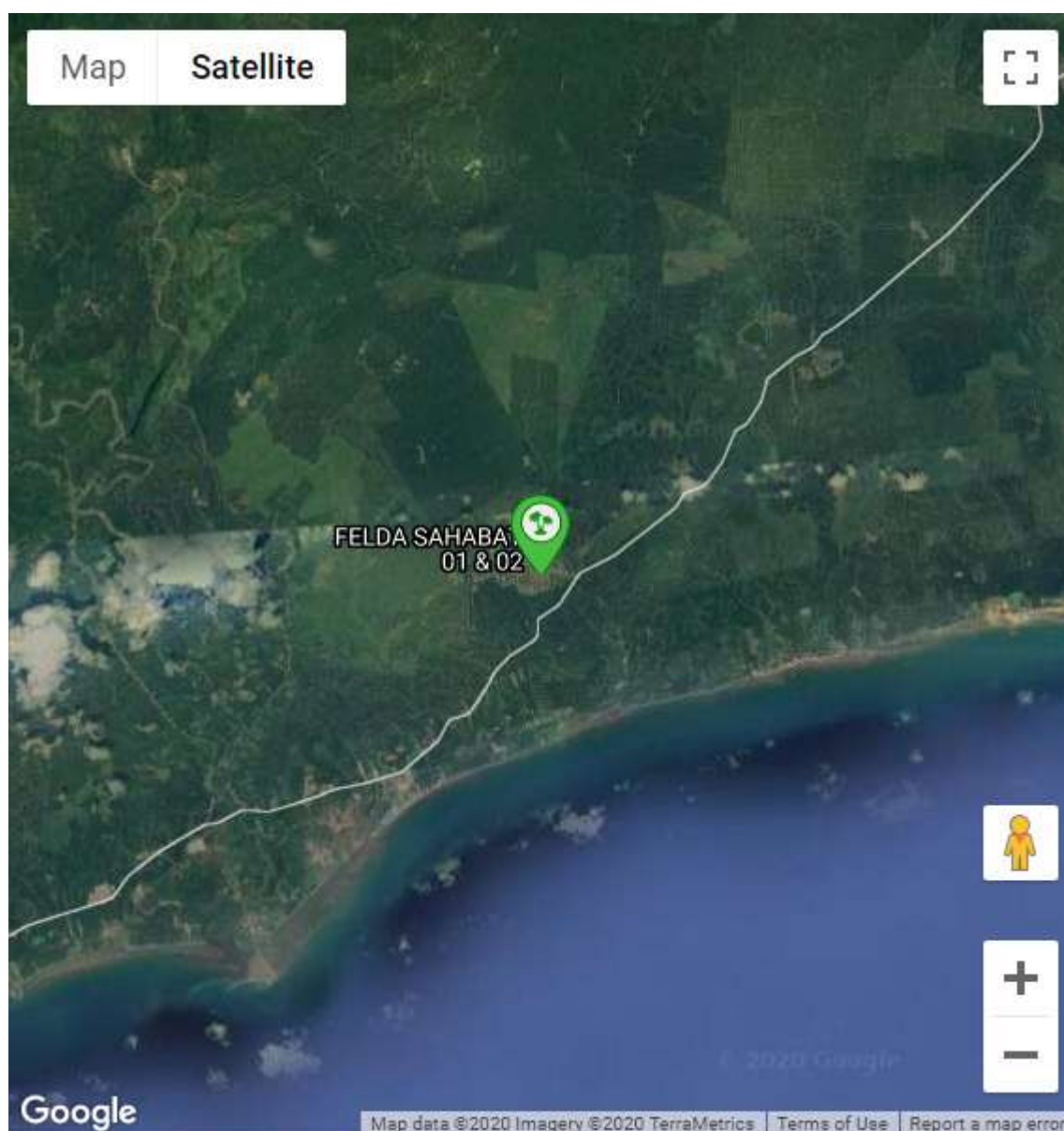
TABLE CONTENT

No.	Content	Page
1.	Detail of Certification Assessment	3
	-Type of Certification Assessment	3
	-Scope of MSPO Certification	3
	-MSPO Standards used for the Assessment	3
	-Map with geographical coordinate.	3
2.	Details of The Certified Entity	4
	-Name of Certified Entity	4
	-Main Address	4
	-Management and contact person's details	4
	-MPOB License	4
	-Estimated Tonnages of Annual FFB Production	4
	-Date of Certificate Issued and validity	4
	-Total Certified Area	4
3.	Assessment Process	5
	-Certification Bodies	5
	-Audit Plan	6
	-Audit 5 Year Cycles	9
4.	Summary of Audit Results	9
	-Lead Auditor's Summary and Recommendation for Certification	9
	-Issues raised during Stakeholder Consultation	10
	-Reponses by Certified Entities	11
5.	Official Signed-Off of The Assessment Findings	12

1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA)	
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC 50888, Kuala Lumpur, Malaysia	
Management and contact person's details	Name:	Mr. Mohammad Nazri Ulin	
	Phone Number :	+603 2191 2310/+603 2191 2588	
	Fax Number:	-	
	Email Address:	nazri.u@felda.net.my	
MPOB License	MPOB License's No.:	Felda Gugusan	500990402000
	Expiry date:	Sahabat 01	31/03/2021
	MPOB License's No.:	Felda Gugusan	500977702000
	Expiry date:	Sahabat 02	31/03/2021
	MPOB License's No.:	Felda Gugusan	500992102000
	Expiry date:	Sahabat 03	31/03/2021
	MPOB License's No.:	Felda Gugusan	501015502000
	Expiry date:	Sahabat 04	31/03/2021
	MPOB License's No.:	Felda Gugusan	501037602000
	Expiry date:	Sahabat 05	31/03/2021
Estimated Tonnages of Annual FFB Production		-	
Scope of Activity		Production of Sustainable Fresh Fruit Bunches (FFB)	
Date of certificate issued and validity		20 December 2019 valid until 19 December 2024	
Other sustainability certifications		N/A	

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Felda Gugusan Sahabat 01	1148.21	1148.21
Felda Gugusan Sahabat 02	1008.37	1530.74
Felda Gugusan Sahabat 03	1078.1	1078.1
Felda Gugusan Sahabat 04	586.72	586.72
Felda Gugusan Sahabat 05	1201.53	1201.53

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Ermadasila bin Mohamad [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	Mr. Abdul Hakim Mohamad [AHM]	Auditor	Post graduate qualification in Forestry with 3 years working experience in manufacturing and consultation. Involved in ISCC auditing since July 2017. Fully trained in similar agriculture certification programmes such as ISCC, INS, MSPO, ISO 9001:2015 lead auditor course. Member of various audit team, involved audits conducted in Malaysia, Indonesia, Singapore, China, Hong Kong and Taiwan.
3	Mr. Roni Bin Paulus [RP]	Auditor	Post graduate qualification in Bachelor at University Malaysia Sabah with 8 years working experience as a assistant Estate Manager. Fully trained in similar agriculture certification programmes such as RSPO, MSPO, ISCC and etc. Able to speak and understand Bahasa Malaysia and English.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
17 July 2019	09:00 – 10:00	<ul style="list-style-type: none"> Centralize Opening Meeting at Felda Sahabat 01 <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead Auditor. Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	EBM/ AHM/RP/NR
	10:00 – 13:00	Felda Sahabat 01 <ul style="list-style-type: none"> Document Audit: <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/ AHM/RP/NR
	13:00-14:00	Lunch	
	14:00 – 18:00	Felda Sahabat 01 <ul style="list-style-type: none"> Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. End of Day 1	EBM/ AHM/RP/NR

DATE	TIME	SUBJECT	AUDITOR
18 July 2019	09:00 – 13:00	Felda Sahabat 02 <ul style="list-style-type: none"> • Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/ AHM/RP/NR
	13:00-14:00	Lunch	
	16:00-17:00	Felda Sahabat 02 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. End of Day 2	EBM/ AHM/RP/NR

DATE	TIME	SUBJECT	AUDITOR
19 July 2019	09:00 – 13:00	Felda Sahabat 03 <ul style="list-style-type: none"> • Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/ AHM/RP/NR
	13:00-14:00	Lunch	
	16:00-17:00	Felda Sahabat 03 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. 	EBM/ AHM/RP/NR
	17:00 – 18:00	Centralize Closing Meeting at Felda Sahabat 03 Estate: <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor End of assessment	EBM/ AHM/RP/NR

Audit 5 Year cycles for Felda Gugusan Sahabat

Estates	1st Year	2nd Year	3rd Year	4th Year	5th Year
Felda Gugusan Sahabat 01	✓	✓		✓	
Felda Gugusan Sahabat 02	✓		✓		✓
Felda Sahabat Gugusan 03	✓		✓		✓
Felda Gugusan Sahabat 04/05		✓		✓	

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	0
Minor NC	5
Area of Concern (AOC)	N/A
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 17th July 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
No issues were raised.	

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name: MOHAMMAD NAZRI ULIN

Position: Plantation Officer

Date: 18.12.2019



Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:

A handwritten signature in black ink, appearing to be "J. Ahmad", written over a light blue grid background.

(Lead Auditor)

Date
18.12.2019

**Accepted by
client:**

A handwritten signature in black ink, appearing to be "J. Ahmad", written over a light blue grid background.

(Client)

Date
18.12.2019

-End of Report-