

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: FELDA GUGUSAN BUKIT KEPAYANG

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 19 JUNE 2019

INITIAL AUDIT DATE STAGE 2: 22-24 JULY 2019

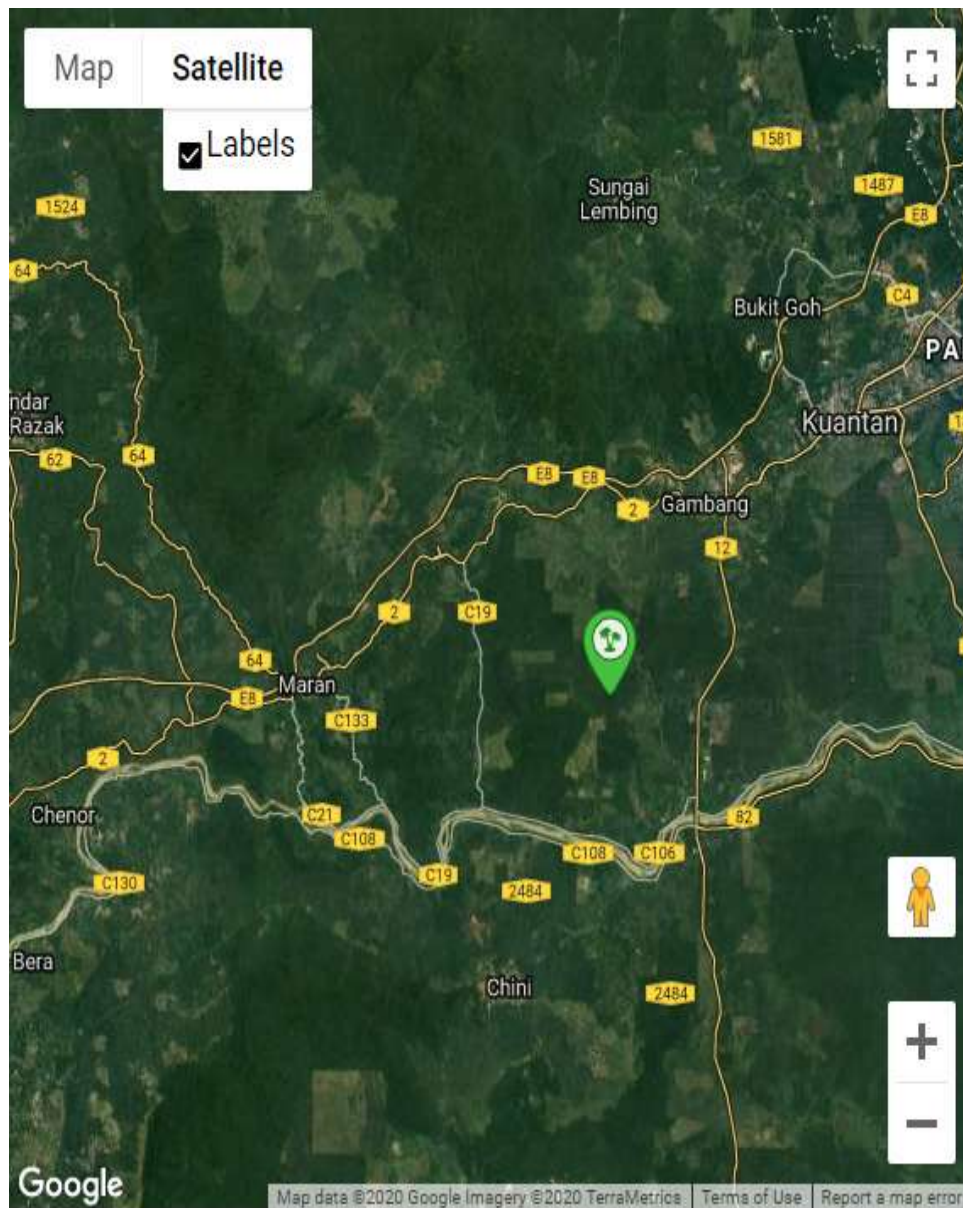
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FELDA Gugusan Bukit Kepayang		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA), Menara Felda, Platinum Park, No. 11, Persiaran KLCC 50888 Kuala Lumpur.		
Management and contact person's details	Name:	Mr. Nazri bin Ulin		
	Phone Number :	+603 21912310		
	Fax Number:	+603 21912588		
	Email Address:	Nazri.u@felda.net.my		
MPOB License	MPOB License's No.:	Felda Bukit Kepayang	500792802000	31/03/2020
		Felda Purun	501199202000	31/03/2020
		Felda Mayam	500794402000	31/03/2020
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunches (FFB)		
Date of certificate issued and validity		29 November 2019 until 28 November 2024		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Felda Bukit Kepayang	1695.54	2086.66
Felda Purun	2762.41	2855.73
Felda Mayam	2271.86	2447.16

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	ERMADASILA BIN MOHAMAD [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara Cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	WAN MOHAMMAD AZLAN [WMA]	Auditor	Post graduate qualification in Business Administration with 33 years working on palm oil industries. Experience in establish and maintained palm oil nursery, estate administrative, Occupational Safety and Health (OSH), and RSPO. Completed and certified MSPO Auditor course in 2017 held by SIRIM STS Member of TCI MSPO Audit team. Able to speak and understand Bahasa Malaysia and English.
3	AINI NAZURAH BINTI MOHD ZI [AMZ]	Trainee Auditor	Post graduate qualification in Bachelor of Agricultural Science (2017). Completed the MSPO SCCS Auditor Training by SGS Training Academic (Dec 2018) and ISCC Auditor Training in Cologne, Germany (Feb 2019).
4	WAN MUHAMMAD SHAFRI BIN WAN RAMLI [WMS]	Trainee Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Completed ISO 9001:2015 lead auditor course in January 2017.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
22 July 2019	09:00 – 10:00	<ul style="list-style-type: none"> • Centralize Opening Meeting at Felda Bukit Kepayang <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. • Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	EBM/WMA/ AMZ/WMS
	10:00 – 13:00	Felda Bukit Kepayang <ul style="list-style-type: none"> • Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/WMA/ AMZ/WMS
	13:00-14:00	Lunch	
	14:00 – 18:00	Felda Bukit Kepayang <ul style="list-style-type: none"> • Document Audit: Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. <p>End of Day 1</p>	EBM/WMA/ AMZ/WMS

DATE	TIME	SUBJECT	AUDITOR	
23 July 2019	09:00 – 13:00	Felda Purun <ul style="list-style-type: none"> • Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/WMA/ AMZ/WMS	
	13:00-14:00	Lunch		
	16:00-17:00	Felda Purun <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. 		EBM/WMA/ AMZ/WMS
End of Day 2				

DATE	TIME	SUBJECT	AUDITOR
24 July 2019	09:00 – 13:00	Felda Mayam <ul style="list-style-type: none"> • Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, • Field inspection: <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/WMA/ AMZ/WMS
	13:00-14:00	Lunch	
	16:00-17:00	Felda Mayam <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions ➤ P5: Environment, natural resources, biodiversity and ecosystem service. ➤ Verify any outstanding issues, auditor discussion. 	EBM/WMA/ AMZ/WMS
	17:00 – 18:00	Centralize Closing Meeting at Felda Mayam Estate: <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor <p>End of assessment</p>	EBM/WMA/ AMZ/WMS

Audit 5 Year cycles for FELDA Gugusan Bukit Kepayang.

Estates	1st Year	2nd Year	3rd Year	4th Year	5th Year
Felda Bukit Kepayang	/	/		/	/
Felda Purun	/		/	/	
Felda Mayam	/	/	/		/

4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	3
Minor NC	6
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	5

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 22nd July 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
<ol style="list-style-type: none"> 1. Settler representative is requested information regarding to FFB price. 2. Settler representative is requested information regarding smallholder's incentive. 	<p>Management have been reviewed and take notes all feedbacks from stakeholders.</p>

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name: Mohammad Nazri bin Ulin

Position: Plantation Officer

Date: 21.11.2019



Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



ERMADASILA BIN MOHAMAD
(Lead Auditor)

Date
21.11.2019

Accepted by
client:



MOHAMMAD NAZRI BIN ULIN
(Plantation Officer)

Date
21.11.2019

-End of Report-