

# PUBLIC SUMMARY REPORT



**MS 2530-3:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 3: General Principal for Oil Palm Plantations and  
Organised Smallholders**

**NAME OF CLIENT: PENUMILEK SDN BHD**

**STANDARD: MS 2530:2013-3**

**INITIAL AUDIT DATE STAGE 1: 24 May 2019**

**INITIAL AUDIT DATE STAGE 2: 26-27 September 2019**

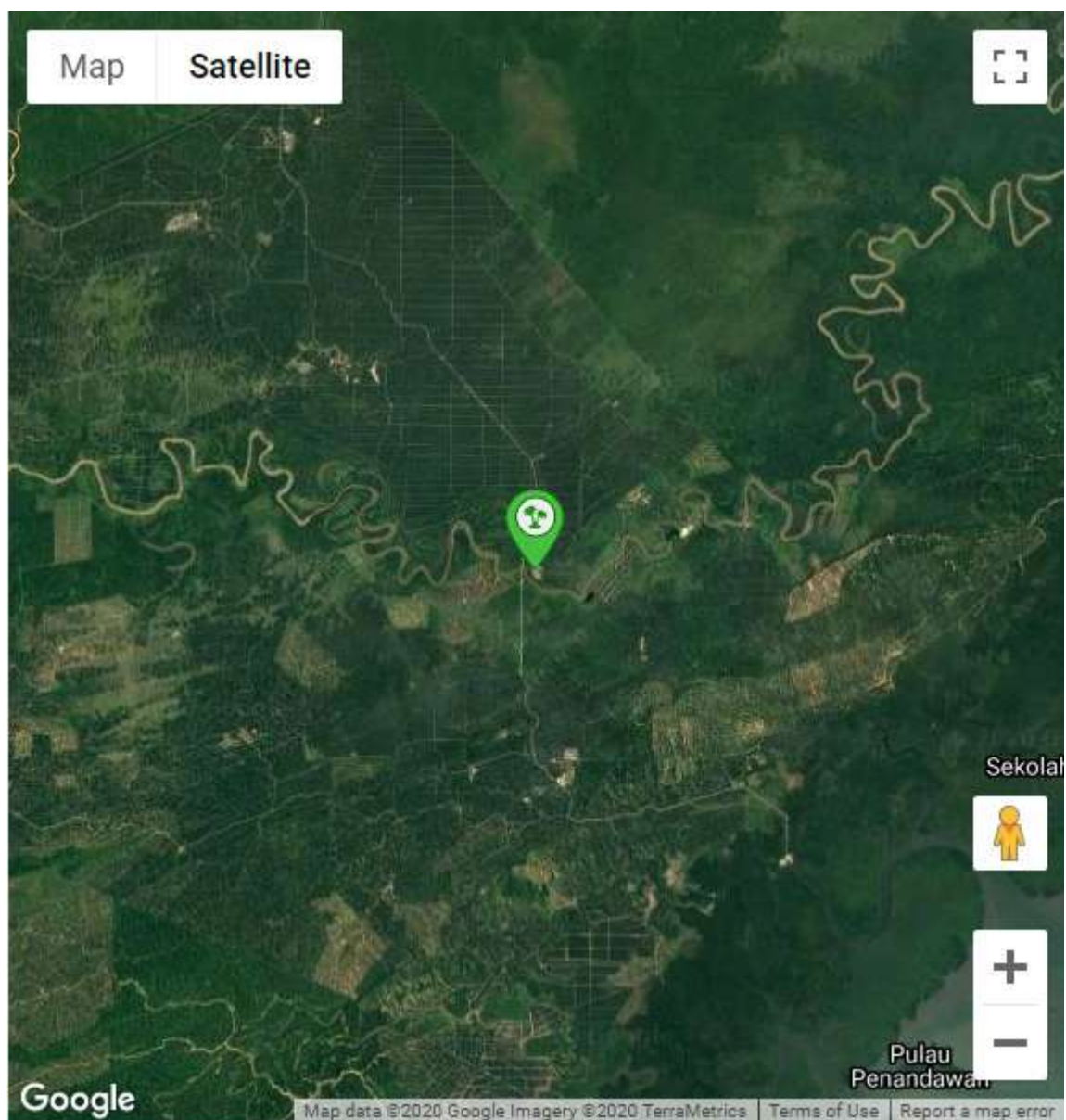
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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	<b>MS 2530-3:2013</b> – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>Penumilek Sdn Bhd</b>
<b>Main Address</b>		Lot 2, Block A, 1st Floor, Bandar Maju, Mile 1 ½, North Road, 90000 Sandakan, Sabah.
<b>Management and contact person's details</b>	Name:	Ms. Ainah binti Awal
	Phone Number :	0198709065
	Fax Number:	-
	Email Address:	penumileks@yahoo.com
<b>MPOB License</b>	MPOB License's No.:	517607002000
	Expiry date:	31 January 2020
<b>Estimated Tonnages of Annual FFB Production</b>		-
<b>Scope of Activity</b>		Production of Sustainable Fresh Fruit Bunches (FFB)
<b>Date of certificate issued and validity</b>		05 December 2019 valid until 04 December 2024
<b>Other sustainability certifications</b>		N/A

<b>Certified Area</b>		
<b>Estates</b>	<b>Total Planted Area</b>	<b>Total Area (Ha)</b>
Penumilek Sdn. Bhd.	1253.6	1619.00

### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Mohd Rizal bin Md Kassim [MRK]	Lead Auditor	Post graduate qualification in Forestry with 5 years working experience in manufacturing and forestry. Involved in RSPO auditing since July 2012. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of GGC audit team. Involved in audits conducted in Malaysia, Indonesia and Ghana. Completed ISO 9001:2008 lead auditor course in January 2013. Qualified as Lead Auditor/Auditor in several certification programmes such as RSPO, ISCC, MSPO and etc. Able to speak and understand Bahasa Malaysia and English.
2	Mr. Roni bin Paulus [RP]	Auditor	Post graduate qualification in Bachelor at University Malaysia Sabah with 8 years working experience as a assistant Estate Manager. Fully trained in similar agriculture certification programmes such as RSPO, MSPO, ISCC and etc. Able to speak and understand Bahasa Malaysia and English.



## Audit Plan

DATE	TIME	SUBJECT	AUDITOR
26 September 2019 (Thursday)	09:00 – 010:00	<b>Centralize Opening Meeting at Penumilek Sdn Bhd Office:</b> <ul style="list-style-type: none"> <li>Presentation by the manager/coordinator</li> <li>Presentation by Lead Auditor.</li> <li>Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable)</li> </ul>	MRK/RP
	10:00 – 12:00	<b>Penumilek Sdn Bhd</b> <ul style="list-style-type: none"> <li><b>Document Audit:</b> <ul style="list-style-type: none"> <li>Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> <li>The stakeholder consultation will be held along the audit process</li> </ul> </li> <li>➤ Stakeholder Consultation</li> </ul>	MRK/RP
	12:00-13:00	<b>Lunch</b>	
	13:00-17:00	<ul style="list-style-type: none"> <li><b>Document Audit:</b> <ul style="list-style-type: none"> <li>Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions</li> <li>P5: Environment, natural resources, biodiversity and ecosystem service.</li> <li>P6: Best Practices</li> </ul> </li> </ul> <b>End of Day 1</b>	MRK/RP

DATE	TIME	SUBJECT	AUDITOR
27 September 2019 (Friday)	09:00 – 12:00	<b>Penumilek Sdn Bhd</b> <ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul>	MRK/RP
	12:00 – 13:00	<b>Centralize Closing Meeting at Penumilek Sdn Bhd estate:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> <li>• Welcome and introduction by the Lead Auditor</li> <li>• Presentation of findings by the audit team</li> <li>• Questions &amp; answers and Final summary by Lead Auditor</li> </ul> </li> </ul> <p><b>End of Assessment</b></p>	MRK/RP

**Audit 5 Year cycles for Penumilek Sdn. Bhd.**

Estates	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Penumilek Sdn. Bhd.	✓	✓	✓	✓	✓

#### 4. SUMMARY OF AUDIT RESULTS

##### Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate



Audit Outcome	
Major NC	0
Minor NC	2
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	3

### **Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on 26<sup>th</sup> September 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
No issues were raised.	

### Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

### Acknowledged by:

Name: AINAH BINTI AWAL

Position: SN.ADMIN & HR OFFICER / MSPO COORDINATOR

Date: 03.12.2019



Signature

## 5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



MOHD RIZAL KASSIM  
(Lead Auditor)

Date  
19.11.2019

Accepted by  
client:



AINAH BINTI AWAL  
(SN.ADMIN & HR OFFICER /  
MSPO COORDINATOR)

Date  
03.12.2019

**-End of Report-**