

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: KOTA PERMAI JAYA SDN BHD

STANDARD: MS 2530-3:2013

INITIAL AUDIT DATE STAGE 1: 22 JANUARY 2020

INITIAL AUDIT DATE STAGE 2: 21 FEBRUARY 2020

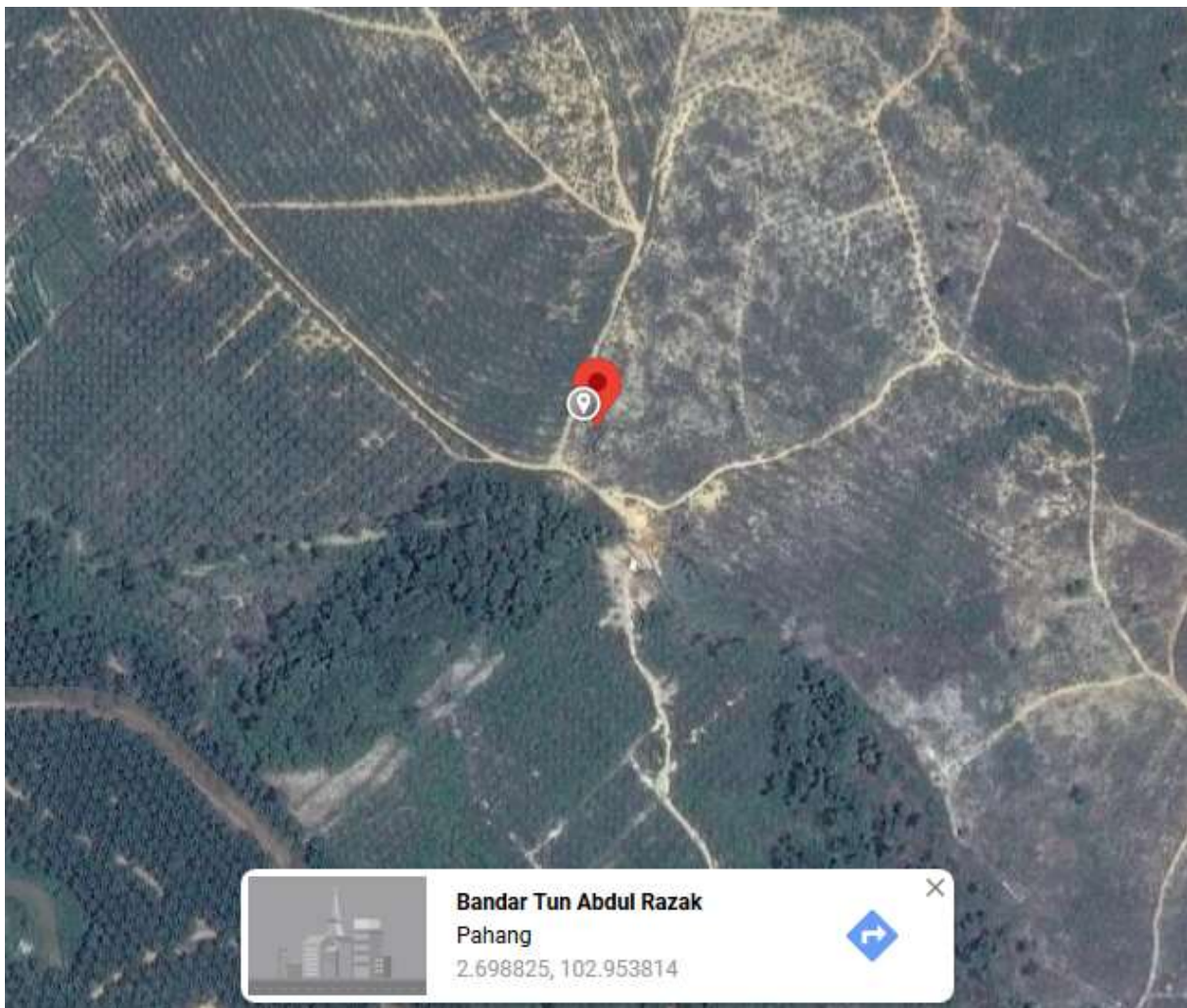
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		Kota Permai Jaya Sdn. Bhd.
Main Address		No. 8888, Jalan Kemayan-Triang, 28380 Kemayan, Bera, Pahang.
Management and contact person's details	Name:	Mr. Michael Chang
	Phone Number :	-
	Fax Number:	-
	Email Address:	-
MPOB License	MPOB License's No.:	595835002000
	Expiry date:	31.03.2021
Estimated Tonnages of Annual FFB Production		-
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)
Date of certificate issued and validity		4 May 2020 until 3 May 2025
Other sustainability certifications		N/A

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Kota Permai Jaya Sdn. Bhd. (Selancar B)	185.16	203.347

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Ermadasila bin Mohamad [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	Mr. Mohamad Irwan bin Senin [MIS]	Auditor	Graduate in Diploma Executive in Planting Management and Technology at Universiti Malaysia Pahang. Has 13 years of working experiences in Plantation Management. Completed in MSPO 2530:2013 Auditors Training Course, Integrated Management System (IMS) ISO 9001:2015 & ISO 14001:2015 Lead Auditor Training & etc. Able to speak and understand in Bahasa Malaysia and English.
3	Mr. Wan Muhammad Shafri bin Wan Ramli [WMS]	Trainee Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Involve in MSPO Auditor Training, ISO 9001 Lead Auditor/Auditor Course, Conformity Assessment Body & etc. Able to speak and understand Bahasa Malaysia and English.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
21 February 2020 (Friday)	09:00 – 10:00	Centralize Opening Meeting Kota Permai Jaya Sdn. Bhd.: <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. <ul style="list-style-type: none"> ➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	EBM/MIS/WMS
	10:00 – 12:00	Kota Permai Jaya Sdn. Bhd. <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement • The stakeholder consultation will be held along the audit process ➤ Stakeholder Consultation Meeting 	EBM/MIS/WMS
	12:00 – 13:00	Kota Permai Jaya Sdn. Bhd. <ul style="list-style-type: none"> ➤ Field inspection: <p>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</p> ➤ Verify any outstanding issues, auditor discussion. 	EBM/MIS/WMS
	13:00 – 14:00	Lunch	
	14:00 – 17:00	Kota Permai Jaya Sdn. Bhd. <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices 	EBM/MIS/WMS

	17:00 – 18:00	<p>Centralize Closing Meeting at Kota Permai Jaya Sdn. Bhd.:</p> <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor <p>End of Assessment</p>	EBM/MIS/WMS
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Audit 5 Year cycles for Kota Permai Jaya Sdn. Bhd.

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Kota Permai Jaya Sdn. Bhd.	✓	✓	✓	✓	✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	0
Minor NC	1
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

Issues raised during Stakeholder Consultation:

A stakeholders’ consultation meeting was conducted on 21st February 2020 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities’ development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders’ consultation


Subject Discussed	Response and Action taken by Company
All stakeholders are made aware on the MSPO implementation by the company through briefing conducted by respective estates	No other issues

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 Signature
Name:	CHANG WAI WAH (MICHAEL)	
Position:	EXEC. ASST. TO EXECUTIVE DIRECTOR	
Date:	29 APRIL 2020	

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



ERMADASILA BIN MOHAAMD
(Lead Auditor)

Date
28 April 2020

Accepted by client:



CHANG WAI WAH
(Exec. Asst. To Executive Director)

Date
29 April 2020

-End of Report-