

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: TAY MIANG GUAN &

COMPANY SDN BHD

STANDARD: MS 2530:2013-3

INITIAL AUDIT DATE STAGE 1: 09 OCTOBER 2019

INITIAL AUDIT DATE STAGE 2: 05 DECEMBER 2019

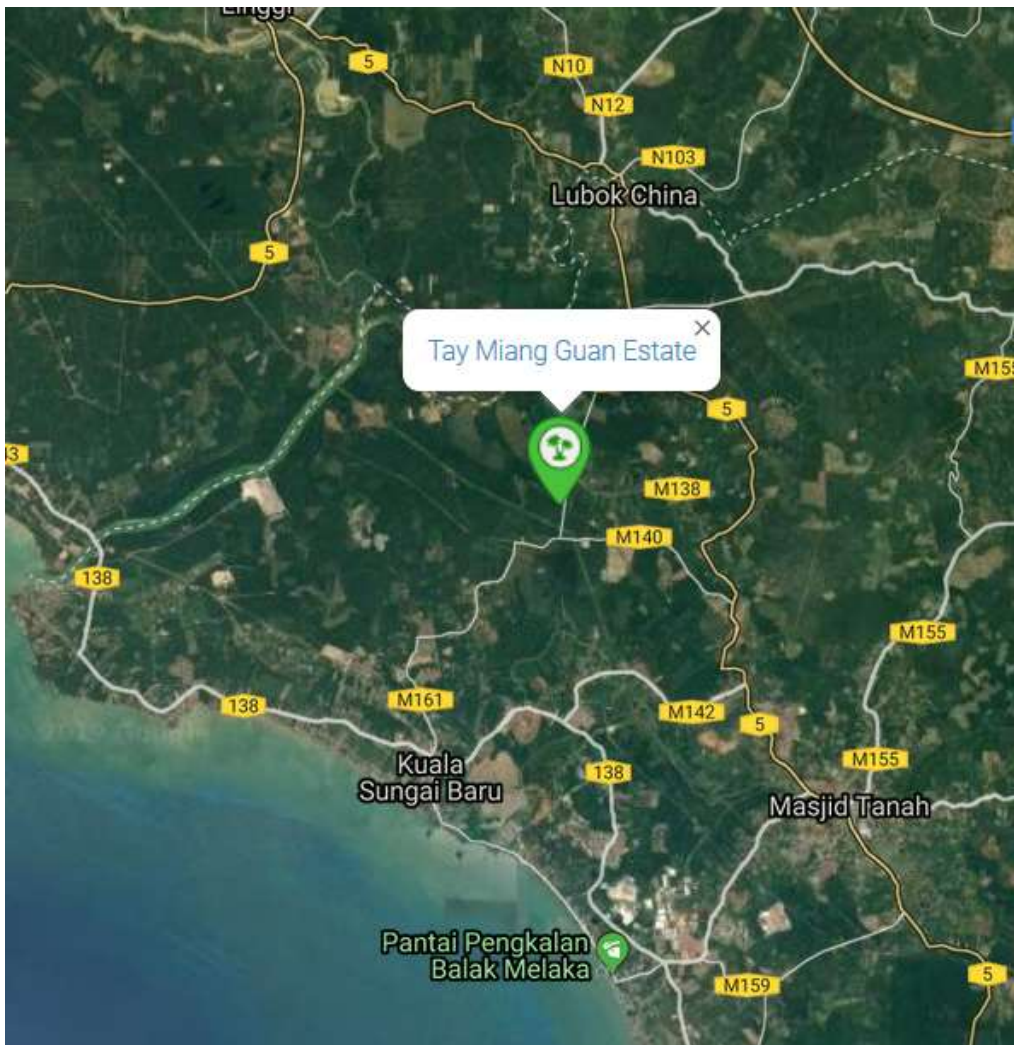
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Main Assessment
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		Tay Miang Guan & Company Sdn Bhd
Main Address		No. 108 – 112, Jalan Kampong Pantai, 75200 Melaka.
Management and contact person's details	Name:	Mr. Teh Chet Hong
	Phone Number :	-
	Fax Number:	-
	Email Address:	-
MPOB License	MPOB License's No.:	502206402000
	Expiry date:	31.10.2020
Estimated Tonnages of Annual FFB Production		-
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)
Date of certificate issued and validity		17 January 2020 until 16 January 2025
Other sustainability certifications		N/A

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Tay Miang Guan Estate	251.41	252.26

3. ASSESSMENT PROCESS

Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Rizal Ahmad Nazim bin Abd Raof [RAN]	Lead Auditor	Graduate qualification in Forestry Science with 15 years working experience in palm oil Plantation Industry. Involved directly in various Palm Oil Sustainability Certification since 2008. Well trained in similar agriculture certification programme such as RSPO and MSPO. Attended various leadership, environmental, quality and safety training courses, seminar and programmes. Involved as a Representative for organized smallholders in RSPO working group. Completed Integrated QESH (ISO 9001:2015, ISO 14001:2015, ISO 45001:2018) Lead Auditor in several certifications such as RSPO and MSPO etc. Able to speak and understand Bahasa Malaysia and English.
2	Mr. Abdul Hakim bin Mohamad [AHM]	Auditor	Post graduate qualification in Forestry with 3 years working experience in manufacturing and consultation. Involved in ISCC auditing since July 2017. Fully trained in similar agriculture certification programmes such as ISCC, INS, MSPO, ISO 9001:2015 lead auditor course. Member of various audit team, involved audits conducted in Malaysia, Indonesia, Singapore, China, Hong Kong, and Taiwan.
3	Ms. Wan Nur Aqilah Najwa binti Wan Zainal Abidin [WNA]	Auditor in Trainee	Post graduate qualification in Bachelor (Hons) at University Kuala Lumpur. Currently Auditor in trainee at Trans Certification International Sdn Bhd. Able to speak and understand Bahasa Malaysia and English.

Audit Plan

DATE	TIME	SUBJECT	AUDITOR
05 December 2019 (Thursday)	09:00 – 010:00	Centralize Opening Meeting at Tay Miang Guan & Company Sdn Bhd: <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. <ul style="list-style-type: none"> ➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable) 	RAN/AHM/WNA
	10:00 – 12:00	Tay Miang Guan & Company Sdn Bhd <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> ➤ Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement ➤ The stakeholder consultation will be held along the audit process ➤ Stakeholder Consultation Meeting 	RAN/AHM/WNA
	12:00 – 13:00	Lunch	
	13:00 – 15:00	<ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices 	RAN/AHM/WNA

	15:00 – 17:00	<p>Tay Miang Guan Estate</p> <ul style="list-style-type: none"> ➤ Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. ➤ Verify any outstanding issues, auditor discussion. 	RAN/AHM/WNA
	17:00 – 17:30	<p>Centralize Closing Meeting at Tay Miang Guan Estates:</p> <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answers and Final summary by Lead Auditor <p>End of Assessment.</p>	RAN/AHM/WNA

Audit 5 Year cycles for Tay Miang Guan & Company Sdn Bhd

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Tay Miang Guan & Company Sdn Bhd	✓	✓	✓	✓	✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	1
Minor NC	2
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	1

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 5th December 2019 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

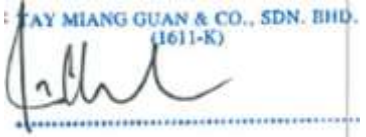
Subject Discussed	Response and Action taken by Company
No issues raised.	-

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 TAY MIANG GUAN & CO., SDN. BHD. (1611-K)
Name:	Tay Chong Shek	
Position:	Managing Director	
Date:	16.01.2020	
		Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:

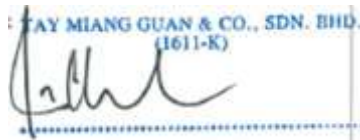


Date

16.01.2020

**RIZAL AHMAD NAZIM BIN ABD
RAOF
(Lead Auditor)**

**Accepted by
client:**


TAY MIANG GUAN & CO., SDN. BHD.
 (1611-K)

Date

16.01.2020

**TAY CHONG SHEK
(Managing Director)**

-End of Report-