

# PUBLIC SUMMARY REPORT



**MS 2530-3:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 3: General Principal for Oil Palm Plantations and  
Organised Smallholders**

**NAME OF CLIENT: KPF PLANTATION SDN BHD -  
GUA MUSANG**

**STANDARD: MS 2530-3:2013**

**ANNUAL SURVEILLANCE ASSESSMENT 1**

**REMOTE AUDIT DATE: 30-31 MARCH 2020**

**SITE VISIT DATE: 22-23 JUNE 2020**

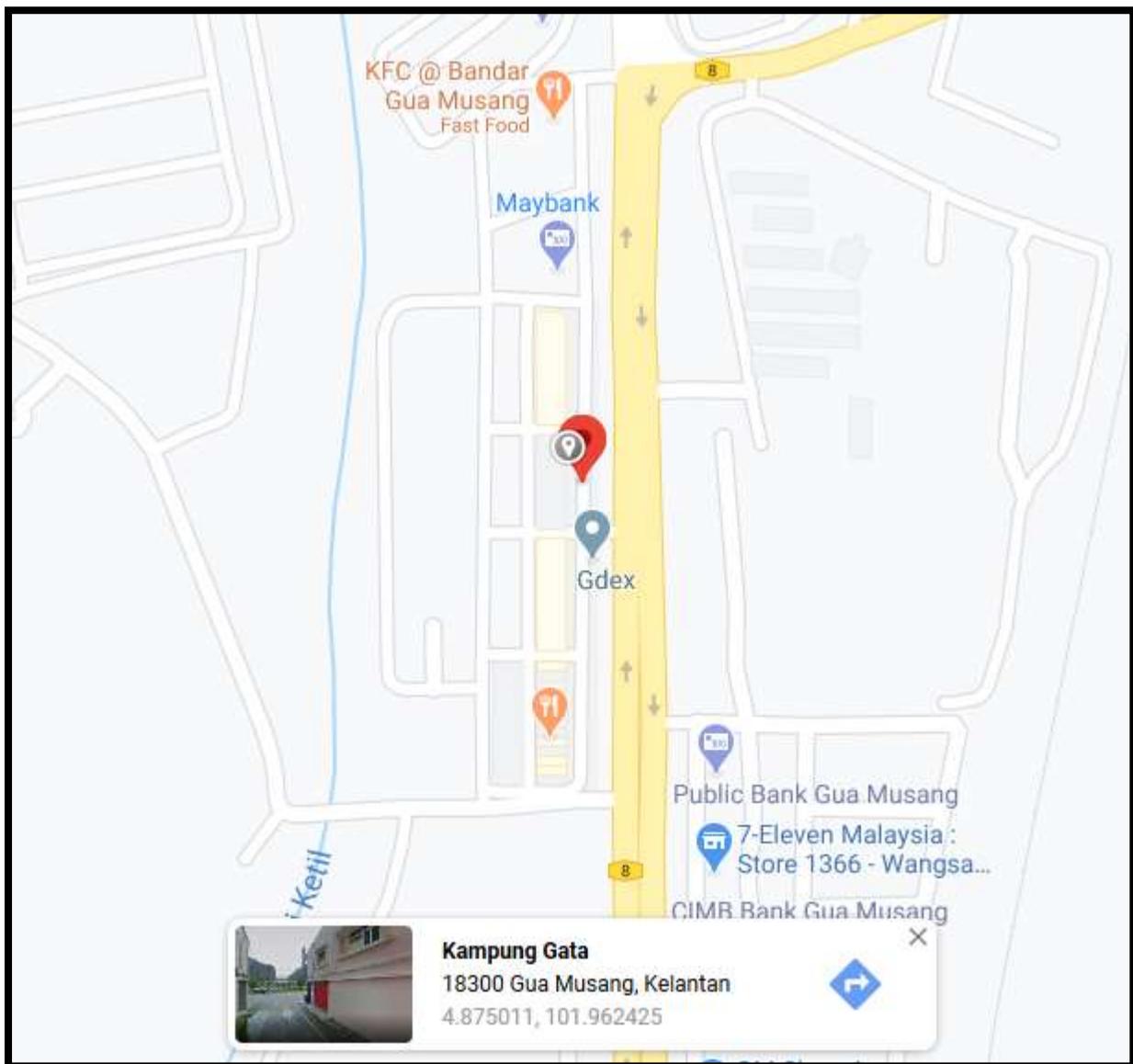
## TABLE CONTENT

No.	Content	Page
1.	Detail of Certification Assessment	3
	-Type of Certification Assessment	3
	-Scope of MSPO Certification	3
	-MSPO Standards used for the Assessment	3
	-Map with geographical coordinate.	3
2.	Details of The Certified Entity	4
	-Name of Certified Entity	4
	-Main Address	4
	-Management and contact person's details	4
	-MPOB License	4
	-Estimated Tonnages of Annual FFB Production	4
	-Date of Certificate Issued and validity	4
	-Total Certified Area	4
3.	Assessment Process	5
	-Certification Bodies	5
	-Audit Plan	6
	-Audit 5 Year Cycles	7
4.	Summary of Audit Results	8
	-Lead Auditor's Summary and Recommendation for Certification	8
	-Issues raised during Stakeholder Consultation	9
	-Reponses by Certified Entities	10
5.	Official Signed-Off of The Assessment Findings	10

## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Annual Surveillance 1 (ASA 1)
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	<b>MS 2530-3:2013</b> – General principles for oil palm plantations and organised smallholders

### Map with geographical coordinate.



## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>KPF PLANTATION SDN BHD – GUA MUSANG</b>		
<b>Main Address</b>		Pejabat KPF Ladang Aring, KPF Plantation Sdn Bhd, 18300 Gua Musang, Kelantan		
<b>Management and contact person's details</b>	Name:	Mr. Mohd Rizal Bin Alimin		
	Phone Number :	-		
	Fax Number:	-		
	Email Address:	-		
<b>MPOB License</b>	MPOB License's No.:	KPF Ladang Aring	596111002000	31/03/2021
	Expiry date:			
	MPOB License's No.:	KPF Ladang Galas	614088002000	31/07/2021
	Expiry date:			
	MPOB License's No.:	KPF Ladang Blau	618532002000	30/06/2021
	Expiry date:			
<b>Estimated Tonnages of Annual FFB Production</b>		-		
<b>Scope of Activity</b>		Production of Sustainable Fresh Fruit Bunch (FFB)		
<b>Date of certificate issued and validity</b>		13 May 2019 until 12 May 2024		
<b>Other sustainability certifications</b>		N/A		

<b>Certified Area</b>		
<b>Estates</b>	<b>Total Planted Area</b>	<b>Total Area (Ha)</b>
KPF Ladang Aring	2138.75	2138.75
KPF Ladang Galas	1169.05	1169.05
KPF Ladang Blau	2026.30	2026.30

### 3. ASSESSMENT PROCESS

#### Certification Bodies

No	Audit Team Members	Role	Qualifications
1	ERMADASILA BIN MOHAMAD [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi MARA Cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	NUR ZAFIRAH BINTI ZULKIFLI [NZZ]	<b>Auditor</b>	Post graduate qualification in Master of Science (Environmental Technology) at Universiti Sains Malaysia. Has 3 years of working experiences in Science Sector. Involve in MSPO 2530:2013, Auditors Training, etc. Able to speak and understand Bahasa Malaysia and English.
3	WAN MUHAMMAD SHAFRI BIN WAN RAMLI [WMS]	<b>Trainee Auditor</b>	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Involve in MSPO Auditor Training, ISO 9001 Lead Auditor/Auditor Course, MDA Conformity Assessment Body & etc. Able to speak and understand Bahasa Malaysia and English.
4	NUR SYAHIRAH BINTI YACCOB [NSY]	<b>Trainee Auditor</b>	Post graduated qualification in Master of Environmental Science (Environmental Technology) at Universiti Sains Malaysia. Able to speak and understand Bahasa Malaysia and English.

**Audit Plan**

DATE	TIME	SUBJECT	AUDITOR
30-31 March 2020		Remote Audit	
22 June 2020 (Monday)	09:00 – 10:00	<b>Centralize Opening Meeting at KPF Ladang Aring:</b> <ul style="list-style-type: none"> <li>• Presentation by the manager/coordinator</li> <li>• Presentation by Lead Auditor.</li> </ul> ➤ Confirmation of assessment scope and finalize Audit Plan	EBM/NZZ/WMS/NSY
	10:00 – 12:00	<b>KPF Ladang Aring</b> <ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul>	EBM/NZZ/WMS/NSY
	12:00 – 13:00	<b>KPF Ladang Aring</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> </ul> </li> </ul>	EBM/NZZ/WMS/NSY
	13:00 – 14:00	<b>Lunch</b>	
	14:00 – 18:00	<b>KPF Ladang Aring</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> Document review P4-P6 (Part 3),               <ul style="list-style-type: none"> <li>• P4: Social Responsibility, Health, Safety and Employment Conditions</li> <li>• P5: Environment, Natural Resources, Biodiversity and Ecosystem Service.</li> <li>• P6: Best Practices</li> </ul> </li> </ul> <p><b>End of Day 1</b></p>	EBM/NZZ/WMS/NSY

DATE	TIME	SUBJECT	AUDITOR
23 June 2020 (Tuesday)	09:00 – 11:00	<b>KPF Ladang Galas</b> <ul style="list-style-type: none"> <li>➤ <b>Field inspection:</b> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</li> <li>➤ Verify any outstanding issues, auditor discussion.</li> </ul>	EBM/NZZ/WMS/NSY
	11:00 – 13:00	<b>KPF Ladang Galas</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> <ul style="list-style-type: none"> <li>• Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement</li> </ul> </li> </ul>	EBM/NZZ/WMS/NSY
	13:00 – 14:00	<b>Lunch</b>	
	14:00 – 17:00	<b>KPF Ladang Galas</b> <ul style="list-style-type: none"> <li>➤ <b>Document Audit:</b> Document review P4-P6 (Part 3), <ul style="list-style-type: none"> <li>• P4: Social Responsibility, Health, Safety and Employment Conditions</li> <li>• P5: Environment, Natural Resources, Biodiversity and Ecosystem Service.</li> <li>• P6: Best Practices</li> </ul> </li> </ul>	EBM/NZZ/WMS/NSY
	17:00 – 18:00	<b>Centralize Closing Meeting at KPF Ladang Galas Estate:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> <li>• Welcome and introduction by the Lead Auditor</li> <li>• Presentation of findings by the audit team</li> <li>• Questions &amp; answers and Final summary by Lead Auditor</li> </ul> </li> </ul> <p><b>End of Assessment</b></p>	EBM/NZZ/WMS/NSY

### Audit 5 Year cycles for KPF Plantation Gua Musang

Estates	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
KPF Ladang Aring	✓	✓	✓		✓
KPF Ladang Blau	✓		✓	✓	✓
KPF Ladang Galas	✓	✓		✓	

#### 4. SUMMARY OF AUDIT RESULTS

##### Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	2
Minor NC	2
Area of Concern (AOC)	2
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

**Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on Main Assessment to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

<b>Subject Discussed</b>	<b>Response and Action taken by Company</b>

*\* (Stakeholder Consultation applicable for Main Assessment only)*

**Responses by Certified Entities:**

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

<b>Acknowledged by:</b>		
Name:	MOHD RIZAL BIN ALIMIN	
Position:	OPERATION	
Date:	14.10.2020	
		<b>Signature</b>

**5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS**

**Prepared by:**



ERMADASILA BIN MOHAMAD  
(Lead Auditor)

Date  
24.08.2020

**Accepted by client:**



MOHD RIZAL BIN ALIMIN  
(Client)

Date  
14.10.2020

**-End of Report-**