

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: GUGUSAN FELDA BESOUT

STANDARD: MS 2530-3:2013

ANNUAL SURVEILLANCE ASSESSMENT 2

DATE: 04 – 06 AUGUST 2020

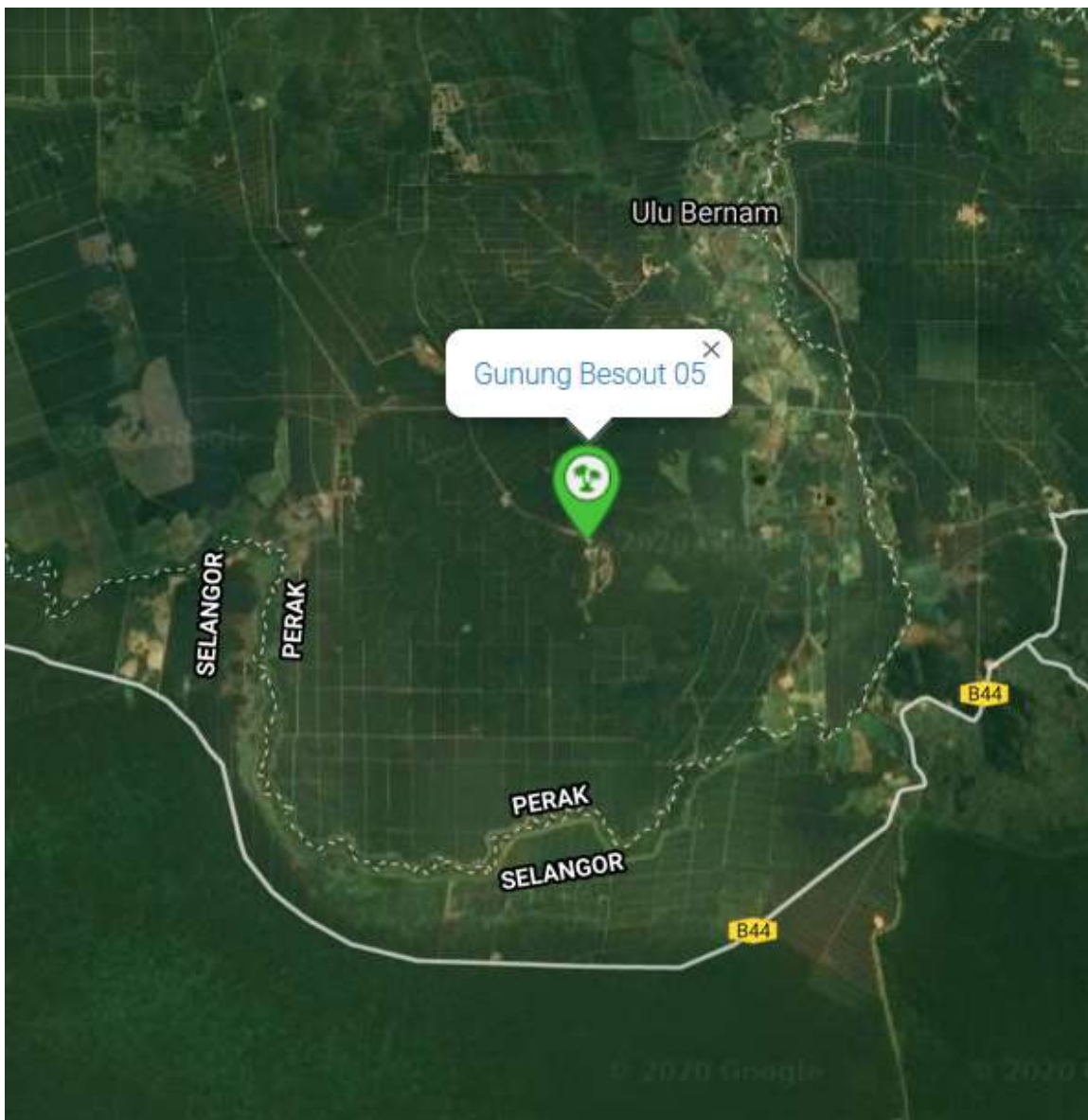
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Annual Surveillance 2 (ASA 2)
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA)		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC 50088, Kuala Lumpur, Malaysia		
Management and contact person's details	Name:	Mohamad Zulhildi bin Azmi		
	Phone Number :	-		
	Fax Number:	-		
	Email Address:	-		
MPOB License	MPOB License's No.: Expiry date :	Rancangan Felda Besout 01	500892402000	31.03.2021
	MPOB License's No.: Expiry date :	Rancangan Felda Besout 02	500893202000	31.03.2021
	MPOB License's No.: Expiry date :	Rancangan Felda Besout 03	500894102000	31.03.2021
	MPOB License's No.: Expiry date :	Rancangan Felda Besout 04	500961102000	31.03.2021
	MPOB License's No.: Expiry date :	Rancangan Felda Besout 05	576354002000	31.08.2020
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)		
Date of certificate issued and validity		26 October 2018 until 25 October 2023		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Rancangan Felda Besout 01	2216.72	2216.72
Rancangan Felda Besout 02	2074.94	2074.94
Rancangan Felda Besout 03	1064.53	1064.53
Rancangan Felda Besout 04	882.102	882.102
Rancangan Felda Besout 05	409.30	409.30

3. ASSESSMENT PROCESS

3.1 Certification Bodies

No	Audit Team Members	Role	Qualifications
1	MR. ERMADASILA BIN MOHAMAD [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	MS. NUR ZAFIRAH BINTI ZULKIFLI [NZZ]	Auditor	Post graduate qualification in Master of Science (Environmental Technology) at Universiti Sains Malaysia. Has 3 years of working experiences in Science Sector. Involve in MSPO 2530:2013, Auditors Training, etc. Able to speak and understand Bahasa Malaysia and English.
3	MR. WAN MUHAMMAD SHAFRI BIN WAN RAMLI [WMS]	Auditor	Post graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Involve in MSPO Auditor Training, ISO 9001 Lead Auditor/Auditor Course, MDA Conformity Assessment Body & etc. Able to speak and understand Bahasa Malaysia and English.
4	MS. NUR SYAHIRAH BINTI YAACOB [NSY]	Auditor	Post graduated qualification in Master of Environmental Science (Environmental Technology) at Universiti Sains Malaysia. Able to speak and understand Bahasa Malaysia and English.
5	TUAN HAJI ZAINUDDIN BIN SALIM	Observer	Post graduate qualification in Executive Master of Safety, Health, and Environment with 21 years working experience in plantation as estate Manager.



TRANS CERTIFICATION INTERNATIONAL SDN BHD
(1257088 – T)

MS 2530-3:2013
FELDA GUGUSAN
BESOUT

Version/Date: 3.0/01.06.2020

6	KHAIRIL ADZHAR BIN CHE RUZLAN	Observer	Post graduate qualification in Bachelor of Technology and Planting Management with 10 years working experience in plantation as assistant manager.
7	JULIANA BINTI MATSAH	Observer	Post graduate qualification in Bachelor of Engineering Biological Agricultural with 10 year working experience in plantation management.

3.2 Audit Plan

DATE	TIME	SUBJECT	AUDITOR
4 Aug 2020 (Tuesday)	09:00 – 10:00	Centralize Opening Meeting at Felda Besout 02 <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. <ul style="list-style-type: none"> ➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress) 	EBM/NZZ/WMS/ NSY
	10:00 – 13:00	Rancangan Felda Besout 02 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/NZZ/WMS/ NSY
	13:00-14:00	Lunch	
	14:00-17:00	Rancangan Felda Besout 02 <ul style="list-style-type: none"> ➤ Document Audit: <p>Document review P4-P6 (Part 3),</p> <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. 	EBM/NZZ/WMS/ NSY

DATE	TIME	SUBJECT	AUDITOR
5 Aug 2020 (Wednesday)	09:00-13:00	Rancangan Felda Besout 01 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/NZZ/WMS/ NSY
	12:00-13:00	Lunch	
	13:00-17:00	Rancangan Felda Besout 01 <ul style="list-style-type: none"> ➤ Continue Document Audit <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. 	EBM/NZZ/WMS/ NSY

DATE	TIME	SUBJECT	AUDITOR
6 Aug 2020 (Thursday)	09:00-13:00	Rancangan Felda Besout 05 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/NZZ/WMS/ NSY
	12:00-13:00	Lunch	

	13:00-17:00	<p>Rancangan Felda Besout 05</p> <ul style="list-style-type: none"> ➤ Continue Document Audit <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. 	EBM/NZZ/WMS/ NSY
	17:00 – 18:00	<p>Centralize Closing Meeting at Felda Besout 05 Estate:</p> <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> ➤ Welcome and introduction by the Lead Auditor ➤ Presentation of findings by the audit team ➤ Questions & answers and Final summary by Lead Auditor <p>End of assessment</p>	EBM/NZZ/WMS/ NSY

3.3 Proposed Date of Next Surveillance Audit

Date of next ASA	
The provisional date for the next ASA is:	July 2021

3.4 Audit 5 Year cycles for (FELDA) Gugusan Besout

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Rancangan Felda Besout 1	✓		✓		✓
Rancangan Felda Besout 02		✓	✓	✓	
Rancangan Felda Besout 03	✓	✓		✓	✓
Rancangan Felda Besout 04	✓	✓		✓	
Rancangan Felda Besout 05	✓		✓		✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	4
Minor NC	2
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	3

Issues raised during Stakeholder Consultation:

A stakeholders’ consultation meeting was conducted on Main Assessment to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities’ development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders’ consultation

Subject Discussed	Response and Action taken by Company


** (Stakeholder Consultation applicable for Main Assessment only)*

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 MOHAMMAD ZULHIMI AZMI Pegawai Pertanian Jabatan Perladangan FELDA
Name:	MOHAMAD ZULHILMI BIN AZMI	
Position:	PEGAWAI PERTANIAN JABATAN PERLADANGAN, FELDA	
Date:	11.11.2020	
		Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:

Date
14.09.2020



ERMADASILA BIN MOHAMAD
(Lead Auditor)

Accepted by client:

Date
11.11.2020


 MOHAMMAD ZULHIMI AZMI
 Pegawai Pertanian
 Jabatan Perladangan
 FELDA

(Client)

-End of Report-