

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: GUGUSAN FELDA KRAU

STANDARD: MS 2530-3:2013

ANNUAL SURVEILLANCE 2

DATE: 13 - 14 AUGUST 2020

TABLE CONTENT

No.	Content	Page
1.	Detail of Certification Assessment	3
	-Type of Certification Assessment	3
	-Scope of MSPO Certification	3
	-MSPO Standards used for the Assessment	3
	-Map with geographical coordinate.	3
2.	Details of The Certified Entity	4
	-Name of Certified Entity	4
	-Main Address	4
	-Management and contact person's details	4
	-MPOB License	4
	-Estimated Tonnages of Annual FFB Production	4
	-Date of Certificate Issued and validity	4
	-Total Certified Area	4
3.	Assessment Process	5
	3.1 Certification Bodies	5
	3.2 Audit Plan	6
	3.3 Proposed Date of Next Surveillance Audit	8
	3.4 Audit 5 Year Cycles	8
4.	Summary of Audit Results	9
	-Lead Auditor's Summary and Recommendation for Certification	9
	-Issues raised during Stakeholder Consultation	10
	-Reponses by Certified Entities	11
5.	Official Signed-Off of The Assessment Findings	11

1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Annual Surveillance 2
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA) (GUGUSAN KRAU)		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC, 50088 Kuala Lumpur, Malaysia		
Management and contact person's details	Name:	Mohamad Zulhilmi bin Azmi		
	Phone Number :	-		
	Fax Number:	-		
	Email Address:	-		
MPOB License	MPOB License No: Expire Date:	Rancangan Felda Lurah Bilut	617472002000	30.06.2021
	MPOB License No: Expire Date:	Rancangan Felda Lembah Klau	500862202000	31.03.2021
	MPOB License No: Expire Date:	Rancangan Felda Krau 01	527436002000	28.02.2021
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)		
Date of certificate issued and validity		29 October 2018 until 28 October 2023		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area (Ha)	Total Area (Ha)
Rancangan Felda Lurah Bilut	2502.98	2764.54
Rancangan Felda Lembah Klau	1265.18	2106.67
Rancangan Felda Krau 01	928.17	1031.96

3. ASSESSMENT PROCESS

3.1 Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Ermadasila Bin Mohamad [EBM]	Lead Auditor	Post graduate qualification in Master in Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi Mara cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	Mohd Rizal Bin Md Kassim [MRK]	Auditor	Post graduate qualification in Forestry with 5 years working experience in manufacturing and forestry. Involve in RSPO auditing since 2012. Fully trained in similar agriculture certification programs such as RSPO SCC, ISCC, INS. Member of GGC audit team. Involve in audits conducted in Malaysia, Indonesia and Ghana. Completed ISO 9001:2008 lead auditor course in January 2013. Qualified as lead auditor in several certification programs such as RSPO, ISCC, MSPO and etc. Able to speak and understand Bahasa Melayu and English
3	Nurul Basyirah Binti Baharum [NBB]	Trainee Auditor	Post graduate in Bachelor of Science Forestry (Forest Plantation and Agroforestry) at Universiti Malaysia Sabah. Involve in training MSPO Auditor course & etc. Able to speak and understand Bahasa Melayu and English.
4	Nur Syahirah Binti Yaacob [NSY]	Trainee Auditor	Post graduated qualification in Master of Environmental Science (Environmental Technology) at Universiti Sains Malaysia. Able to speak and understand Bahasa Malaysia and English.

3.2 Audit Plan

DATE	TIME	SUBJECT	AUDITOR
13 Aug 2020 (Thursday)	09:00 – 10:00	Centralize Opening Meeting at Felda Krau 1 <ul style="list-style-type: none"> • Presentation by the manager/coordinator • Presentation by Lead Auditor. ➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress)	EBM/MRK/NSY/NBB
	10:00 – 13:00	Rancangan Felda Felda Krau 1 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/MRK/NSY/NBB
	13:00-14:00	Lunch	
	14:00-17:00	Rancangan Felda Krau 1 <ul style="list-style-type: none"> ➤ Document Audit: <p>Document review P4-P6 (Part 3),</p> <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. 	EBM/MRK/NSY/NBB

DATE	TIME	SUBJECT	AUDITOR
14 Aug 2020 (Friday)	09:00-13:00	Rancangan Felda Lurah Bilut <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	EBM/MRK/NSY/NBB
	12:00-13:00	Lunch	
	13:00-17:00	Rancangan Felda Lurah Bilut <ul style="list-style-type: none"> ➤ Continue Document Audit <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. 	EBM/MRK/NSY/NBB
	17:00 – 18:00	Centralize Closing Meeting at Felda Lurah Bilut <ul style="list-style-type: none"> ➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> ➤ Welcome and introduction by the Lead Auditor ➤ Presentation of findings by the audit team ➤ Questions & answers and Final summary by Lead Auditor <p>End of assessment</p>	EBM/MRK/NSY/NBB

3.3 Proposed Date of Next Surveillance Audit

Date of next ASA	
The provisional date for the next ASA is:	July 2021

3.4 Audit 5 Year cycles for FELDA GUGUSAN KRAU

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
FELDA LURAH BILUT	✓	✓	✓		✓
FELDA LEMBAH KLAU	✓	✓		✓	✓
FELDA KRAU 01	✓	✓	✓	✓	

4. SUMMARY OF AUDIT RESULTS

Lead Auditor’s Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	1
Minor NC	2
Area of Concern (AOC)	2
Opportunity for Improvement (OFI)	0
Observation (OBS)	0

Issues raised during Stakeholder Consultation:

A stakeholders’ consultation meeting was conducted on Main Assessment to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities’ development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders’ consultation

Subject Discussed	Response and Action taken by Company
No issues raised.	


** (Stakeholder Consultation applicable for Main Assessment only)*

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 MOHAMMAD ZULHIMI AZMI Pegawai Pertanian Jabatan Perladangan FELDA
Name:	MOHAMAD ZULHILMI BIN AZMI	
Position:	PEGAWAI PERTANIAN JABATAN PERLADANGAN, FELDA	
Date:	11.11.2020	
		Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



ERMADASILA BIN MOHAMAD
(Lead Auditor)

Date
13.10.2020

**Accepted by
client:**


 MOHAMMAD ZULHIMI AZMI
 Pegawai Pertanian
 Jabatan Perladangan
 FELDA

(Client)

Date
11.11.2020

-End of Report-