

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: GUGUSAN FELDA KEMAHANG

STANDARD: MS 2530-3:2013

ANNUAL SURVEILLANCE ASSESSMENT 1

DATE: 06 – 07 JULY 2020

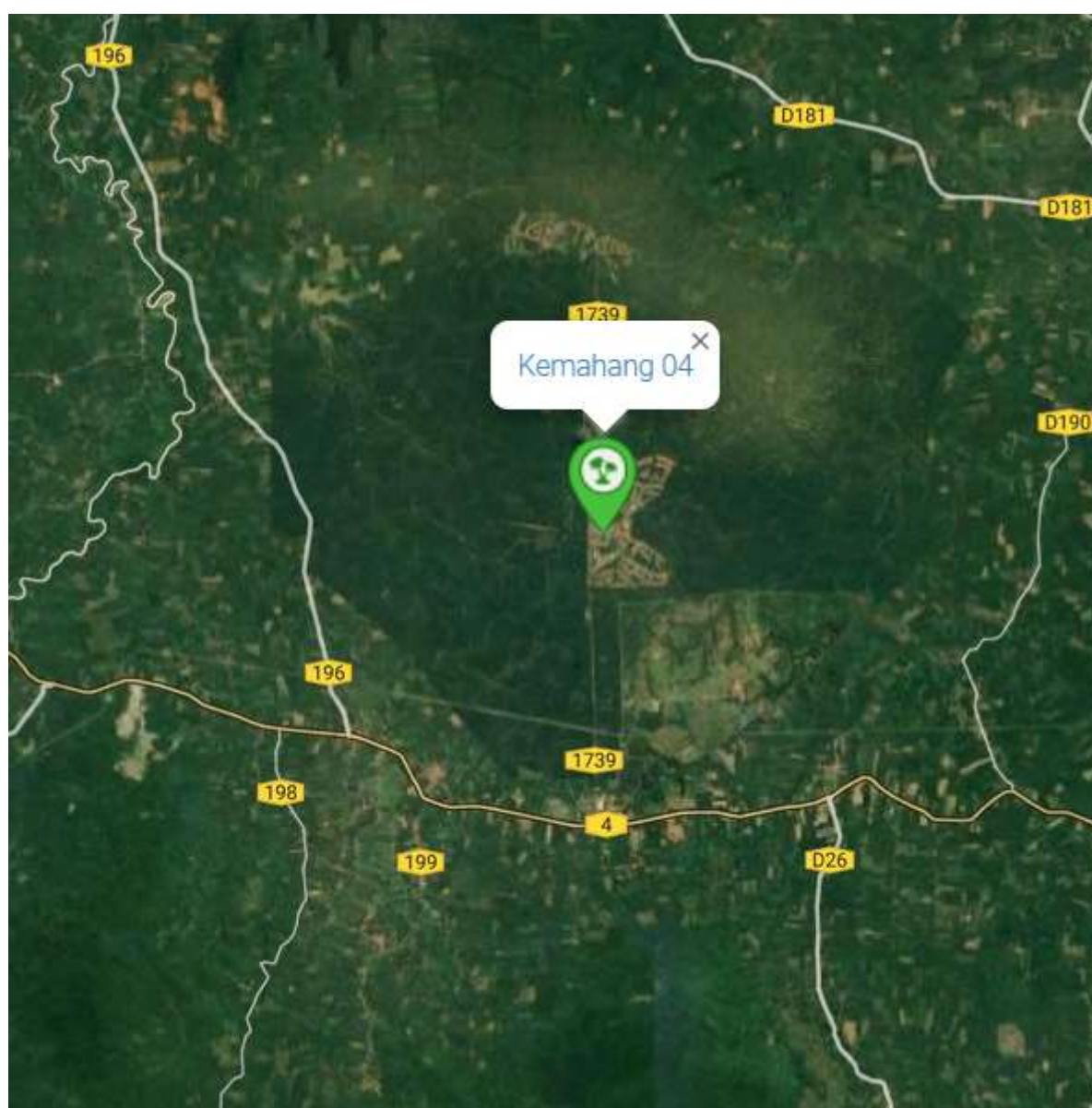
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Annual Surveillance 1 (ASA 1)
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA)		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC 50088, Kuala Lumpur, Malaysia		
Management and contact person's details	Name:	Mohamad Zulhilmil bin Azmi		
	Phone Number :	-		
	Fax Number:	-		
	Email Address:	-		
MPOB License	MPOB License's No.: Expiry date:	Rancangan Felda Kemahang 01	500825802000	31/03/2021
	MPOB License's No.: Expiry date:	Rancangan Felda Kemahang 02	500826602000	31/03/2021
	MPOB License's No.: Expiry date:	Rancangan Felda Kemahang 03	500955602000	31/03/2021
	MPOB License's No.: Expiry date:	Rancangan Felda Kemahang 04	530869002000	30/06/2021
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)		
Date of certificate issued and validity		26 September 2019 until 25 September 2024		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Rancangan Felda Kemahang 01	2557.38	3345.09
Rancangan Felda Kemahang 02	1729.94	2093.24
Rancangan Felda Kemahang 03	1957.15	2075.38
Rancangan Felda Kemahang 04	1243.60	1502.04

3. ASSESSMENT PROCESS

3.1 Certification Bodies

No	Audit Team Members	Role	Qualifications
1	Mr. Mohamad Irwan bin Senin [MIS]	Lead Auditor	Graduate in Diploma Executive in Planting Management and Technology at University Malaysia Pahang. Has 13 years of working experiences in Plantation Management. Completed in MSPO 2530:2013 Auditors Training Course, Integrated Management System (IMS) ISO 9001:2015 & ISO 14001:2015 Lead Auditor Training & etc. Able to speak and understand in Bahasa Malaysia and English.
2	Ms. Nur Syahirah bin Yaccob [NSY]	Trainee Auditor	Post graduated qualification in Master of Science (Environmental Technology) at University Sains Malaysia. Able to speak and understand Bahasa Malaysia and English.
3	Ms. Nurul Basyirah binti Bahrum [NBB]	Trainee Auditor	Post graduate in Bachelor of Science Forestry (Forest Plantation and Agroforestry) at University Malaysia Sabah. Involve in training MSPO Auditor Course & etc. Able to speak and understand in Bahasa Malaysia and English.
4	Ms. Wan Nur Aqilah Najwa binti Wan Zainal Abidin [WNA]	Trainee Auditor	Post graduate qualification in Bachelor (Hons) at University Kuala Lumpur. Currently Auditor in trainee at Trans Certification International Sdn Bhd. Able to speak and understand Bahasa Malaysia and English.

3.2 Audit Plan

DATE	TIME	SUBJECT	AUDITOR
06 July 2020	09:00 – 10:00	Centralize Opening Meeting at Felda Kemahang 03 <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead Auditor. <p>➤ Confirmation of assessment scope and finalize Audit Plan (including stakeholder consultations where applicable)</p>	MIS/NSY/NBB/ WNA
	10:00 – 13:00	Felda Kemahang 03 <p>➤ Document Audit:</p> <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, <p>➤ Field inspection:</p> <ul style="list-style-type: none"> Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	MIS/NSY/NBB/ WNA
	13:00-14:00	Break	
	14:00-18:00	Felda Kemahang 03 <p>➤ Document Audit:</p> <p>Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices</p> <p>➤ Verify any outstanding issues, auditor discussion.</p> <p>End of Day 1</p>	MIS/NSY/NBB/ WNA

DATE	TIME	SUBJECT	AUDITOR
07 July 2020	09:00 – 13:00	Felda Kemahang 04 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, ➤ Field inspection: <ul style="list-style-type: none"> • Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. 	MIS/NSY/NBB/ WNA
	13:00-14:00	Break	
	14:00-17:00	Felda Kemahang 04 <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Document review P4-P6 (part 3), P4: Social Responsibility, health, safety and Employment Conditions P5: Environment, natural resources, biodiversity and ecosystem service. P6: Best Practices ➤ Verify any outstanding issues, auditor discussion. <p>End of Assessment</p>	MIS/NSY/NBB/ WNA

3.3 Proposed Date of Next Surveillance Audit

Date of next ASA	
The provisional date for the next ASA is:	June 2021

3.4 Audit 5 Year cycles for Gugusan Felda Kemahang

Estates	1st Year	2nd Year	3rd Year	4th Year	5th Year
Rancangan Felda Kemahang 01	✓		✓		✓
Rancangan Felda Kemahang 02	✓		✓		✓
Rancangan Felda Kemahang 03	✓	✓		✓	
Rancangan Felda Kemahang 04		✓		✓	

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be:

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	2
Minor NC	1
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	1

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on Main Assessment to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company

** (Stakeholder Consultation applicable for Main Assessment only)*

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name:	MOHAMAD ZULHILMI BIN AZMI
Position:	PEGAWAI PERTANIAN JABATAN PERLADANGAN, FELDA
Date:	15.10.2020



MOHAMMAD ZULHIMI AZMI
Pegawai Pertanian
Jabatan Perlindungan
FELDA

Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:

Date
29.09.2020



MOHAMAD IRWAN BIN SENIN
(Lead Auditor)

**Accepted by
client:**

Date
15.10.2020



MOHAMMAD ZULHIMI AZMI
Pegawai Pertanian
Jabatan Perlindungan
FELDA

(Client)

-End of Report-