

PUBLIC SUMMARY REPORT



MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

NAME OF CLIENT: GUGUSAN FELDA JENGKA 18 ZON 1

STANDARD: MS 2530:2013-3

ANNUAL SURVEILLANCE ASSESSMENT 1

DATE: 17-18 SEPTEMBER 2020

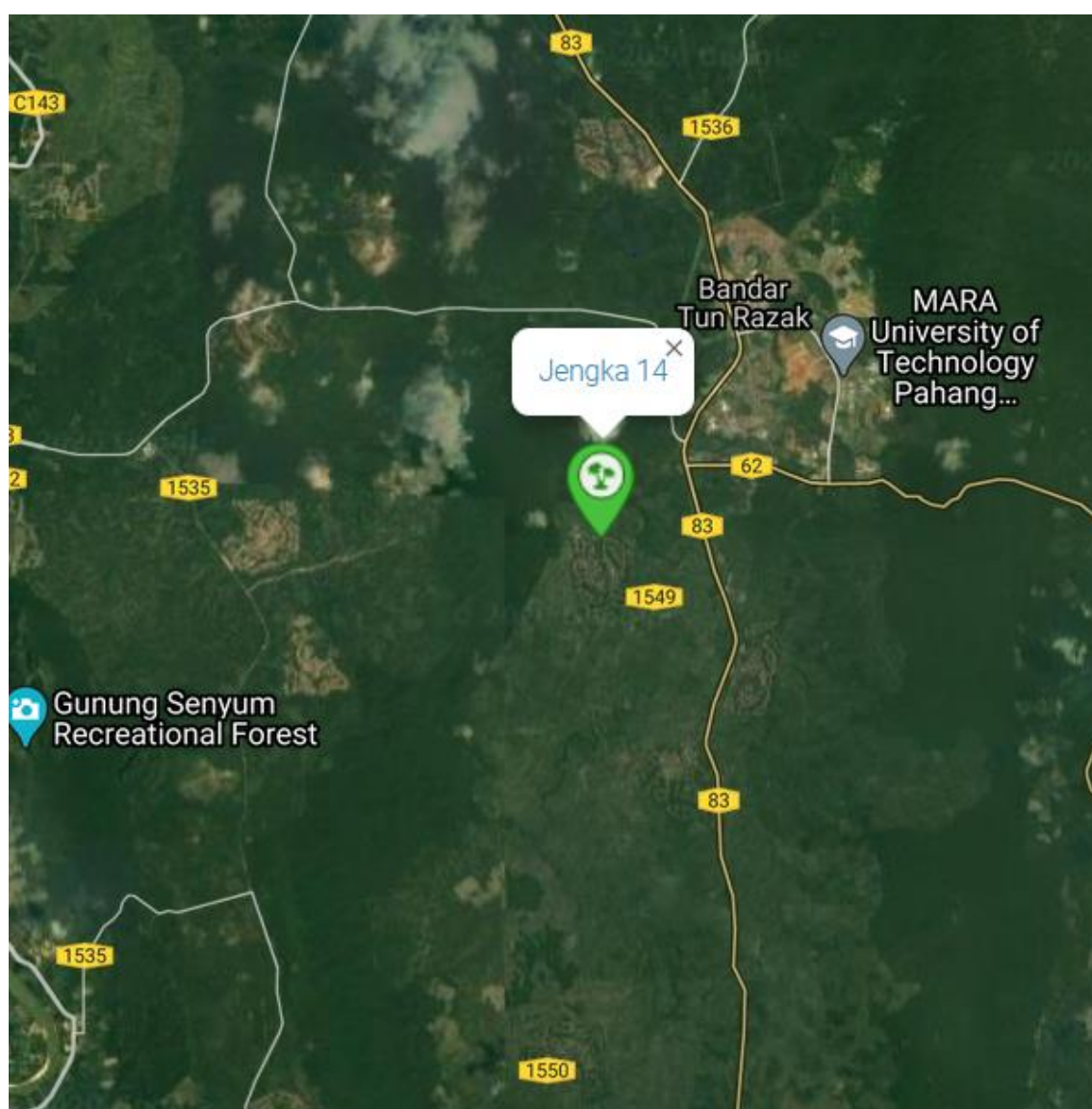
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1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Annual Surveillance 1 (ASA 1)
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Standards used for the Assessment	MS 2530-3:2013 – General principles for oil palm plantations and organised smallholders

Map with geographical coordinate.



2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA)		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC 50088, Kuala Lumpur, Malaysia		
Management and contact person's details	Name:	Mohamad Zulhilmi bin Azmi		
	Phone Number:	-		
	Fax Number:	-		
	Email Address:	-		
MPOB License	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 12	501175502000	31.3.2021
	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 13	501195002000	31.3.2021
	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 14	501204202000	31.3.2021
	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 15	501204202000	31.3.2021
	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 16	501205102000	31.3.2021
	MPOB License's No.: Expiry date:	Rancangan Felda Jengka 17	508355102000	31.3.2021
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)		
Date of certificate issued and validity		09 December 2019 until 08 December 2024		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area	Total Area (Ha)
Rancangan Felda Jengka 12	1579.59	2009.6
Rancangan Felda Jengka 13	1601.92	1723.23
Rancangan Felda Jengka 14	1597.62	2347.7
Rancangan Felda Jengka 15	1574.84	1731.103
Rancangan Felda Jengka 16	1191.63	1709.02
Rancangan Felda Jengka 17	1661.93	1797.66

3. ASSESSMENT PROCESS

No	Audit Team Members	Role	Qualifications
1	MR. ERMADASILA BIN MOHAMAD [EBM]	Lead Auditor	Post graduate qualification in Master of Science (MSc) by Research with 7 years working experience in Lecturer and manufacturing activities. Lecturer in Applied Science Faculty, University Teknologi MARA Cawangan Pahang since 2014, expert in Biodiversity and Environmental assessment. Completed Malaysian Sustainable Palm Oil lead Auditor course in 2017.
2	MOHD RIZAL BIN MD KASSIM [MRK]	Auditor	Post graduate qualification in Forestry with 5 years working experience in manufacturing and forestry. Involved in RSPO auditing since July 2012. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of GGC audit team. Involved in audits conducted in Malaysia, Indonesia and Ghana. Completed ISO 9001:2008 lead auditor course in January 2013. Qualified as Lead Auditor/Auditor in several certification programmes such as RSPO, ISCC, MSPO and etc. Able to speak and understand Bahasa Malaysia and English.
3	MS. NUR ZAFIRAH BINTI ZULKIFLI [NZZ]	Auditor	Post graduate qualification in Master of Science (Environmental Technology) at Universiti Sains Malaysia. Has 3 years of working experiences in Science Sector. Involve in MSPO 2530:2013, Auditors Training, etc. Able to speak and understand Bahasa Malaysia and English.
4	MR. WAN MUHAMMAD SHAFRI BIN WAN RAMLI [WMS]	Trainee Auditor	Graduate qualification in Bachelor of Science (Hons) Plantation Technology and Management with 3 years working experience in manufacturing and plantation. Able to speak and understand Bahasa Malaysia and English.
5	MS. NUR SYAHIRAH BINTI YAACOB [NSY]	Trainee Auditor	Post graduate qualification in Master of Environmental Science (Environmental Technology) at Universiti Sains Malaysia.

			Able to speak and understand Bahasa Malaysia and English.
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3.1 Certification Bodies

3.2 Audit Plan

DATE	TIME	SUBJECT	AUDITOR
17 th Sept 2020 (Friday)	09:00 – 10:00	Centralize Opening Meeting at Felada Jengka 12: <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead Auditor. <p>➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress)</p>	EBM/MRK/NZZ/ WMS/ NSY
	10:00 – 12:00	Rancangan Felada Kota Felada Jengka 12 <p>➤ Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</p> <p>➤ Verify any outstanding issues, auditor discussion.</p>	EBM/MRK/NZZ/ WMS/ NSY
	12:00 – 13:00	Rancangan Felada Jengka 12 <p>➤ Document Audit: <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, </p>	EBM/MRK/NZZ/ WMS/ NSY
	10:00 – 12:00	Rancangan Felada Kota Felada Jengka 13 <p>➤ Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</p> <p>Verify any outstanding issues, auditor discussion.</p>	EBM/MRK/NZZ/ WMS/ NSY

	12:00 – 13:00	Rancangan Felda Jengka 13 ➤ Document Audit: Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement,	EBM/MRK/NZZ/ WMS/ NSY
	13:00 – 14:00	Lunch	
	14:00 – 17:00	➤ Document Audit Jengka 12: Document review P4-P6 (Part 3), <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices 	EBM/MRK/NZZ/ WMS/ NSY
	14:00 – 17:00	➤ Document Audit Jengka 13: Document review P4-P6 (Part 3), <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices ➤ End of Day 1	EBM/MRK/NZZ/ WMS/ NSY

DATE	TIME	SUBJECT	AUDITOR
18 Sept 2020 (Friday)	09:00 – 10:00	Rancangan Felda Jengka 14 ➤ Document Audit: <ul style="list-style-type: none"> • Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement, 	EBM/MRK/NZZ/ WMS/ NSY
	10:00 – 13:00	Rancangan Felda Jengka 14 ➤ Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc. ➤ Verify any outstanding issues, auditor discussion.	EBM/MRK/NZZ/ WMS/ NSY

	13:00 – 14:00	Lunch	
	14:00 – 17:00	<p>➤ Document Audit:</p> <p>Document review P4-P6 (Part 3),</p> <ul style="list-style-type: none"> • P4: Social Responsibility, Health, Safety and Employment Conditions • P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. • P6: Best Practices 	EBM/MRK/NZZ/ WMS/ NSY
	17:00 – 18:00	<p>Centralize Closing Meeting at Rancangan Felda Jengka 14</p> <p>Chaired by the audit Lead Auditor</p> <ul style="list-style-type: none"> ➤ Welcome and introduction by the Lead Auditor ➤ Presentation of findings by the audit team ➤ Questions & answers and Final summary by Lead Auditor <p>End of Assessment</p>	EBM/MRK/NZZ/ WMS/ NSY

3.3 Proposed Date of Next Surveillance Audit

4.1 Date of next ASA	
The provisional date for the next ASA is:	September 2021

3.4 Audit 5 Year cycles for Gugusan Felda Jengka 18 Zon 1

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Rancangan Felda Jengka 12	✓		✓	✓	✓
Rancangan Felda Jengka 13	✓		✓	✓	✓
Rancangan Felda Jengka 14	✓		✓	✓	✓
Rancangan Felda		✓	✓	✓	✓

Jengka 15					
Rancangan Felda Jengka 16		✓	✓	✓	✓
Rancangan Felda Jengka 17		✓	✓	✓	✓

4. SUMMARY OF AUDIT RESULTS

Lead Auditor's Summary and Recommendation for Certification

The audit team led a procedure that put together review focussing on viewpoints/dangers and targets required by the standard(s). The review techniques used were interviews, perceptions, inspecting of exercises and survey of documentation and records. The structure of the audit was in accordance with the audit plan included in to this summary report.

The audit team reviewed that the association has built up and kept up its administration framework in accordance with the prerequisites of the standard(s) and showed the capacity of the framework to accomplish necessities for items as well as administrations inside the extension and the association's strategy and targets. Subsequently, the audit team suggests that, in view of the consequences of this review and the framework's shown condition of improvement and development that this administration framework accreditation to be

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input checked="" type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective

	actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate
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Audit Outcome	
Major NC	1
Minor NC	1
Area of Concern (AOC)	0
Opportunity for Improvement (OFI)	0
Observation (OBS)	1

Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on Main Assessment to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subject of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
No raised issued.	

** (Stakeholder Consultation applicable for Main Assessment only)*

Responses by Certified Entities:

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification International Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name:	MOHAMAD ZULHILMI BIN AZMI
Position:	PEGAWAI PERTANIAN JABATAN PERLADANGAN, FELDA
Date:	17.11.2020



MOHAMMAD ZULHIMI AZMI
Pegawai Pertanian
Jabatan Perlindungan
FELDA

Signature

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

Prepared by:



ERMADASILA BIN MOHAMAD
(Lead Auditor)

Date
28.10.2020

**Accepted by
client:**



MOHAMMAD ZULHIMI AZMI
Pegawai Pertanian
Jabatan Perlindungan
FELDA

(Client)

Date
17.11.2020

-End of Report-