

RULES ON THE USE OF TRANS CERTIFICATION & INSPECTION (TRANS) CERTIFICATION MARKS FOR PRODUCTS, PROCESSES OR SERVICES

These rules specify how Trans Certification & Inspection's certification marks shall be depicted and conditions relating to their use.

A client who is certified by Trans Certification & Inspection is entitled to use the applicable certification mark of Trans Certification & Inspection. For multi-site organization, only sites whose activities are included in the scope of the certification may use the applicable certification mark. The right to use the certification mark does not extend to the parent company or to subsidiary(ies) of the certified client unless these entities are also included in the certification.

Trans Certification & Inspection's certification mark may be used on its own and shall clearly reflect the certification scheme for which the client has been certified. The applicable certification mark when used on its own shall be as shown in **Annex 1**.

The use of Trans Certification & Inspection's name, corporate logo, trademarks or any intellectual property under any circumstances without prior written approval of the Managing Director is strictly forbidden.

The requirements of use of certification marks as follows:

1. All TRANS certification marks are the sole property of Trans Certification & Inspection's and it shall be used according to these guidelines **ONLY**.
2. There is no minimum size requirement for the mark, but it must be legible and readily identifiable. The size of the Certification Mark can be reduced or enlarged according to the ratio as **Annex 2**.
3. The certification marks may be reproduced in official colour as show in **Annex 2** or black and white, or in the case of pre-printed material e.g. letterhead, stationery, newspaper and magazine articles, in the predominant colour of these items.
4. Client shall apply the certification mark **ONLY** to products that are:
 - a. specifically listed on the certificate;
 - b. complied to the Specified Standard and procedures including relevant regulatory provisions, and;
 - c. fulfilled the markings requirement as stipulated in the certificate

5. The Certification Mark shall be directly applied to each product except where the physical characteristics of the products do not permit, in which the case, the Certification Mark may be applied to the smallest packaging unit or warranty card.
6. The certification mark shall be applied in such manner that is NOT transferable from one products, processes or services to another.
7. The usage of the certification mark on the products, processes or services, may not be used to imply a relationship such as partnership with Trans Certification & Inspection.
8. The certified client shall not reference the intent to submit a product, processes or services for certification or the expectation that the product, processes or services may be certified in the future. For example, client shall not state “Approval by Trans Certification & Inspection is pending” or “Approval by Trans Certification & Inspection applied for”.
9. Trans Certification & Inspection’s certification marks shall not be preceded or followed by a qualifier that indicates a degree of certification or acceptability. For example, “exceeds” “first” or “only” shall not be used to qualify any Trans Certification& Inspection’s.
10. Only original artwork of the certification mark proposed to Trans Certification & Inspection shall be used. The certification marks shall not be altered in any way other than to resize the artwork proportionately. Unacceptable uses of the certification mark include, but are not limited to, adding/deleting wording or artwork, reducing the artwork to an illegible size, or distortion.
11. Certification marks shall be used **ONLY** on advertising materials, articles, catalogues, manuals, booklets, mill certificate, signage and news releases. Use of Trans Certification & Inspection’s certification marks on such promotional material is not a substitute for use of the complete Trans Certification & Inspection’s certification mark on Trans Certification & Inspection certified products and/or product packaging
12. No Trans Certification & Inspection’s certification mark or aspect thereof shall be incorporated as part of business name, business stationery, Internet domain name, or brand name/trademark for products, processes or services. This includes both designs aspects and words aspects.
13. If certified client chooses to use only wordings in the advertising material to describe the product, processes or services being certified by Trans Certification & Inspection, the certified client shall use the wordings as “**TRANS CERTIFIED TO (standard no.)**” and followed by “**CERT.NO**”.

Certification mark with the Standards Malaysia accreditation mark

The Trans Certification & Inspection certification mark may be used in combination with the Standards Malaysia accreditation mark by a client who has been issued with a Standards Malaysia accredited certificate. In all instances where the accreditation mark is used by the client, it shall be together with the applicable management system certification mark with associated text as shown in **Annex 3**.

The marks, when used in combination, shall be reproduced in black and white as depicted in **Annex 3**. The client, however, may reproduce the Standards Malaysia mark in colour but this shall strictly comply with the

colour scheme specified by Standards Malaysia. Details of the colour scheme can be obtained from the Technical Section of Management System Certification Department.

The combined marks, as depicted in **Annex 3**, may be uniformly enlarged or reduced, but all the accompanying text shall always remain legible. The combined marks may be used in literature, stationery and advertising.

Misuse of the Certification Marks

1. Any act such as addition and/or omission by certified client with or without intention that has breach the term and guidelines provided herein shall be considered as an act of misuse the certification mark.
2. Trans Certification & Inspection shall have the right to make an investigation including providing support to enforcement body to raid the premises related to the products, processes or services without giving notice to the certified client once Trans Certification & Inspection received such complaint.
3. Trans Certification & Inspection shall have the right to terminate the certified client and the agreement with the certified client if it is shown there are evidences of misuse of the certification mark.
4. Trans Certification & Inspection shall have the right to claim from the certified client for any lost and cost incurred that Trans Certification & Inspection has to suffer as a result of the misuse including legal proceedings and public notification cost.
5. Trans Certification & Inspection shall have the right to make a claim through court jurisdiction if the remedy provided by arbitration is not sufficient to cover the loss and cost suffered by Trans Certification & Inspection due to the misuse.
6. The certified client shall inform the public through media that they had misused the certification mark and to recall the product.

Note:

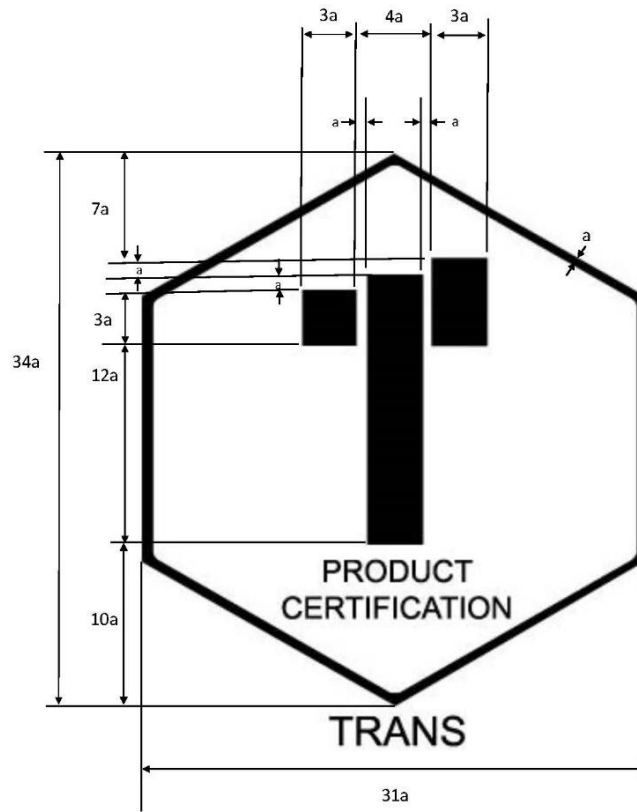
1. The numeric identification XXXX in the standard (e.g. MS 1522: XXXX) refers to year of revision of the standard. Client is required to confirm the revision number of the standard by referring to the latest version of the certificate issued by Trans Certification & Inspection.
2. The alpha-numeric identification ZZZZ in the Cert No. (e.g. CERT. NO.: TCI-ZZ-ZZZZ-ZZ) refers to the certification number of the certificate. Client is required to confirm the Cert No. by referring to the latest version of certificate issued by Trans Certification & Inspection.

ANNEX 1



CERTIFIED TO MS 1522: XXXX
CERT. NO: TCI-ZZ-ZZZZ-ZZ

ANNEX 2



Font type: Arial



ANNEX 3

Certification mark with the Standards Malaysia accreditation mark



CERTIFIED TO MS 1522: XXXX
CERT. NO: TCI-ZZ-ZZZZ-ZZ