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ACADEMY

# ISO 37001:2016 ANTI BRIBERY MANAGEMENT SYSTEM (ABMS) INTERNAL AUDITING



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Trans Pro Academy

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## **PROGRAM OVERVIEW**

ABMS ISO 37001:2016 allows organizations of all types to prevent, detect and address bribery by adopting an anti-bribery policy, appointing a person to oversee anti-bribery compliance, training, risk assessments and due diligence on projects and business associates, implementing financial and commercial controls, and instituting reporting and investigation procedures. This course aims to educate participants on effective approaches for auditing Anti-Bribery Management System ISO 37001: 2016.

## **OBJECTIVES**

- To understand the principle and concept of internal audit for ISO 37001:2016
- To understand how to plan an audit
- To understand how to perform an audit
- To understand how to write audit report
- To understand how to conduct corrective action and follow up audit

## **COURSE CONTENTS**

- Introduction to bribery risk management in according to Clause 4.5 of ISO 37001:2016
- Understanding of the requirements ISO 37001:2016 with regards to organization and its context
- Planning on how to address both risk and opportunities
- Planning for preventive action

## **FOR WHO**

Board of Directors, Top Management, Head of Department, Executives, Professionals and Employees who wants to nurture anti bribery culture in the organization.

## **DURATION**

- 2 Days
- 7 Hours/day (9 am - 5 pm) with One Hour Break

## **FEE**

- Online: RM 800
- Face-to-face: RM 1500  
(Not included 8% SST)

# AGENDA

## Day 1

- 8.50 am Participant's arrival and registration
- 9.00 am Introduction to company profile  
Introduction to Internal Audit ISO 37001:2016
- How does ISO develop standards
  - The Benefits and The Management Principle
- 10.45 am Structure of ISO 37001:2016  
Fundamentals of Quality Management
- 1.00 pm Lunch
- 2.00 pm ISO 37001:2016 requirements
- Clause 4
  - Clause 5
  - Clause 6
  - Clause 7
- 3.45 pm ISO 37001:2016 Requirements
- Clause 8
  - Clause 9
  - Clause 10
- 5.00 pm Training End

## Day 2

- 8.50 am Participants arrival
- 9.00 am Introduction to ISO 37001:2016 Auditing Management System  
Audit Planning  
Workshop  
ISO 37001:2016 Preparing audit checklist  
Preparation to conduct an on-site audit  
Audit evidence  
Workshop
- 1.00 pm Lunch
- 2.00 pm Audit review  
Audit findings  
Non-conformity  
Auditor competency
- 4.45 pm Q&A Session
- 5.00 pm Training End

## ATTENTION

- The full fee is required with your registration.
- Three (3) early birds registered are entitled to a 3% discount.
- Group registration of at least three (3) participants enrolled entitled to a 10% discount.
- Further discounts are available for larger groups.
- Once a registration is confirmed, **NO CANCELLATION IS ALLOWED.**
- If the registered delegate is unable to attend, a substitute is allowed without payment of an administration fee.

Condition	For PAID Registrants	For UNPAID Registrants
Cancellation more than 14 working days prior to training	Full refund	Not applicable
Cancellation less than 14 working days but more than 7 working days prior to training	10% administration fee chargeable	10% administration fee chargeable
Cancellation less than 7 working days prior to training	No refund	Full fees chargeable
Participant no-show	No refund	Full fees chargeable

- All cancellations must be done in writing (letter/email) to Trans Certification & Inspection Sdn Bhd.
- A full (100%) refund may be granted if the course is cancelled by Trans Certification & Inspection Sdn Bhd.
- Trans Certification & Inspection Sdn Bhd reserves the right to cancel or postpone the programme due to unforeseen circumstances.
- Trans Certification & Inspection Sdn Bhd also reserves the right to modify the advertised topics or course timings whenever necessary.
- Late payment is subject to "1.5% late payment interest per month, on daily rest".