



ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)

Internal Auditing Training

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Course Overview

This training is designed to provide participants with the essential skills and practical knowledge to conduct effective and systematic internal audits of an Environmental Management System (EMS) in alignment with ISO 14001:2015 requirements. Participants will gain valuable insights into audit planning, execution, reporting and follow-up activities, enabling them to contribute to the organization's environmental performance and sustainability goals.

Objectives

- To develop audit competency
- To enhance audit planning skills
- To identify and report audit findings
- To acknowledge corrective actions and follow-up

For Who

This training is designed for environmental management professionals, internal auditors, QHSE managers, compliance officers, department heads, sustainability officers and anyone responsible for maintaining or auditing an Environmental Management System (EMS). It is also suitable for organizations seeking to build internal audit capabilities or transition to ISO 14001:2015 compliance.

Duration

- 2 Days
- 7 Hours/day (9 am - 5 pm) with One Hour Break

Fee

- Online: RM 864
- Face-to-face: RM 1620

(Include 8% SST)



Agenda

Day 1

- 8.50 am Participant's arrival and registration
- 9.00 am Overview of Environmental Management System (EMS)
- 10.00 am Understanding EMS Clauses and Key Requirements
- 1.00 pm Lunch
- 2.00 pm Internal Auditing Principles and ISO 19011 Guidelines
- 3.30 pm Planning an Internal Audit: Developing an Audit Plan and Checklist
- 5.00 pm Training End

Day 2

- 8.50 am Participant's arrival and registration
- 9.00 am Recap of Day 1
- 10.00 am Conducting an Internal Audit: Interviews, Observations, and Data Collection
- 11.30 am Identifying Non-Conformities and Writing Audit Findings
- 1.00 pm Lunch
- 2.00 pm Preparing Audit Reports and Communicating Findings
- 3.00 pm Corrective Actions and Follow-Up Process
- 4.00 pm Practical Case Study: Audit Simulation
- 5.00 pm Training End



Attention

- The full fee is required with your registration.
- All cancellations must be done in writing (letter/email) to Trans Certification & Inspection Sdn Bhd.
- If the registered delegate is unable to attend, a substitute is allowed without payment of an administration fee.
- A full (100%) refund may be granted if the course is cancelled by Trans Certification & Inspection Sdn Bhd.
- Trans Certification & Inspection Sdn Bhd reserves the right to cancel or postpone the programme due to unforeseen circumstances.
- Trans Certification & Inspection Sdn Bhd also reserves the right to modify the advertised topics or course timings whenever necessary.
- Late payment is subject to "1.5% late payment interest per month, on daily rest".

Cancellation Notice

Condition	For PAID Registrants	For UNPAID Registrants
Cancellation more than 14 working days prior to training	Full refund	Not applicable
Cancellation less than 14 working days but more than 7 working days prior to training	10% administration fee chargeable	10% administration fee chargeable
Cancellation less than 7 working days prior to training	No refund	Full fees chargeable
Participant no-show	No refund	Full fees chargeable

