

TRANS CERTIFICATION & INSPECTION SDN. BHD.



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MSPO SUPPLY CHAIN CERTIFICATIONS

ASA 4 - Audit Report

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MSPO SUPPLY CHAIN CERTIFICATIONS AUDIT REPORT ANNUAL SURVEILLANCE ASSESSMENT 4 (2024)

ASIAN PLANTATION MILLING SDN. BHD.

**LOT 1437, CENTRE POINT, COMMERCIAL CENTRE PHASE II,
JALAN KUBU, 98000 MIRI, SARAWAK**

034-2019-SCCS-ASIAN PLANTATIONS (SARAWAK) SDN BHD.

Audit date:	08 JANUARY 2024	
Report prepared by:	MOHAMAD IRWAN BIN SENIN	(Lead Assessor)
Report prepared on:	12 JANUARY 2024	
Certification decision by:	ATIKA BINTI BAKAR	(Certifier)
Certification decision on:	05 SEPTEMBER 2024	

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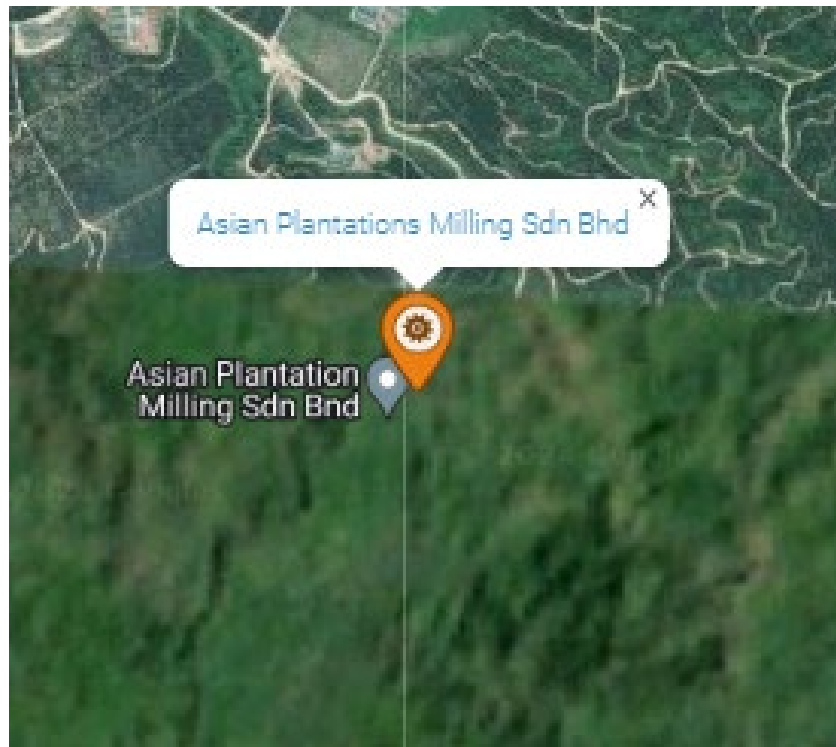
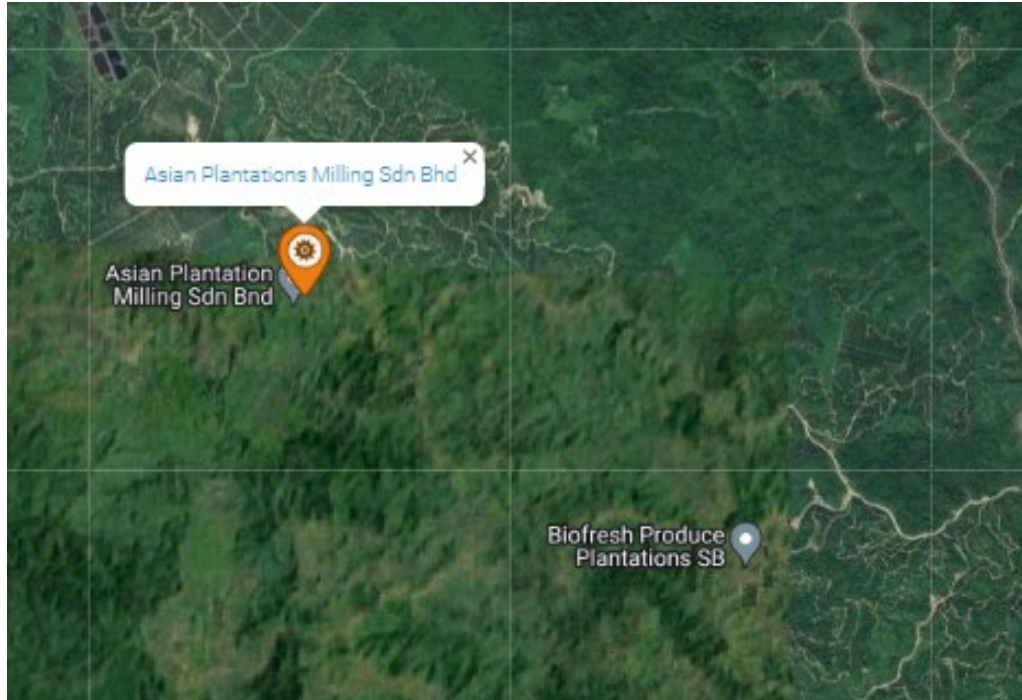
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PART 1: CERTIFIED COMPANY DETAILS

1.1 Company Details	
Name of Company:	ASIAN PLANTATIONS MILLING SDN BHD
Main Address :	Asian Plantations (Sarawak) Sdn. Bhd. Lot 1437, Centre Point, Commercial Centre II, Jalan Kubu, 98000 Miri, Sarawak.
Management’s Representative Details	
Name:	Mr. Raziman
Email Address:	raziman.r@fgvholdings.com
MPOB License Details	
MPOB License’s No.:	570694004000
Expiry Date:	31.03.2024
Date of Certificate Issued and Validity:	27.02.2020 – 26.02.2025
Scope of Audit:	Production of MSPO SCCS Certified Crude Palm Oil and Palm Kernel by using Mass Balance Model
Supply Chain Model:	Mass Balance
Type of Facilities:	Oil Palm Mill
Product(s) included in Certification:	Crude Palm Oil and Palm Kernel
Other Sustainability Certifications:	MSPO Part 4

1.2 Certified Unit Details		
Name of Certified Unit:	ASIAN PLANTATIONS MILLING SDN. BHD	
Address of Certified Unit:	Lot 1437, Centre Point, Commercial Centre II, Jalan Kubu, 98000 Miri, Sarawak.	
Processing Capacity:	60 MT/H	
GPS Coordinate:	Latitude: N 3° 35' 5.352''	Longitude: E 114° 13' 42.204''

Map Showing the Location of Certified Unit



1.3 Facilities included in the Scope of the Audit

Changes since previous audit: Yes ☐ No ☒

Outsourced companies included in the scope of the audit.

☐ Yes. Please list down in the below table.

☒ N/A. (if no outsourcing activity)

Name of company	Location address	Type of Outsourced Activity	Visited
NA	NA	NA	<input type="checkbox"/>

1.4 Audit Program

List out the planning of the audit cycle for 5-years certification

Audit Type	Year	Executed Audit date
Main Assessment	2019	18.12.2019
ASA1	2020	28.12.2020
ASA2	2022	18.01.2022
ASA3	2022	22.12.2022
ASA4	2024	08.01.2024
Re-assessment	-	(If applicable)

PART 2: SUMMARY OF THE REPORT AND SCOPE OF THE AUDIT

2.1 MSPO SCCS Summary Report

Summary report of the audit including a brief description of the scope of certification and supply chain model(s) used

Processing of Fresh Fruit Bunch into Sustainable CPO and PK with a mill's processing capacity of 60mt per hour. The production of CPO and PK is only for local export. Through site inspection, 2 storages for CPO were sighted, and 2 stores for PK. Storage capacity for CPO is 5,000 mt and PK is 700 mt. There was no external storage involved. The list of FFB suppliers and buyers of CPO and PK was well-maintained by the management. As verified during the audit with management, the mill is not using the MSPO logo for any purposes.

The management has developed an SOP of MSPO SCCS procedure for ASIAN PLANTATION MILLING SDN BHD (FGV/GSD-SCCD/SOP/006) effective on 07th January 2021. The management has appointed Mr. Hasri Bin Hasfa as the responsible person for monitoring the MSPO SCCS requirement.

Verified from the MSPO Trace system, the mill has declared their certified and non-certified FFB supplier together with their potential buyers of CPO and PK. There is no transaction of delivery of certified sustainable product yet for the previous audit year. The incoming sustainable FFB is coming from internal and external outsources (e.g.: Kronos Plantation Sdn. Bhd, Fortune Plantation Sdn. Bhd, BJ Corporation Sdn Bhd, Incosetia Sdn Bhd, Biofresh Produce Plantation Sdn Bhd, etc) and the non-certified FFB is coming from dealer suppliers (Golden Mineral Enterprise).

The Mass Balance record is maintained by the weighbridge clerk in the Daily Mass Balance Report. The incoming transactions and production of CPO and PK are recorded daily in the Daily Mass Balance Report. The mass balance is using a fixed inventory period. During the assessment, it was sighted there is no MSPO certificate number and MSPO certificate validity in the weighbridge ticket or the delivery note. As per an interview with Mr. Chai Chen Chun (Assistant Mill Manager), Asian Plantation Milling already received the proposal and quotation from FGV Prodata System Sdn Bhd to design, develop, and implement of weighbridge system, security solutions, and integrated Palm Mill System. Sighted the quotation from FGV Prodata System Sdn Bhd with order number: 0314-23/APM(A) dated 06th September 2023. The process for application development was approved by CEO Mr. Nuruzzaman Bin Munir dated 12th September 2023 and planning to install the new application development in April 2024.

The record of complaints is well maintained. However, there is one complaint related to the product's quality for the previous year. The record-keeping period stated all the documents related to MSPO SCCS should be kept for a minimum of 3 years. The verification is done through last year's procedure, management documents, and supplier documents. The procedure of traceability is implemented by the mill. The incoming FFB was provided together with a delivery note and grading chit before being allowed to enter the mill. The weighbridge ticket is provided with the details and information required.

From the surveillance audit, there is one opportunity for improvement was raised. The system of MSPO SCCS is in place. There is no transaction of certified product yet. The monthly declaration is submitted every month in MSPO Trace.

PART 3: MSPO CERTIFIED PRODUCTS / MASS BALANCE SAMPLE

3.1 MSPO SCCS Certified Volumes

Confirmation of the company's summary of annual certified volume of MSPO certified Palm Oil Products or Palm Derivatives over a specified period (not applicable for the first certification)

Month Sampled: (Jan – Dec 2023)

Purchased

Month	Supplier	Product	Volume (Mt)
Jan – Dec 2023	Kronos Plantation Sdn Bhd	FFB	5,730.55
Jan – Dec 2023	Incosetia Sdn Bhd	FFB	3,020.91
Jan – Dec 2023	Fortune Plantation Sdn Bhd	FFB	5,931.75

Sold

Month	Supplier	Product	Volume (Mt)
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

PART 4: BACKGROUND TO THE REPORT

4.1 MSPO Supply Chain Standard

MSPO Supply Chain Certification Standard, (MSPO SCCS-01) 2018

4.2 Certification Body

TRANS CERTIFICATION & INSPECTION SDN. BHD.

4.3 The Lead Auditor

Name	Qualifications
MOHAMAD IRWAN BIN SENIN	Graduate in Diploma Executive in Planting Management and Technology at University Malaysia Pahang. Has 13 years of working experience in Plantation Management. Completed MSPO 2530:2013 Auditors Training Course, Integrated Management System (IMS) ISO 9001:2015 & ISO 14001:2015 Lead Auditor Training, MSPO SCCS Auditor Training &, etc. Able to speak and understand Bahasa Malaysia and English.

4.4 The Certification Decision Management Team

Name	Qualifications
ATIKA BINTI BAKAR	Graduate qualification in Bachelor of Forestry Science Majoring in Forest Plantation and Agroforestry at University Malaysia Sabah. Attended TRANS internal trainings ISO/IEC 17065, ISO/IEC 17021, MS2530:2013, OCB OPMC 1-4 and In-House Training Lead Auditor ISO 9001. Involved in Forest Management Unit and MSPO since 2019. Able to communicate in Bahasa Malaysia and English.

4.5 Summary of previous certification assessments and conclusion, with recommendations or non-conformances

(Not applicable for main assessment reports)

Processing of Fresh Fruit Bunch into Sustainable CPO and PK with mill's processing capacity of 60mt per hour. The production of CPO and PK is only for local export. Through site inspection, 2 storages for CPO were sighted and 1 store for PK. Storage capacity for CPO is 5000mt and PK is 800mt. There was no external storage involved. The list of FFB supplier and buyer of CPO and PK was well maintained by the management. Verified during the audit with management, the mill is not using MSPO logo for any purposes.

The management has developed SOP of MSPO SCCS procedure for Asian Plantations Milling Sdn Bhd, effective on 1st Sept 2019. The management has appointed Mdm Noor Mazlin Abdullah as responsible person to monitor MSPO SCCS requirement.

Verified from the MSPO Trace system, the mill has declared their certified and non-certified FFB's supplier together with their potential buyers of CPO and PK. There is no transaction of delivery certified sustainable product yet for previous audit year. The incoming sustainable FFB is coming from external outsources (eg: Kronos Plantation, Incosetia, BJ Corporation etc) and the non-certified FFB is coming from external suppliers.

The Mass Balance record is maintained by the weighbridge clerk. The incoming transaction and production of CPO and PK is recorded daily in excel sheet. The mass balance is using fixed inventory period.

The record keeping period stated all the document related to MSPO SCCS should be kept for minimum 3 years. The verification is done through the last year procedure, management documents and supplier documents. The procedure of traceability is implemented by the mill.

The incoming FFB provided together with delivery note and grading chit before allowed to enter to mill. The weighbridge ticket is provided with details information required has been stated. From the surveillance audit, there is no non-conformity raised. The system of MSPO SCCS is in place. There is no transaction of certified product yet. The monthly declaration is submitted every month in MSPO Trace.

4.6 Audit Agenda		
Proposed Assessment Agenda for this Audit		
Prepared by	MOHAMAD IRWAN BIN SENIN	
Approved by	ATIKA BINTI BAKAR	
Time	Activity	Auditor
09.30-10.30	Opening Meeting	MOHAMAD IRWAN BIN SENIN
10.30-11.30	Document Review – MSPO SCCS 1 Requirements for Supply Chain Management 1.1 Sustainability Policy 1.2 Management Representative 1.3 Record Keeping 1.4 Procedures 1.5 Internal Audit 1.6 Management Review	MOHAMAD IRWAN BIN SENIN
11.30-12.00	2. Resource Management 2.1 Competency and Training	MOHAMAD IRWAN BIN SENIN
12.00-12.30	3. Traceability	MOHAMAD IRWAN BIN SENIN
12.30-14.00	Lunch Break	MOHAMAD IRWAN BIN SENIN
14.00-15.30	4. Supply Chain Models 4.1 Segregation 4.1.1 General 4.1.2 Requirements 4.2 Mass balance 4.2.1 General 4.2.2 Requirements 4.2.3 Continuous accounting system 4.2.4 Fixed inventory periods 5. Outsourced Activities 6. Claim 7. Complaints and Grievances 8. IT Platform	MOHAMAD IRWAN BIN SENIN
15.30-16.00	Verify outstanding issue if applicable	MOHAMAD IRWAN BIN SENIN
16.00-17.00	Closing Meeting	MOHAMAD IRWAN BIN SENIN

PART 5: CLOSING MEETING

The purpose of the closing meeting is to allow the audit team to present their findings to the client, to agree dates for the completion of any corrective action required, and to establish any subsequent follow up action. The meeting is chaired by the audit team leader and wherever possible involve the same people who were present at the opening meeting.

Date of closing meeting:	08.01.2024
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5.1 Actions that a need to be completed prior before certification can proceed

- a) If any non-compliance was noted, then a certification decision is not possible until the client has taken steps to close out the non-compliances noted in the certification checklist.
- b) If full compliance was noted during the audit, the next step is for the checklist and audit report and any associated documentation, to be sent to the TRANS MSPO SCCS Certifier, by the lead auditor. The certifier will review the documents and may refer back to either the lead auditor or to the client for further information or clarification.
- c) Once the certifier is satisfied, a positive certification will be made, and a certificate is awarded and sent to the client. The MSPO SCCS Certificate is also publish within 14 days of the issuing of the certificate.

5.2 Confidentiality

TRANS auditors will not discuss or reveal any of the confidential information seen during the audit to any third party. Any public summary of the main assessment will be approved by the client prior to publication. The Audit Report and Awarded Certificate is a remains Confidential between Client and TRANS, and the ownership is belonging to TRANS.

PART 6: CONCLUSIONS OF THE AUDIT DETAILS

6.1 Summary of Non-Compliance (if applicable)

NC Number:	NA
Date:	NA
Reference to standard:	NA
Standard requirement:	NA
Evidence of non-compliance:	NA
Corrective action (to be filled by client)	NA
Evidence of compliance: (to be filled in by certifier)	NA
Status (closed if applicable)	NA

6.2 Certification Status of Client

Please select the applicable box, do not remove the others:

☐ Main Evaluation: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS.

With effect from the certification date given below, this company and all facilities mentioned in the scope of this report are considered to be certified in accordance with the MSPO SCCS.

☐ Main Evaluation: Full compliance of all facilities in the scope of this audit with the MSPO SCCS is not yet demonstrated. Identified Non-conformities need to be closed prior to certification.

☒ Surveillance audit: All facilities included in the scope of this audit demonstrated full compliance with the MSPO SCCS. The certified status is maintained.

☐ Surveillance audit: Not all facilities included in the scope of this audit demonstrated continued compliance with the MSPO SCCS. Outstanding NC's need to be closed within 3 months from the audit date.

6.3 Certificate Details and Scope

Client number:	034-2019-SCCS-Asian Plantations (Sarawak) Sdn Bhd
Certificate number:	MSPO SCCS-TCI-034-2019-01
Start date of certificate:	27.02.2020
End date of certificate:	26.02.2025
Date of first certification:	27.02.2020
Duration of certificate:	5 Years from date of certification

PART 7: FORMAL SIGN OFF OF AUDIT FINDINGS

7.1 Signing by the Client

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in document (MSPO SCCS Report and Checklist).

I also confirm:

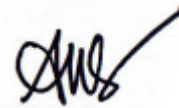
- Acceptance of liability in execution of the instructions given in the document and at the closing meeting.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification & Inspection's Certifications.
- That this company was informed that until they receive written confirmation of their MSPO Supply Chain certification registration and its expiry date that they are not certified and cannot make any claims concerning certification.
- That the formal record of the closing meeting is accurate and that all agenda items were covered by the lead auditor.
- I understand the implications of non-compliance as laid out above.

Acknowledged by:

Name: ANTHONY NGAU

Position: GENERAL MANAGER

Date: 14 JANUARY 2024



Signature

7.2 Signing by the Lead Auditor

I the undersigned, being the Lead Auditor, confirm that this report is an accurate record of the findings and of the closing meeting. I further confirm that the summary of the findings as presented in this report are a true representation of the actual findings of the audit team.

Based on the findings during the assessment, I recommended the certification unit is:

Complies ☐

Not Complies ☐

With the MSPO SCCS, I the undersigned, being the Lead Auditor, recommend that:

Granting Certificate ☐

Continue Certification ☐

Suspend Certificate ☐

Withdraw Certificate ☐

Re-certificate ☐

For **ASIAN PLANTATIONS MILLING SDN BHD** Certification Unit

Acknowledged by:

Name: MOHAMAD IRWAN BIN SENIN

Position: LEAD AUDITOR

Date: 13 FEBRUARY 2024



Signature

7.3 Signing by the Certifier

I, the undersigned Certifier, hereby confirm that I have conducted review as below:

- ☒ the information provided by the audit team is sufficient with respect to certification requirements and the scope for certification
- ☐ The correction, corrective action plan, and evidence for any major non-conformities has been reviewed, and accepted. The effectiveness of implementation shall be reviewed in the next year audit.
- ☐ The correction and corrective action plan, for any minor non-conformities has been reviewed and accepted.
- ☒ Audit Report has been sufficiently prepared by the audit team
- ☐ Audit team has commented on the non-conformities, where applicable, the correction and corrective actions taken by client.
- ☐ Audit team had performed evaluation for effectiveness of corrective action plan for previous audit findings
- ☒ Has performed confirmation of the information provided to TRANS in the Application Form
- ☒ Has performed confirmation that the audit objectives have been achieved
- ☐ Has reviewed the result of recertification audit, the result of the review of system over the period of certification and complaints received from users of certification (*applicable for granting recertification only*).

Based on all the above confirmation, I the undersign Certifier recommended:

- ☐ Granting Certificate
- ☒ Maintaining Certificate
- ☐ Re-certify
- ☐ Suspend Certificate

For **ASIAN PLANTATIONS MILLING SDN BHD** certification unit.

For Certification Suspension Action (Only applicable for suspended client)

Suspension date: _____

Reason for suspension: _____

Date of uplift suspension: _____

Reason for uplift suspension: _____

Recommendation after suspension:

- ☐ Maintaining Certificate
- ☐ Re-certify

For _____ (Client's name) _____ certification unit.

Acknowledged by:

Name: ATIKA BINTI BAKAR

Position: CERTIFIER

Date: 05 SEPTEMBER 2024


Signature