

TRANS CERTIFICATION & INSPECTION SDN. BHD.



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PUBLIC SUMMARY REPORT

MS 2530-3:2013

Malaysia Sustainable Palm Oil (MSPO)

**Part 3: General Principal for Oil Palm Plantations and
Organised Smallholders**

**NAME OF CLIENT: FEDERAL LAND DEVELOPMENT
AUTHORITY (FELDA) GUGUSAN BUKIT MENDI**

STANDARD: MS 2530-3:2013

RECERTIFICATION ASSESSMENT

DATE: 27 – 29 AUGUST 2024

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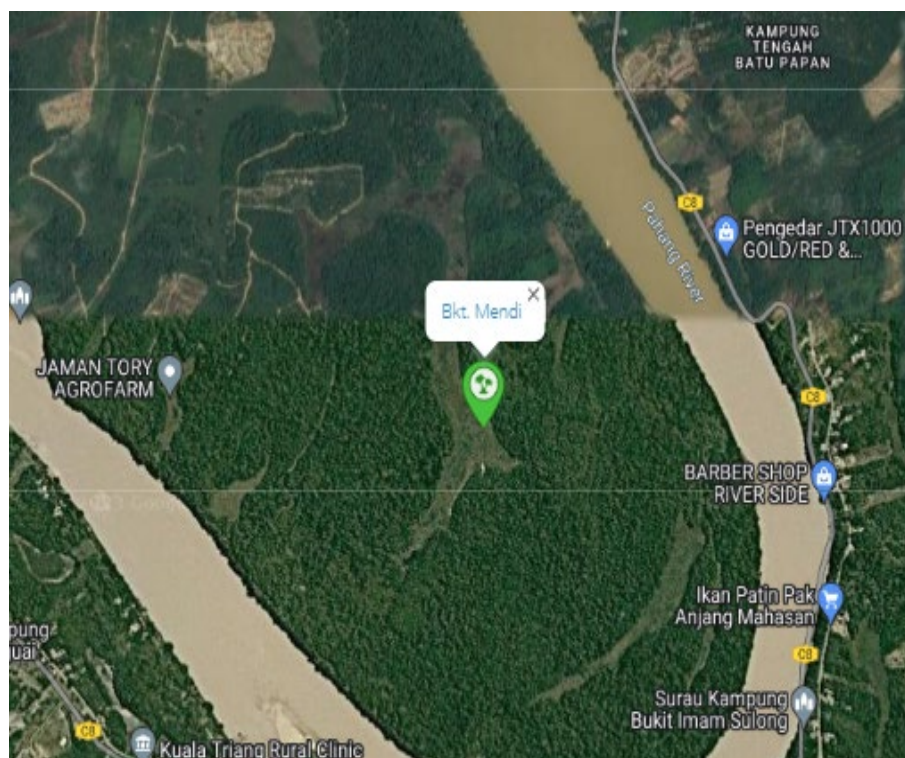
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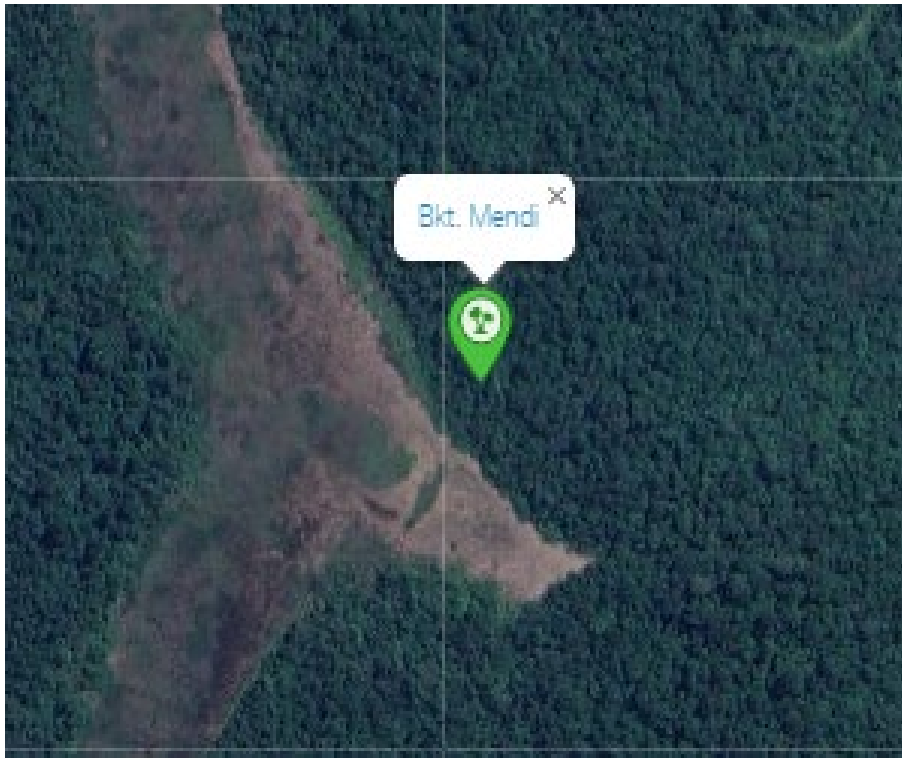
1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Recertification Assessment (Stage 2)
Audit Objectives	<ol style="list-style-type: none"> 1. Determination of the non-conformity of the client's management system, or parts of it, with audit criteria 2. Determination of the ability of the management system to ensure client meets applicable statutory, regulatory and contractual agreement 3. Determination of the effectiveness of the management system to ensure client can reasonably expect to achieve its specific objective 4. Identification of area for improvement of the management system, as if applicable
Scope of MSPO Certification	Oil Palm Plantations and Organised Smallholders
MSPO Criteria and Standards used for the Assessment	MS 2530-3:2013 – General Principles for Oil Palm Plantations and Organised Smallholders

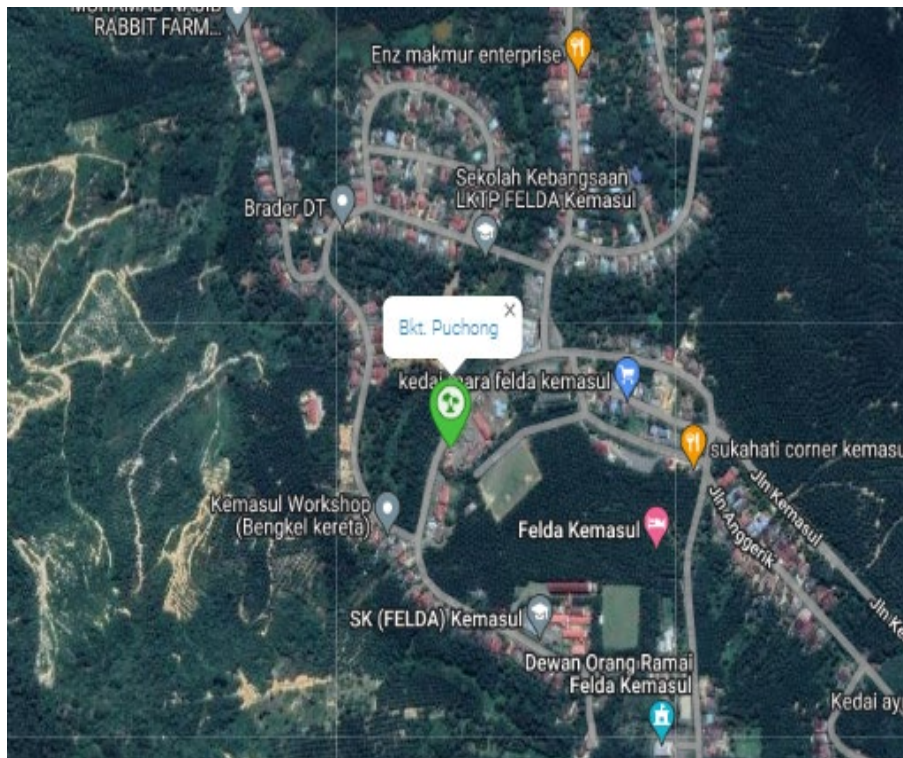
Map with geographical coordinate

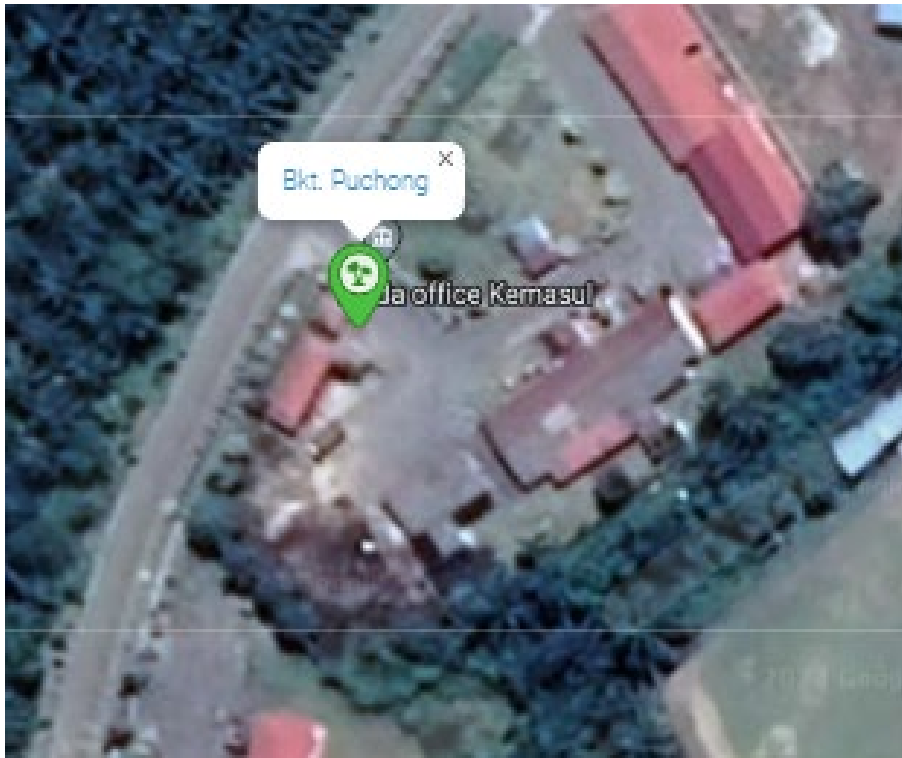
Rancangan FELDA Bukit Mendi



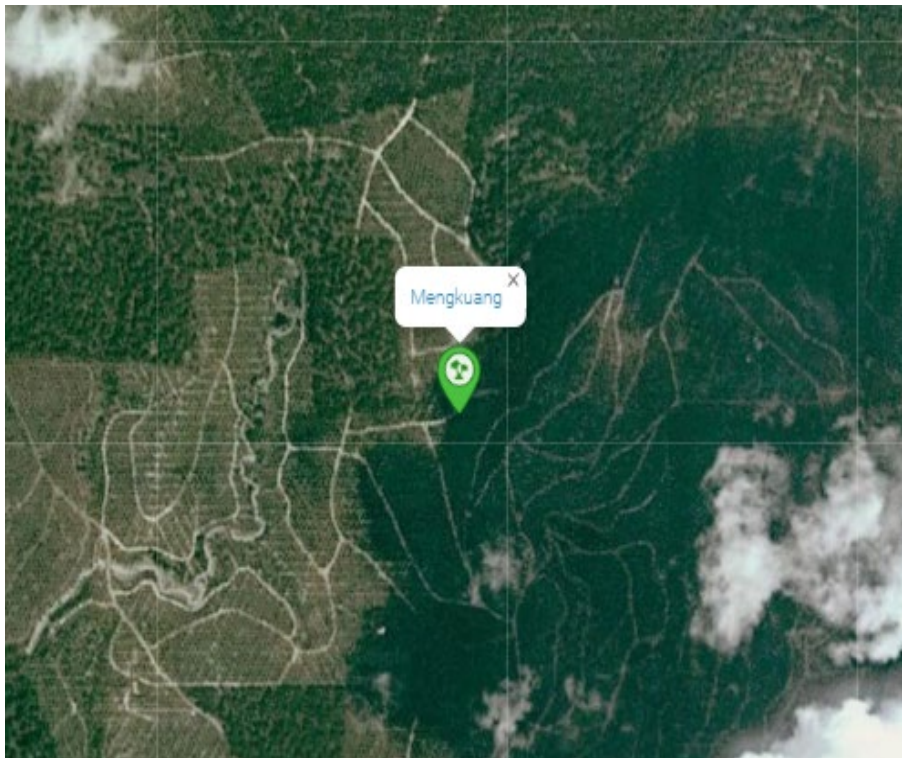


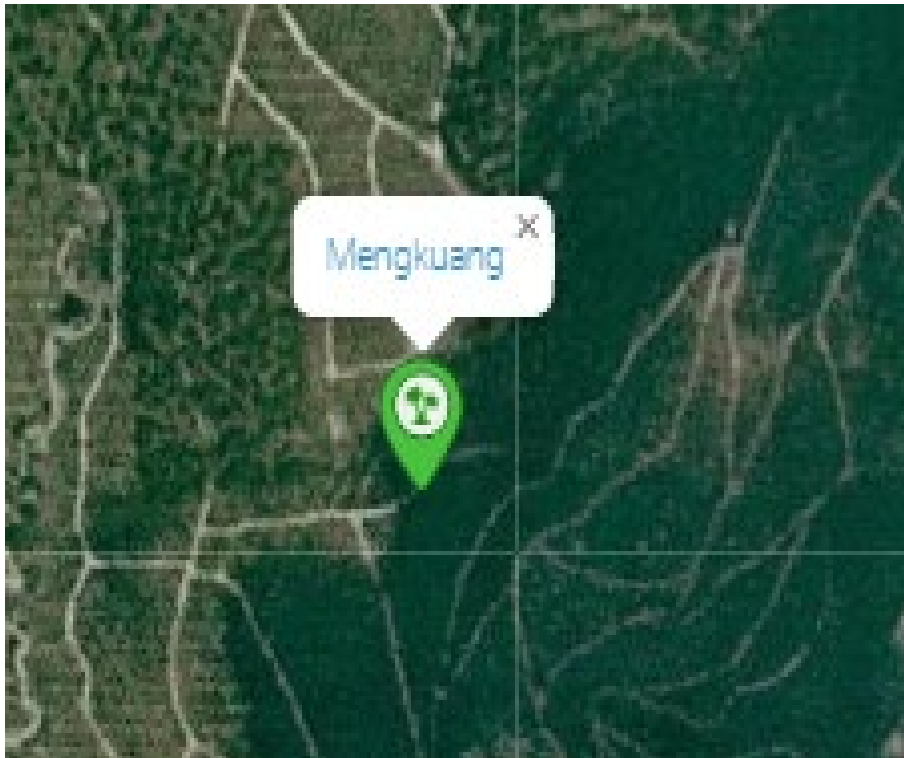
Rancangan FELDA Bukit Puchong



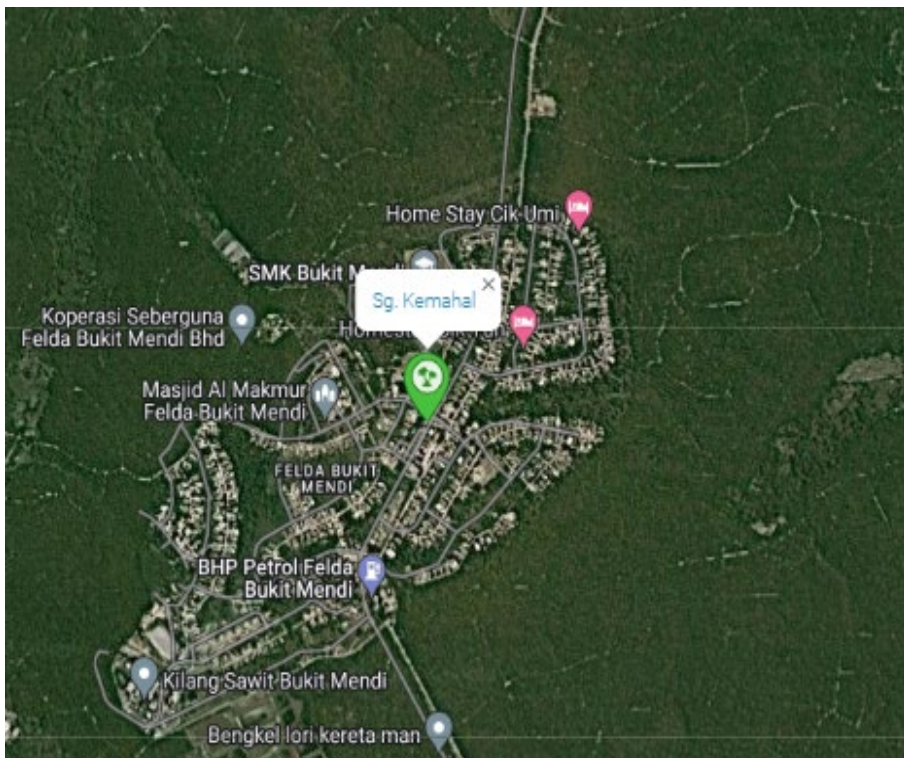


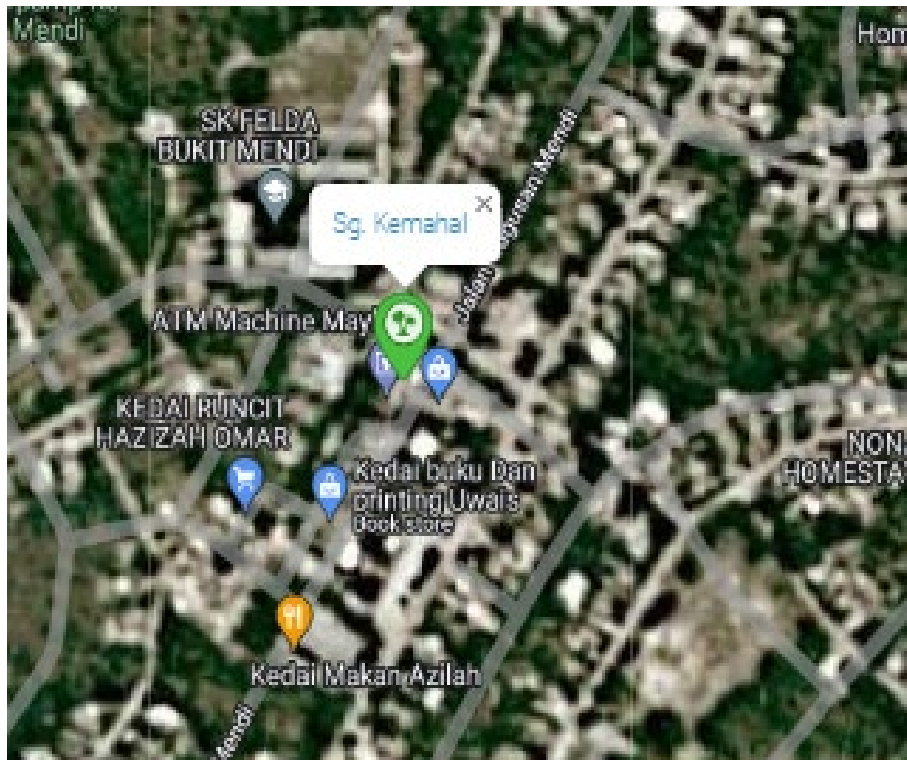
Rancangan FELDA Mengkuang



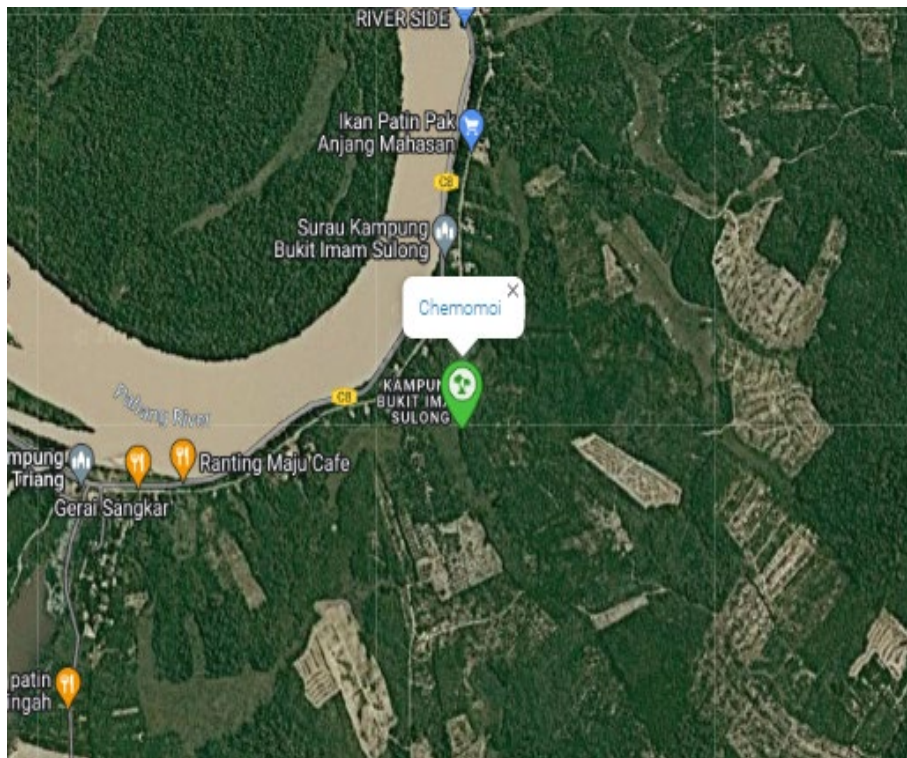


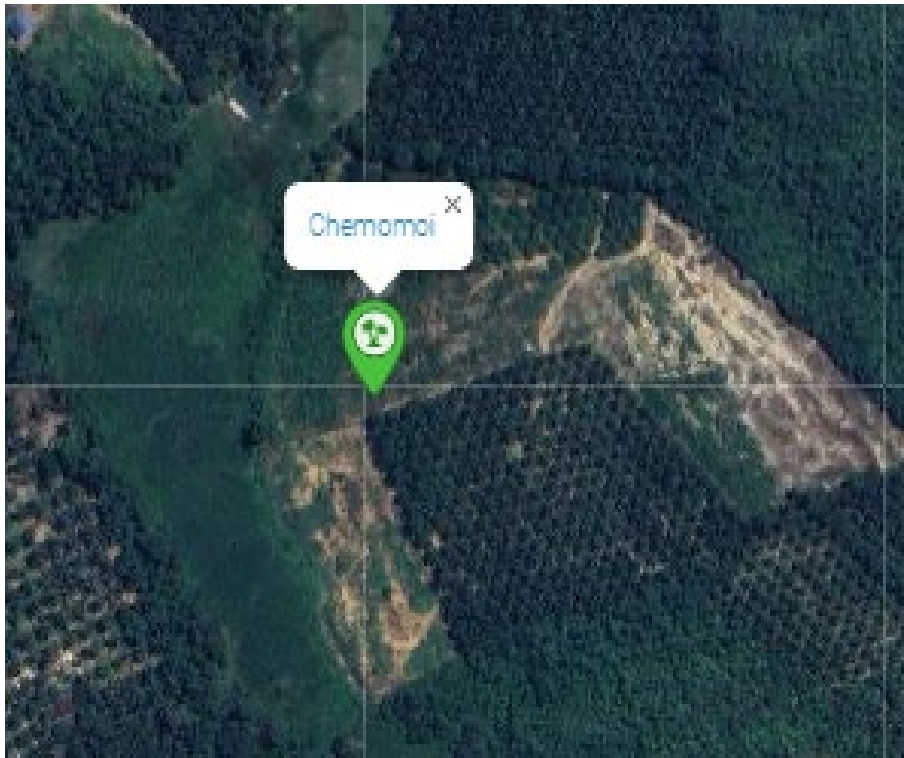
Rancangan FELDA Sg Kemahal



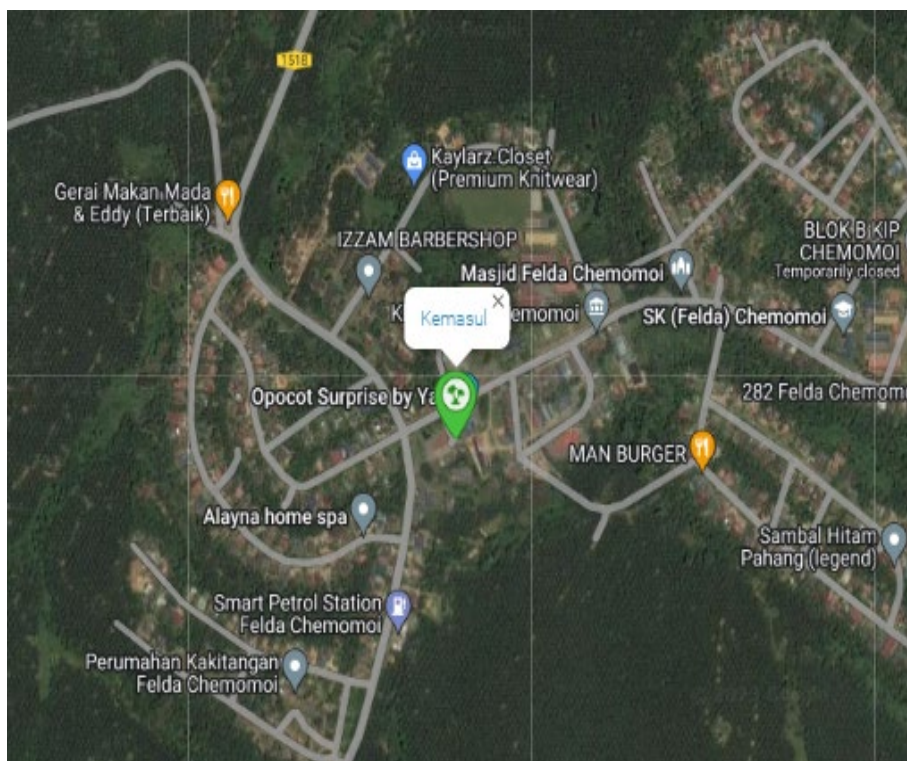


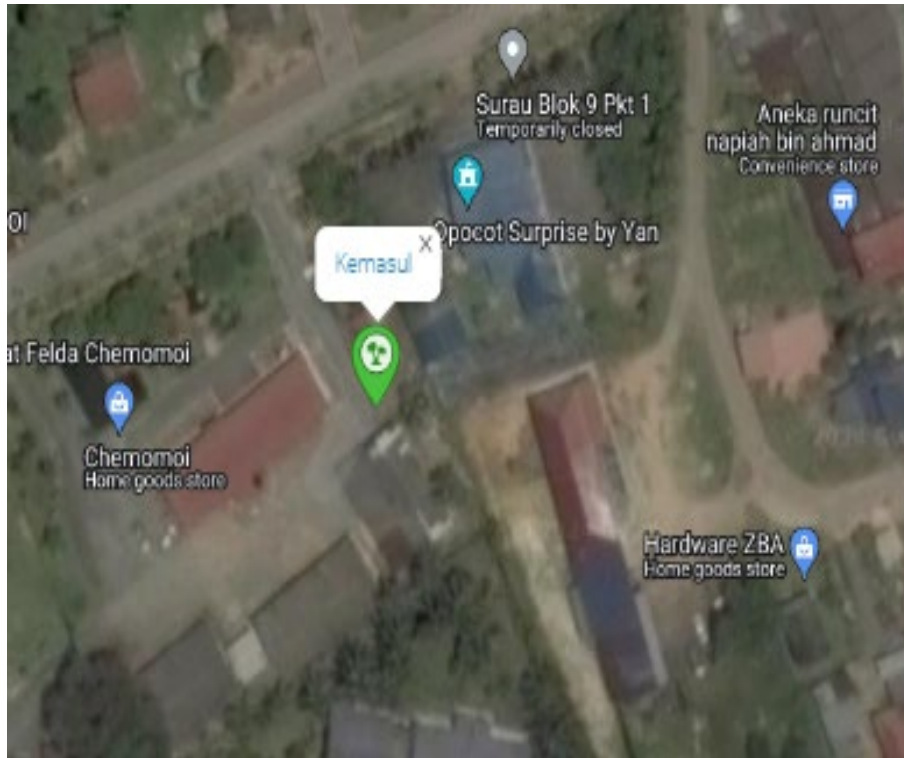
Rancangan FELDA Chemomoi





Rancangan FELDA Kemasul





2. DETAILS OF THE CERTIFIED ENTITY

Name of Certified Entity		FEDERAL LAND DEVELOPMENT AUTHORITY (FELDA) – GUGUSAN BUKIT MENDI		
Main Address		Lembaga Kemajuan Tanah Persekutuan (FELDA) Menara Felda, Platinum Park, No 11, Persiaran KLCC 50888, Kuala Lumpur, Malaysia		
Management and contact person's details	Name:	Mr. Mohamad Zulhilmi bin Azmi		
	Phone Number:	-		
	Fax Number:	-		
	Email Address:	-		
MPOB License	MPOB License's No.: Expiry date:	Rancangan FELDA Bukit Mendi	500772302000	31.03.2025
	MPOB License's No.: Expiry date:	Rancangan FELDA Bukit Puchong	500773102000	31.03.2025
	MPOB License's No.: Expiry date:	Rancangan FELDA Mengkuang	500949102000	31.03.2025
	MPOB License's No.: Expiry date:	Rancangan FELDA Kemahal	500784702000	31.03.2025
	MPOB License's No.: Expiry date:	Rancangan FELDA Chemomoi	500789802000	31.03.2025
	MPOB License's No.: Expiry date:	Rancangan FELDA Kemasul	500813402000	31.03.2025
Estimated Tonnages of Annual FFB Production		-		
Scope of Activity		Production of Sustainable Fresh Fruit Bunch (FFB)		
Date of certificate issued and validity		15 th March 2024 until 14 th March 2029		
Other sustainability certifications		N/A		

Certified Area		
Estates	Total Planted Area (Ha)	Total Area (Ha)
Rancangan FELDA Bukit Mendi	1835.33	1835.33
Rancangan FELDA Bukit Puchong	1822.78	1822.78
Rancangan FELDA Mengkuang	610.84	610.84
Rancangan FELDA Sg. Kemahal	1030.23	1792.21
Rancangan FELDA Chemomoi	2573.17	2573.17
Rancangan FELDA Kemasul	2122.41	2122.41

3. ASSESSMENT PROCESS

3.1 Certification Bodies

No	Audit Team Members	Role & Principles Audited	Qualifications
1	MOHAMAD IRWAN BIN SENIN [MIS]	Lead Auditor Principle: P1 & P3	Graduate in Diploma Executive in Planting Management and Technology at University Malaysia Pahang. Has 13 years of working experience in Plantation Management. Completed in MSPO 2530:2013 Auditors Training Course, Integrated Management System (IMS) ISO 9001:2015 & ISO 14001:2015 Lead Auditor Training, MSPO SCCS Auditor Training & etc. Able to speak and understand in Bahasa Malaysia and English.
2	AZMI BIN ADNAN [AA]	Auditor Principle: P2 & P6	Holds degree in Economics from University of Malaya (UM) in 1998 with 20 years working experience of managing oil palm plantations with expertise in Good Agriculture Practices (GAP). Completed Malaysian Sustainable Palm Oil Lead Auditor course in 2019.
3	MOHD RIZAL BIN MD KASSIM [MRK]	Auditor Principle: P5	Graduated in Forestry with 5 years working experience in manufacturing and forestry. Involved in RSPO auditing since July 2012. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of GGC audit team. Involved in audits conducted in Malaysia, Indonesia and Ghana. Completed ISO 9001:2008 lead auditor course in January 2013. Qualified as Lead Auditor/Auditor in several certification programme such as RSPO, ISCC, MSPO and etc. Able to speak and understand Bahasa Malaysia and English.
4	MOHD JOHARI BIN MD KASSIM [MJK]	Auditor Principle: P4	Graduated qualification in Biology with 12 years working experience in palm oil and sales industry. Involved in MSPO auditing since Oct 2017. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of TCI audit team since 2017.

			Involved in audits conducted in Malaysia, Completed ISO 9001:2015 lead auditor course in January 2016
5	MOHD FIKHRI HAIZUM BIN ISAMUDDIN [MFH]	Observer	Graduate in Executive Bachelor In Plantation Management At Asia eUniversity and Diploma Mechanical Engineering (Agricultural) Politeknik Kota Bharu. Has 15 years of working experience in Plantation Management. Completed in MSPO 2530:2022 Lead Auditors Course, ISO 9001:2015 Lead Auditor Training Quality Management
6	ASNAWI NAZRAN BIN MOHD ZAILI [ANZ]	Observer	Graduate in Bachelor of Wood Science and Technology (Industrial) at University Putra Malaysia. 5 years working experience in the oil palm industry. Completed MSPO 2530:2022 and RSPO P&C 2018 Lead Auditors Course. Successfully completed ISO 9001:2015 (QMS) and Integrated Management system (IMS) Lead Auditor Training. Able to speak and understand in Bahasa Malaysia and English.

3.2 Audit Plan

Audit Agenda

DATE	TIME	SUBJECT	AUDITOR
27 th August 2024 (Tuesday)	09:00-09:30	Centralize Opening Meetings at FELDA Mengkuang: <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead auditor <p>➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress)</p>	ALL
	09:30-12:00	FELDA Mengkuang: <p>➤ Field inspection:</p> <p>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store and pre-mixing, etc.</p> <p>➤ Non-conformity Verification for Previous year Audit</p> <p>➤ Verify any outstanding issues, auditor discussion</p>	MIS/AA/MRK/ MJK/MFH/ANZ
	12:00-13:00	FELDA Mengkuang: <p>➤ Document Audit:</p> <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), <p>P1: Management commitment and responsibility,</p> <p>P2: Transparency,</p> <p>P3: Compliance to legal requirement.</p>	P1: MIS P2: AA P3: MIS MFH ANZ
	13:00-14:00	Lunch	ALL
	14:00-16:30	FELDA Mengkuang: <p>➤ Document Audit:</p> <ul style="list-style-type: none"> Documents review P4 – P6 (part 3), <p>P4: Social Responsibility, Health, Safety and Employment Conditions</p> <p>P5: Environment, Natural Resources, Biodiversity and Ecosystem Service,</p> <p>P6: Best Practices</p>	P4: MJK P5: MRK P6: AA MFH ANZ

	16:30-17:30	<p>Interim Closing Meeting at FELDA Mengkuang:</p> <ul style="list-style-type: none"> ➤ Chaired by the Leas Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answer <p>End of Day 1.</p>	ALL
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DATE	TIME	SUBJECT	AUDITOR
28 th August 2024 (Wednesday)	09:00-09:30	Interim Opening Meetings at FELDA Bukit Mendi: <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead auditor <p>➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress)</p>	ALL
	09:30-12:00	FELDA Bukit Mendi: <ul style="list-style-type: none"> ➤ Field inspection: Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store and pre-mixing, etc. ➤ Non-conformity Verification for Previous year Audit ➤ Verify any outstanding issues, auditor discussion 	MIS/AA/MRK/ MJK/MFH/ANZ
	12:00-13:00	FELDA Bukit Mendi: <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement. 	P1: MIS P2: AA P3: MIS MFH ANZ
	13:00-14:00	Lunch	ALL
	14:00-16:30	FELDA Bukit Mendi: <ul style="list-style-type: none"> ➤ Document Audit: <ul style="list-style-type: none"> Documents review P4 – P6 (part 3), P4: Social Responsibility, Health, Safety and Employment Conditions P5: Environment, Natural Resources, Biodiversity and Ecosystem Service, P6: Best Practices 	P4: MJK P5: MRK P6: AA MFH ANZ

	16:30-17:30	<p>Interim Closing Meeting at FELDA Bukit Mendi:</p> <ul style="list-style-type: none"> ➤ Chaired by the Leas Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answer <p>End of Day 2.</p>	ALL
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DATE	TIME	SUBJECT	AUDITOR
29 th August 2024 (Thursday)	09:00-09:30	Interim Opening Meetings at FELDA Kemasul: <ul style="list-style-type: none"> Presentation by the manager/coordinator Presentation by Lead auditor <p>➤ Confirmation of assessment scope and finalize Audit Plan (stakeholder consultations is held along the audit progress)</p>	ALL
	09:30-12:00	FELDA Kemasul: <p>➤ Field inspection:</p> <p>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store and pre-mixing, etc.</p> <p>➤ Non-conformity Verification for Previous year Audit</p> <p>➤ Verify any outstanding issues, auditor discussion</p>	MIS/AA/MRK/ MJK/MFH/ANZ
	12:00-13:00	FELDA Kemasul: <p>➤ Document Audit:</p> <ul style="list-style-type: none"> Documents review P1 – P3 (part 3), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to legal requirement. 	P1: MIS P2: AA P3: MIS MFH ANZ
	13:00-14:00	Lunch	ALL
	14:00-16:30	FELDA Kemasul: <p>➤ Document Audit:</p> <ul style="list-style-type: none"> Documents review P4 – P6 (part 3), P4: Social Responsibility, Health, Safety and Employment Conditions P5: Environment, Natural Resources, Biodiversity and Ecosystem Service, P6: Best Practices 	P4: MJK P5: MRK P6: AA MFH ANZ

	16:30-17:30	<p>Centralize Closing Meeting at FELDA Kemasul:</p> <ul style="list-style-type: none"> ➤ Chaired by the Leas Auditor <ul style="list-style-type: none"> • Welcome and introduction by the Lead Auditor • Presentation of findings by the audit team • Questions & answer <p>End of Assessment.</p>	ALL
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3.3 Proposed Date of Next Surveillance Audit

Date of next ASA	
The provisional date for the next ASA is:	December 2025

3.4 Audit 5 Year Audit Programme for Federal Land Development Authority (FELDA) Gugusan Bukit Mendi

Estates	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Rancangan FELDA Bukit Mendi		✓		✓	
Rancangan FELDA Bukit Puchong	✓		✓		✓
Rancangan FELDA Mengkuang		✓		✓	
Rancangan FELDA Sg. Kemahal	✓		✓		✓
Rancangan FELDA Chemomoi	✓		✓		✓
Rancangan FELDA Kemasul		✓		✓	

4. SUMMARY OF AUDIT RESULTS

4.1 Lead Auditor's Summary and Recommendation for Certification

This audit assessment was conducted on 27th till 29th August 2024. The audit plan is included in this report. The approach to the audit was to treat FELDA GUGUSAN BUKIT MENDI as a MSPO Certification Unit. A range of environmental and social factors were covered. This includes consideration of topography, palm age, proximity to areas with biodiversity assessment with mitigations and local communities. The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. MS 2530-3:2013 MSPO Part 3: General principles for oil palm plantations and organized smallholder was used to guide the collection of information to assess compliance. The management was also found to constantly monitor established KPIs/objectives that significantly towards the achievements of the company's corporate policy.

During the audit, several non-conformities were raised. There were 3 minor non-conformities, and 4 Opportunity For Improvement raised during the audit. Since there were minor non-conformity FELDA GUGUSAN BUKIT MENDI representatives have addressed a proper action plan to close all non-conformities to ensure certification continuation. All action plans have been reviewed and verified by Lead Auditor. Continuation of certification for FELDA GUGUSAN BUKIT MENDI is recommended based on CAR Form evaluation done by Lead Auditor and subjected to Certifier/ Scheme Coordinator decision. The effectiveness and continuous of the implementation shall be verified again in the next audit

The audit team conducts the audit based on the sampling process of the available information.

4.2 Claim - Verification and Use of Marks/Logo (MSPO, TCI or MPOCC Logo)

Based on the on-site audit process of RECERTIFICATION ASSESSMENT (STAGE 2) – FELDA GUGUSAN BUKIT MENDI, through visibility and interviews with management representative. It has been confirmed that the management does not use Marks/logos. The management has also been informed that it is not allowed to use the MSPO logo if it is not approved by the MPOCC.

4.3 Summary of Non-Conformance and Current Status

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

Audit Outcome	
Major NC	0
Minor NC	3
Opportunity For Improvement (OFI)	4

4.4 Issues raised during Stakeholder Consultation:

A stakeholders' consultation meeting was conducted on 27TH – 29TH AUGUST 2024 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subjects of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
<p>During stakeholder consultation, audit team has interviewed;</p> <ol style="list-style-type: none">1) Mr. Juljani Bin Hamid (Ketua Peneroka FELDA Mengkuang)2) Mr. Mohamad Amirul Aidil Bin Aman (Ketua Belia FELDA Mengkuang)3) Mr. Dzulkarnain Bin Abd Wahab (Ketua Peneroka FELDA Bukit Mendi)4) Mrs. Suhana Binti Salleh (Pengerusi GPW) <p>All stakeholders have give a positive feedback and there is no issues been highlighted towards FELDA GUGUSAN</p>	<p>Not applicable.</p>

BUKIT MENDI during the consultation session. From the stakeholder consultation confirmed that the estates keep maintain a good relationship with its stakeholders and always give a good cooperation when needed.	
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** (Stakeholder Consultation is compulsory during Main Assessment only but if there is issue raised during Annual Surveillance Audit, the stakeholder Consultation will be conducted)*

4.5 Previous Audit Verification

Effectiveness of corrective action implementation for non-conformities (both major and minor findings) raised during previous audit is being evaluated in this year audit, in ensuring appropriate action has been successfully executed/ carried out as per corrective action plan and evidences provided by the certified client in the previous year CAR Form.

Based on Lead Auditor's and audit team verification, it can be concluded that:

- ☐ all the corrective action plan of non-conformities (both major and minor findings) raised during previous audit has been effectively implemented by the certified entities.
- ☒ all Opportunity for Improvement (OFI's) raised has been implemented accordingly by the certified client.
- ☐ Inadequate implementation of corrective action plans for non-conformities raised during previous audit.

Details on the previous non-conformity evaluation and verification is available in the Full Audit Assessment Report.

4.6 Changes Since Previous Audit

a. Changes on Client's Management System.

Please tick (if any):

<input type="checkbox"/>	Legal, Commercial, organizational status or ownership
<input type="checkbox"/>	Key managerial person or the organization and management
<input type="checkbox"/>	New contact Personnel, client's address and site
<input type="checkbox"/>	Scope of operations under certified management system
<input type="checkbox"/>	Major changes to the management system and processes
<input checked="" type="checkbox"/>	Not applicable as there is no changes since previous audit

Justification for above changes:

b. Changes to the Certified Product

Please tick (if any):

<input type="checkbox"/>	Additional of new estate
<input type="checkbox"/>	Reduction of estate
<input type="checkbox"/>	Changes in estate hectarage area
<input type="checkbox"/>	Changes in MPOB License number
<input type="checkbox"/>	Changes in MPOB License expiry date
<input type="checkbox"/>	Changes in client's office coordinate
<input type="checkbox"/>	Changes in client's estate coordinate
<input checked="" type="checkbox"/>	Not applicable as there is no changes since previous audit

Justification for above changes:

5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

5.1 Signing by the Lead Auditor

I the undersigned, being the Lead Auditor, confirm that this report is an accurate record of the findings and of the closing meeting. I hereby further confirm that:

- ☒ The summary of the findings as presented in this report are a true representation of the actual findings of the audit team.
- ☒ Previous audit findings have been verified with satisfactory implementation.
- ☐ The correction, corrective action plan, and evidence for any major non-conformities has been reviewed, and accepted. The effectiveness of implementation shall be reviewed in the next year audit.
- ☒ The correction and corrective action plan, for any minor non-conformities has been reviewed and accepted.
- ☒ All Opportunity for Improvement (OFI's) raised has been implemented accordingly by the certified client.
- ☐ All of the changes occurred since previous audit has been verify to be true during the audit.

Based on all above evaluation, in conclusion, I recommend:

- ☒ for continuation of MSPO certification
- ☐ Not to continue with MSPO certification due to reason: _____

For **FELDA GUGUSAN BUKIT MENDI** Certification Unit

Acknowledged by:

Name: MOHAMAD IRWAN BIN SENIN

Position: LEAD AUDITOR

Date: 11 NOVEMBER 2024



Signature

5.2 Responses by Certified Entities:

I the undersigned, being the management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document.

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification & Inspection Sdn Bhd.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:

Name:	MOHAMAD ZULHILMI BIN AZMI
Position:	PENOLONG PENGARAH KANAN JABATAN KELESTARIAN FELDA
Date:	22 JANUARY 2025

Zulhilmi
MOHAMAD ZULHILMI AZMI
Penolong Pengarah
Jabatan Kelestarian
FELDA

Signature

6. CERTIFIED BODY ACKNOWLEDGEMENT OF CERTIFICATION DECISION

6.1 Signing by Certifier

I, the undersigned Certifier, hereby confirm that I have conducted review as below:

- ☒ the information provided by the audit team is sufficient with respect to certification requirements and the scope for certification
- ☐ The correction, corrective action plan, and evidence for any major non-conformities has been reviewed, and accepted. The effectiveness of implementation shall be reviewed in the next year audit.
- ☒ The correction and corrective action plan, for any minor non-conformities has been reviewed and accepted.
- ☒ Audit Report has been sufficiently prepared by the audit team
- ☒ Audit team has commented on the non-conformities, where applicable, the correction and corrective actions taken by client.
- ☒ Audit team had performed evaluation for effectiveness of corrective action plan for pervious audit findings
- ☒ Has performed confirmation of the information provided to TRANS in the Application Form
- ☒ Has performed confirmation that the audit objectives have been achieved
- ☐ Acknowledged on the changes states in point 4.6
- ☒ Has reviewed the result of recertification audit, the result of the review of system over the period of certification and complaints received from users of certification (*applicable for granting recertification only*).

Based on all the above confirmation, I the undersign Certifier recommended:

- ☐ Granting Certificate
- ☐ Maintaining Certificate
- ☒ Re-certify
- ☐ Suspend Certificate

For **FELDA GUGUSAN BUKIT MENDI** certification unit.

For Certification Suspension Action (Only applicable for suspended client)

Suspension date: _____

Reason for suspension: _____

Date of uplift suspension: _____

Reason for uplift suspension: _____

Recommendation after suspension:

- ☐ Maintaining Certificate
- ☐ Re-certify

For _____ (Client's name) _____ certification unit.

Acknowledged by:

Name: ATIKA BINTI BAKAR

Position: CERTIFIER

Date: 13 FEBRUARY 2025



Signature

-End of Report-